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**REGULAR MEETING of the PAINT CREEK TRAILWAYS COMMISSION**  
**Rochester Municipal Offices**  
**400 Sixth Street, Rochester, MI 48307**

**CALL TO ORDER:** The Tuesday, August 17, 2021 Regular Meeting was called to order by Chairperson Steele at 7:02 p.m.

**Voting Members Present:** Brian Blust, Linda Gamage, Steve Sage, Donni Steele, David Walker

**Voting Alternates Present:** Julia Dalrymple, Dave Mabry, Chris Shepard

**Non-Voting Alternates Present:** David Becker, Theresa Mungiola, Martha Olijnyk

**Voting Members Absent:** Robin Buxar, Ken Elwert, Jeff Stout

**Alternates Absent:** Ann Peterson

**Village of Lake Orion Non-Voting Member Absent:** Jason Peltier

**Village of Lake Orion Non-Voting Alternate Absent:** Jerry Narsh

**Others Present:** Melissa Ford, Trail Manager, Chris Gray, Assistant Trail Manager, Louis Carrio, President of the Friends Group, Sandi DiSipio, Recording Secretary

**PLEDGE OF ALLEGIANCE:** All rose and recited the Pledge.

**APPROVAL OF AGENDA:** Approval of the Bike Fix-It Station for the Paint Creek Junction was added after the Friends' Update.

**MOTION** by Blust, seconded by Gamage, ***Moved***, to approve the August 17, 2021 agenda as amended.

Ayes: All      Nays: None

**MOTION CARRIED.**

**PUBLIC COMMENT:** None

**CONSENT AGENDA:**

a. Minutes – July 20, 2021 Regular Meeting, approve and file

b. Amended Treasurers Report – June 2021

c. Treasurers Report – July 2021

**MOTION** by Sage, seconded by Dalrymple, ***Moved***, to approve the Consent Agenda as presented.

**Roll Call Vote:**

Ayes: Blust, Dalrymple, Gamage, Mabry, Sage, Shepard, Steele, Walker

Nays: None

**MOTION CARRIED.**

**APPROVAL OF INVOICES:** Ms. Ford presented the list of invoices totaling \$853.13. In addition to the recorder's fee, this amount includes credit card charges for the LDBW seed packet envelopes and logo stickers, and GoToMeeting charge for August; Bike Patroller supplies, Legal

services and the LDBW purple coneflower seeds. Estimated unrestricted fund balance is \$60,000.

**MOTION** by Blust, seconded by Walker, *Moved*, that the invoices presented for payment are approved as presented in the amount of \$853.13 and orders be drawn for payment.

Roll Call Vote:

Ayes: Blust, Dalrymple, Gamage, Mabry, Sage, Shepard, Steele, Walker

Nays: None

**MOTION CARRIED.**

**APPROVAL: Temporary Permit, Molly LaLone – Lake Orion DDA, Octoberfest Run, September 11, 2021 and Turkey Trot, November 27, 2021:**

Ms. Molly LaLone, Executive Director for the Lake Orion DDA, came forward, introduced herself and summarized the two events. The first Turkey Trot is proposed for November 27, 2021, which is Shop Small Saturday, and will start at 9:30 a.m. She would like to do a race on the trail from the Cider Mill to Hanson's Running Shop that is identifiable within the community, generates income and targets a specific potential customer who belongs in her recreation marketing niche, and also highlights a physical asset on the trail. She hopes the participants will shop and dine after the event. She plans to have NOTA shuttle people back and forth, expects approximately 250 participants and will give away frozen turkeys, turkey trophies and downtown dollars to the winners. Upon a question if the whole 10k will be run on the trail, Ms. LaLone replied the race will be a 5k one way run, not a two way. East Side Race Management, who is associated with Hanson's Running Shop, will manage the timed race. It was noted the application indicates the event is a 10k. Ms. LaLone said this was the original intent, but got turned down, so it's now a 5k. Will all the parking be at the Cider Mill? Ms. LaLone hopes that people will park in downtown and take the shuttle to the Cider Mill and then be at their cars after the event. She's doing her best to provide people ways to get where they need to go both ways, but will encourage parking in downtown. Ms. Gamage is concerned about parking spaces for 250 people at the Cider Mill, as there's probably not enough space. She then asked if we've had experience with the management company and if there's a plan for clean-up. Ms. LaLone said they have managed some of the previous races from downtown to Clarkston/Kern and back. They have also managed the Veteran's Memorial race event. She will make a plan for clean-up along the trail, especially if a water station is located at the half-way mark (as was suggested). Ms. Steele commented at the Memorial race event, there were not enough people to check participants in; Ms. LaLone will look into this. Mr. Walker noted the insurance information and fee has not yet been received – Ms. Ford confirmed this. Any motion should include this contingency.

**MOTION** by Sage, seconded by Mabry, *Moved*, to approve the Turkey Trot event on November 27, 2021, contingent upon receiving an updated application, insurance information and permit fee.

Roll Call Vote:

Ayes: Blust, Dalrymple, Gamage, Mabry, Sage, Shepard, Steele, Walker

Nays: None

**MOTION CARRIED.**

Regarding the Octoberfest Run on September 11<sup>th</sup>, Ms. LaLone explained the event will not happen this year, it will be next year. It will be called an Octoberfest Beer Run next year at the same time as the Octoberfest. This year there will be an Octoberfest Beer Tent without the run. Next year it will be a 5k event from downtown to Clarkston/Kern and back, in the beginning of September starting in the morning, so she is withdrawing the application for this year. The Commission encouraged the applicant to submit the application for next year as early as possible in order to secure the date as this is a busy time on the trail. The Commission thanked the applicant for these planned events.

**UPDATE: Friends of the Paint Creek Trail:** Mr. Louis Carrio, President of the Friends Group, came forward and commented the Friends Group met last week and agreed to a \$250 sponsorship toward the LDBW, has three volunteers available to work, and will haul 10 cases of water to the event to take the burden off of staff. The Friends will have a table at the event adjacent to Ms. Trent's table and promoting the Pollinator Garden, membership in the Friends, providing information and answering any questions. Relative to the Paint Creek Crawl – it's an event that started in 2010 as a way to accomplish a few goals – a fun event on the trail is appreciated, it was structured so that it brought people into merchants, and a substantial fundraiser for the Friends enabling them to make donations and support the DDA and other entities. The Friends stopped running the event themselves when they made a contract with Steve Johnson of Motor City Brew Tours. Regrettably, Mr. Johnson is shutting down his business and moving out of state. That was a turnkey deal for the Friends. The most significant amount raised was \$6,200 on a one day event, with lesser amounts in prior years depending on how many participants sign up and the capabilities to handle the number. Mr. Johnson also secured a donation of a bicycle that generated money in raffle tickets. He has agreed to give Mr. Carrio his email list and contacts if the Friends choose to run the event themselves. This was discussed at the Friends meeting last week and there were some concerns about being able to staff the event, having the resources to put it on, and not knowing the future of the pandemic. They will bring this issue back up at the December meeting for a decision. Mr. Carrio asked the Commission for feedback. Ms. Steele asked if someone could run the event. Not that Mr. Carrio is aware of, but will follow up on this idea as there is a group that runs tours in Detroit that may want to acquire this type of business. Mr. Becker said if there's anyway to continue this, getting the volunteers and the organization, he's for it as it's an asset to the trail and community. Mr. Carrio said the event normally takes place on the first Saturday in June. If the Friends makes the decision to do the event, it can always be cancelled if there are pandemic concerns at that time. Ms. Ford commented this date is usually Trails Day. Mr. Carrio said the date could be changed, or it could be done in conjunction with Trails Day. Mr. Walker said he'd be surprised if there wasn't another entity that handled this type of turnkey operation, and suggested he check with the Chamber of Commerce in Rochester and Orion. Ms. Gamage would like to continue the event and suggested contacting the local Bike Shops for assistance or a raffle item. Mr. Carrio will follow up on the suggestions. The Pollinator Garden is doing well; Ms. McBride continues her work there. Their budget is at negative \$802.04 compared to what they got to fund the garden and what has been spent. He asked Ms. McBride to pull her expenditures together. The pathway that goes through the garden has some erosion issues after heavy rains as the water runs through the boulders around the perimeter carrying some of the surface onto the flower beds. He will talk to Rochester Hills about possible solutions. The Friends next meeting is 6:30 on December 9<sup>th</sup>, at which time election of officers will be held. It's a pot-luck meeting; the Commission is welcome to attend. The Commission thanked Mr. Carrio for all his work and assistance.

**APPROVAL: Bike Fix-It Station at Paint Creek Junction:** Ms. Ford indicated Commissioners received an invoice from Dero Company tonight and asked for approval to purchase a fix-it station for Paint Creek Junction in the amount of \$1,809.35. The reason it's not on the invoice sheet is because if we were to pay by check, there's a delay in ordering – she would like to put it on the credit card to expedite the process. The cost is being funded by the Iron Belle Challenge Grant. She has already ordered one last month that will be installed in Orion – this was authorized by Chairperson Steele as the cost was more than the Manager could approve. Ms. Gamage noted in the bike patroller report, a few things were missing from some of the existing fix-it stations. Ms. Ford is working on getting these replaced. Ms. Gamage then asked if this is the only company that sells this item. Ms. Ford doesn't think so, but we've used them in the past. Ms. Gamage will make the motion to approve this, but moving forward she suggested we research other companies to see if the cost is comparable.

**MOTION** by Gamage, seconded by Walker, *Moved*, to approve the Dero Company invoice as presented in the amount of \$1,809.35 for the Bike Fix-It Station at Paint Creek Junction.

Roll Call Vote:

Ayes: Blust, Dalrymple, Gamage, Mabry, Sage, Shepard, Steele, Walker

Nays: None

**MOTION CARRIED.**

**UPDATE/DISCUSSION: Labor Day Bridge Walk:** Ms. Ford indicated an updated memo was given to the attendees tonight reflecting the new sponsorships total. We're doing great on donations, in-kinds and gift cards. All the expenses are covered at this time. The budget was also updated to reflect in-kind donations and added in the cost for advertising on social media which was not originally included. In terms of volunteers, she contacted all the Adopt-A-Trail groups and reached out to the Boy Scout troop whose scouts built the kiosks on the trail. That troop has disbanded, so they are not available. She put out a request on Facebook, and had a few people respond – she will pass this information to Ms. Olijnyk. Mr. Ferriolo and Ms. Buxar will take photos at the event. She asked for volunteers to pick up the food items the day of the event and deliver them to Rochester Municipal Park – from Trader Joe's for bananas and granola bars, Tim Horton's for coffee, and Knapp's for donuts/bagels. Ms. Gamage can handle Trader Joe's as long as it's not the day of the event. Ms. Olijnyk offered to handle Knapp's. Ms. Steele will handle Tim Horton's. Ms. Ford gave a logo sticker to all Commissioners. Ms. Ford will pick up the ice cream the day before, if necessary. Ms. Ford thanked Mr. Peltier for bagging all the flower seeds for the event, and she will put the stickers on them. Mr. Walker feels anyone who hands out food items wear gloves. Ms. Dalrymple said she would get food service gloves to Ms. Steele. Ms. Steele suggested putting donuts in little bags. It's not sure if Knapp's would do this. Ms. Dalrymple also has little bags she could provide, if a volunteer could bag the donuts. Ms. Ford is issuing a press release on the event this week. Mr. Carrio commented at past events, a PA system was used to announce the start of the race and for music. Ms. Steele said she can provide a PA system. Ms. Ford said a volunteer will also be needed for the craft activity table.

**DISCUSSION/APPROVAL: Bridge 33.7 & Resurfacing Ribbon Cutting and Recognition**

**Ceremony:** Ms. Ford put together a proposed budget for the event. We have commitments from Dr. Bowyer, Mr. Ferriolo, Mr. VanAgen and Ms. Russell in addition to Mr. Blanchard for their recognition. She's trying to get contact information for Ms. Sokol. The event time is TBD – the plan is to have ribbon cutting and recognition ceremony at the Bridge site, and then move back to the Cider Mill for a small reception followed by the regular meeting. She was thinking 4:30 or 5:00 p.m. – thoughts? The consensus is that a 5:00 start time should work. A Resolution for Mr. Blanchard will be drafted, using the template for Ms. Myers and reviewed by Mr. Becker. Ms. Ford included a tentative invitation list in the packet memo and asked if there's anyone she missed. It was suggested that all member City Councils and Board of Trustees be invited – Oakland Township will be sent formal invitations, the others will be sent an email invite. Someone will provide the giant scissors; staff will provide the ribbon. Ms. Ford said the other issue is parking and/or transportation. Both lots at Dutton and Silverbell are not very big and won't accommodate a lot of cars and there is a bit of a walk coming from either direction. People can park at the Cider Mill, but it will be a mile walk. Mr. Becker suggested not offering transportation on a wide basis, but indicate on the invitation that if someone needs transportation to please contact staff. Ms. Gamage commented that OPC has transportation vans/busses, but doesn't know if we could use them. Even if people who need transportation park near the site, will they need a golf cart or something to get them to the site? Instructions about encouraging parking at the Cider Mill should be included on the invitation – if someone needs assistance to please contact staff. Ms. Ford needs an approval for the ribbon cutting expense budget.

**MOTION** by Gamage, seconded by Dalrymple, *Moved*, to approve the \$1,283.00 budget for the ribbon cutting and recognition ceremony expenses.

Roll Call Vote:

Ayes: Blust, Dalrymple, Gamage, Mabry, Sage, Shepard, Steele, Walker

Nays: None

**MOTION CARRIED.**

**UPDATE/DISCUSSION: Paint Creek Trail Signage Project – Road Crossing Signage:**

There is a memo in the packet explaining the issue. Ms. Ford summarized when the signage project was originally quoted by the Rochester Sign Shop in late 2019, the road crossing signs were quoted for eight signs. There has been some type of mix-up because the materials LAP developed listed eight signs with a note that they were on both sides of the street. The Sign Shop did not see this and only quoted us for eight signs and not eight intersections (two signs each). We really need 16 signs – the quote we’ve been working with is only for eight signs. When she talked to the DNR last fall about using the Iron Belle Grant funds for projects on the trail, she provided them with the amount for the eight signs, not knowing it wasn’t for the full amount we needed. The number she gave the DNR was that quote plus a 10% buffer for cost increases. Obviously, the cost for these signs has gone up since that quote. We allotted \$13,640 of the Challenge Grant Funds for the road crossing signs – the current cost to do all 16 signs is a total of \$29,600, and installation is another additional \$300 per sign. This leaves us with a shortfall of \$15,960 that we didn’t anticipate for the road signs. She has described three different options for funding this shortfall to complete all the road crossing signs. When she did the RFQ for the split rail fence at Foley Pond she added in the timber approach rails as an alternate bid item. We can decide not to do that part of the project to give us additional funding. We could eliminate a few other items we told the DNR that we would be doing. There will be a bit of extra money from the brochure printing. This would have to be approved by the DNR. The second option is just to do half the project – the eight road signs now, and then do the other eight when more funding becomes available. The last option would be to use money from the fund balance to pay for the remaining signage. If the Commission approves the last option, we would not have to get approval from the DNR and it would allow the project to be completed at one time. We currently have \$60,000 in the unrestricted fund balance. Our auditor recommends we keep \$25,000 minimum in fund balance. Also, since the road crossing signs are in the right-of-way, they do need to be approved by the Road Commission. She has spoken with them, and needs to submit a drawing to them and wait for their two-week approval process. She is not asking for approval of the quote right now from the Sign Shop as we’re not ready to put the deposit down yet. We need to discuss how to proceed with this project. Are these prices locked in? Ms. Ford believes the prices are locked in for the next couple months, but doesn’t have a definitive date. Ms. Steele commented we already got approved by the DNR for this project, got the quotes and have the signs all laid out – and to do only half of them is not right. Who knows what it will cost to do the rest at a later date? It would be nice to close out this project. Ms. Gamage asked if the cost includes installation. Ms. Ford said no, the plan is to ask the communities to install the road signs. If we had the Sign Shop install the road signs, it’s \$300 each. Ms. Gamage said the Sign Shop recommended we let them install them. Ms. Mungioli asked if we use money from the fund balance, is there a plan to restore this funding. Ms. Ford has not explored any options at this time. As far as installation is concerned, the Sign Shop said if they got damaged during installation by the communities, we are liable for replacement – if the Sign Shop installed and the signs were damaged, they were liable. Mr. Becker recommended against taking money out of the fund balance for this project as that is for emergency purposes. If we can’t put them all in, we can prioritize by safety. Ms. Gamage remembers we were going to auction off the removed signs. Ms. Ford said these signs are stored, and has had no time to figure out what to do with them. Mr. Mabry indicated the sign posts are set in concrete and suggested the Sign Shop install them for liability reasons. Ms. Ford indicated all the sign quotes did not include installation – there are 12 wayfinding signs, three gateway signs, and one last kiosk sign. The installation costs vary per type of sign. Mr. Walker asked if the auditor’s recommended fund balance is based on a value or percentage. He said Rochester Hills’ sets fund balances based on operating expenses,

and they keep to it and sweep off any excess into the CIP projects. There is enough of a cushion to take some of the fund balance to offset this project. He suggests taking \$20,760 out of fund balance (which includes the \$4,800 for the installation) and get this project done.

**MOTION** by Walker, seconded by Mabry, *Moved*, to approve taking \$20,760 out of fund balance to get all the road crossing signs installed by the Sign Shop.

Discussion on the Motion: Mr. Sage asked does this also include the money to install the wayfinding signs. Mr. Walker said no. Mr. Sage asked why we would include installation of the road crossing signs but not the wayfinding signs. Mr. Walker said that conversation should happen separately because we don't have the cost now. Ms. Olijnyk commented the motion includes two signs at Atwater, when only one is proposed because the other side of the street is not our property – we only need 15 signs, not 16. Ms. Mungioli said if you leave the total amount in the motion, that would leave a 10% cushion in case of overages. Ms. Ford indicated this is not the final design, so if the Road Commission wants to change something, we've got a little extra. Mr. Walker said the motion avoids going back to the DNR, but does not avoid going to the Road Commission; Ms. Ford confirmed this. Mr. Becker said if he was voting on the motion, he would not support it, as he feels the \$25,000 minimum fund balance set by the auditor is too low for an organization that has the exposure the Commission has – we have over a million dollars value in everything we own. He would hate to see the fund balance go below what it is today because we don't know what kind of emergencies will arise. He understands the motion, would be nice to get the signs up, but doesn't think it's smart to reduce the fund balance. Mr. Sage also provided some caution. We spent a lot of time to complete the wayfinding project, now it includes the road crossing signage. So if the recommendation from the Sign Shop to best protect us is to have them install the signs, why wouldn't we consider having them install them all? Taking it piece-meal dilutes the process – we need to consider it as a whole project. He suggests the motion be tabled until we have a better discussion to understand all the costs involved. Ms. Ford said we have paid the 50% deposit on the wayfinding, the other 50% is due when they are done. We have not paid at all for the installation. That project is being funded by the Wilson Foundation, fabrication only, no installation. Ms. Ford doesn't remember the installation costs. Mr. Blust asked when the budget is replenished. Ms. Ford explained how the communities pay into our budget, and it is replenished in January. Mr. Blust asked if we opt not to move forward at this time, we might have budget available next year? Ms. Ford said we could put money in next year's budget for a certain amount of signage. Ms. Mungioli has concerns if we delay this now, the cost and supply demand next year will probably be higher. Mr. Becker commented that anyone on the Commission can move to table the motion. Ms. Mungioli suggested the motion be postponed to a future meeting rather than tabled. Ms. Gamage suggested postponing for one month in order to look into the total installment costs (possibly lowered a bit if they install them all), to look into potential other sources of funding and the repercussions of reducing the fund balance. During this discussion she saw several other pieces she hasn't considered before and doesn't have information to make a decision at this time. Mr. Walker suggested moving the \$8,750 for the bridge approach railings to the signage as part of the discussions with the DNR, as this project doesn't need to be done at this time and the signs should take precedence. Ms. Ford asked if this means the Commission is not going to vote on the split rail fence quote issue. Ms. Steele commented if we take this piece out of the DNR projects, then you have three RFP's staff spent three months getting that includes this project. Ms. Ford then stated two of the three contractors said they can do the work by the end of September if the approved tonight. If we don't approve it tonight, there's no guarantee when it can be done because of supply issues. Mr. Walker agreed. **MOTION** by Gamage, seconded by Sage, *Moved*, to postpone the motion on the floor to the next meeting until the Commission has more information and solid numbers on pricing.

Roll Call Vote:

Ayes: Blust, Dalrymple, Gamage, Mabry, Sage, Shepard, Walker

Nays: Steele

**MOTION CARRIED.**

**DISCUSSION/APPROVAL: Foley Pond Split Rail Fence & Bridge 32.3 Timber Rail**

**Contractor:** Ms. Ford indicated she has quotes from three different contractors, a memo is included in the packet. Two of the three contractors we've worked with in the past, WCI Contractors and L.J. Construction. We have not worked with the American Fence and Supply Co. in the past, but staff reached out to all of their references and got very good responses; competitive pricing, good workmanship, fulfill their commitment, efficient, communicated well, on budget and they would work with them again. Ms. Gray talked to their last reference just before the meeting and they said they were very happy with their work and would work with them again. They were also the lowest bidder for the job. Ms. Ford indicated L.J. Construction was not able to complete the job until the end of November. The other two companies could complete the work per Commission's deadline as long as they got approval to move forward right after the meeting. Both above projects are what was communicated to the DNR to use for the Iron Belle Challenge Grant funds. This project needs to be completed by the end of September, but Ms. Ford will ask for an extension tomorrow because the road crossing signs are part of this grant funding. Mr. Becker asked if there is any reason not to accept the lowest bid. Ms. Ford said no. The design in the RFQ was the one that Mannik Smith had done, and American Fence and Supply Co. felt the design was over-engineered and they could take out the additional 6x6 post and have a value savings because of that. They also felt that the way the ends were done was not safe, so they are recommending putting posts there, as this is the appropriate way for a split rail fence to be done on the trail. Ms. Gamage is a little concerned that American Fence said we could go without those things in the design and doesn't know if people who have more experience can speak to that issue – does it make sense, as the other two contractors didn't make that conclusion. Ms. Ford sent him photos of the rails at the 33.7 bridge and asked if that has the additional 6x6, and he said no. Ms. Ford read their justification for removing the additional post from the design. Mr. Shepard agreed it sounds like the additional post is overkill and would listen to what American Fence said. Mr. Sage said we have \$28,000 budgeted from the Iron Belle Challenge Grant for this project, so if we went with American Fence, feel comfortable with the design, and we have another bridge that conforms to this design, can we re-allocate the remainder of those dollars to something else. Ms. Ford indicated this overage could be put towards the signage – \$6,413. Ms. Ford added she believes we will have cost savings on the brochure printing as well. Mr. Becker suggested we add a 10% contingency in. Mr. Walker said the bid is lower than the allocated funds, and any overages would be covered.

**MOTION** by Dalrymple, seconded by Gamage, *Moved*, to approve the contract with American Fence and Supply Co. to install the fence at Foley Pond and Bridge 32.2 at a cost not to exceed \$21,587.14.

**Roll Call Vote:**

Ayes: Blust, Dalrymple, Gamage, Mabry, Sage, Shepard, Steele, Walker

Nays: None

**MOTION CARRIED.**

**DISCUSSION/APPROVAL: Paint Creek Trail Brochure and Printing Vendor:** An updated memo for printing the trail brochures was handed out tonight. The new redesigned trail brochure is included in the packet for approval. Three different quotes in varying quantities are listed in the memo, with American Speedy Printing being the lowest bidder. The Branding Committee talked about reducing the number of brochures we print because we want to get away from paper; we've added QR codes to the trail maps and thought about adding QR codes to the brochure box as well. We don't know how many people want to carry a brochure with them on their walk. Realtors might also be taking them out of the box to pass to potential customers. The last printing was 7,500 brochures and lasted three years. Some of the brochure boxes have come down with the new signage, with no plans to replace them so there will be fewer boxes to fill. Ms. Gray

commented that the Royal Park Hotel always requests brochures to hand out. The brochure is also handed out in new resident packets in various communities. Ms. Ford indicated this project is funded by the DNR - we budgeted \$3,300 for it, and all the quotes are well below this amount. Ms. Ford asked for comments on the actual brochure. Iron Belle Trail information was added and a lot of the photos were sent in by trail users. Ms. Gamage feels the re-worked brochure is beautiful, but would like to reduce the printing – maybe find something else to put in new homeowner bags.

**MOTION** by Gamage, seconded by Dalrymple, *Moved*, to approve the printing of 7,500 brochures from American Speedy Printing at a cost of \$1,385.

Discussion on the Motion:

It was suggested the Iron Belle Trail logo be added to the brochure possibly near the other trail logos. Ms. Gamage and Ms. Dalrymple agreed to this amendment

Amended Motion:

**MOTION** by Gamage, seconded by Dalrymple, *Moved*, to include the Iron Belle Trail logo on the brochure, possibly near the other logos, and approve the printing of 7,500 brochures from American Speedy Printing at a cost of \$1,385.

Roll Call Vote:

Ayes: Blust, Dalrymple, Gamage, Mabry, Sage, Shepard, Steele, Walker

Nays: None

**MOTION CARRIED.**

**MANAGER’S REPORT:** In addition to the written report, Ms. Ford indicated there are graffiti and perceived trespassing issues at the Goldengate bridge. The homeowners who live on the east side of the bridge are on a private road, the west side residents live on a public road. We own under the bridge and 50 feet on either side from the center of the bridge. There was some confusion by the homeowners as to whether this is private property under the bridge. We do own that land, and because we’re a public entity, it’s public land – even though it’s marked as private on the Road Commission maps because it’s maintained by the Commission. A zoom meeting was held with the homeowners who wanted no trespassing signs posted – they now understand it’s trail property, therefore public land. They are welcomed to put those types of signs on their own property. She thinks because the rocks have been removed at Clarkston/Kern, this is the new graffiti spot. She’s working with the Township to get that cleaned up, and has discussed putting up cameras and working with the sheriff’s department to patrol that area more regularly. She’s also working with the homeowners relative to signage. The CISMA grant to treat invasive species on the trail is in motion; they will be out tomorrow treating a section in Rochester Hills and then in Lake Orion – the trail will be closed in sections while this is going on. Trout Unlimited finished the steps at Dinosaur Hill. She met with the scanning vendor provided by Ms. Steele yesterday and will be providing a quote on this work in a week or two. The restroom at Paint Creek Junction will be delivered in October, they are finishing up asphalt, concrete blocks and landscaping. No updates on the research for the attorney on the license agreements.

**COMMISSIONER REPORTS:** Mr. Sage reported the air pump was re-installed on the fix-it station. Mr. Walker thanked the Commissioners for their contributions to the LDBW event. Ms. Olijnyk also thanked all the volunteers for the event.

**ADJOURNMENT OF REGULAR MEETING:**

**MOTION** by Gamage, seconded by Dalrymple, *Moved*, to adjourn the Regular Meeting at 9:22 p.m.

Ayes: All      Nays: None

**MOTION CARRIED.**

**NEXT REGULAR MEETING: September 21, 2021 at 7:00 p.m. – Paint Creek Cider Mill**

Respectfully submitted,

\_\_\_\_\_  
MELISSA FORD, Trail Manager

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DAVID BECKER, Secretary