



4393 Collins Road  
Rochester, MI 48306  
(248) 651-9260  
Paintcreektrail.org

# Paint Creek Trailways Commission Meeting

Tuesday, July 20<sup>th</sup>, 2021 at 7:00 PM  
Rochester Municipal Offices, 400 Sixth Street, Rochester, MI 48306

## MEETING AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
4. **Public Comment**
5. **Consent Agenda:**
  - a. Minutes: Regular Meeting, June 15, 2021
  - b. Treasurer's Report – June 2021
6. **Approval of Invoices**
7. **Update:** Licensing Agreements
8. **Update/Discussion:** Labor Day Bridge Walk
9. **Discussion:** PCTC Records Scanning
10. **Informational:** Knotweed Management Workshop
11. **Manager's Report**
12. **Commissioner Reports**
13. **Adjournment of Regular Meeting**

## **Next Regular Meeting:**

August 17<sup>th</sup>, 2021 – Rochester Municipal Offices, 400 Sixth Street, Rochester, MI 48306

Enclosures:      Agenda Summary  
                         June 15, 2021 Regular Meeting Draft Minutes  
                         June 2021 Treasurer's Report  
                         Memo: Licensing Agreements

## **Mission**

*The Paint Creek Trailways Commission provides trail users a natural, scenic, and educational recreation experience while preserving the natural integrity of the Paint Creek Trail for the enjoyment of present and future generations.*

Memo: 2021 Labor Day Bridge Walk  
Historical Documents Scanning Email from Archivist Samantha Lawrence  
Knotweed Management Workshop Flyer  
July Manager's Report  
Paint Creek Trail June Inspection Report  
Community Foundation of Greater Rochester June Fund Statement

**Mission**

*The Paint Creek Trailways Commission provides trail users a natural, scenic, and educational recreation experience while preserving the natural integrity of the Paint Creek Trail for the enjoyment of present and future generations.*

**Agenda Summary**  
**July 20, 2021**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
4. **Public Comment**
5. **Consent Agenda:**
  - a. Minutes: Regular Meeting, June 15, 2021
  - b. Treasurers Report – June 2021
6. **Approval of Invoices**
7. **Update:** Licensing Agreements  
**Summary:** An update on the status of the Licensing agreements and the sale of the Solaronics property is included in your packet.  
**Action:** None  
**Budget Impact:** None
8. **Discussion/Approval:** Labor Day Bridge Walk – September 6, 2021  
**Summary:** An update on the Labor Day Bridge Walk is included in the memo in your packet. The Commission needs to determine what promotional item it would like to hand out at the event. Designs and pricing information for the stickers are included in your packet.  
**Desired Action:** Approval  
**Budget Impact:** \$318 is budgeted for promotional items for Labor Day Bridge Walk
9. **Update/Discussion:** PCTC Records Scanning  
**Summary:** An email from Samantha Lawrence, Museum Archivist at the Rochester Hills Museum at Van Hoosen Farm, regarding this project is included in your packet.  
**Desired Action:** Discussion  
**Budget Impact:** TBD
10. **Informational:** Knotweed Management Workshop  
**Summary:** Oakland County CISMA plans to hold a knotweed management workshop on the Trail in August. A flyer for the workshop is included in your packet.  
**Desired Action:** None  
**Budget Impact:** None
11. **Manager's Report:** Included in your packet.
12. **Commissioner Reports**
13. **Adjournment of Regular Meeting**

**Next Regular Meeting:**

August 17<sup>th</sup>, 2021 – Rochester Municipal Offices, 400 Sixth Street, Rochester, MI 48306



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**REGULAR MEETING of the PAINT CREEK TRAILWAYS COMMISSION**  
**Rochester Municipal Offices**  
**400 Sixth Street, Rochester, MI 48307**

**CALL TO ORDER:** The Tuesday, June 15, 2021 Regular Meeting was called to order by Chairperson Steele at 7:01 p.m.

**Attendance Roll Call:**

**Voting Members Present:** Brian Blust, Ken Elwert, Linda Gamage, Steve Sage, Donni Steele, Jeff Stout, David Walker

**Voting Alternates Present:** Dave Mabry

**Non-Voting Alternates Present:** David Becker, Theresa Mungoli, Martha Olijnyk

**Voting Members Absent:** Robin Buxar

**Alternates Absent:** Julia Dalrymple, Ann Peterson, Chris Shepard

**Village of Lake Orion Non-Voting Member Absent:** Jason Peltier

**Village of Lake Orion Non-Voting Alternate Absent:** Jerry Narsh

**Others Present:** Melissa Ford, Trail Manager, Chris Gray, Assistant Trail Manager, Louis Carrio, President of the Friends Group, Sandi DiSipio, Recording Secretary

**PLEDGE OF ALLEGIANCE:** All rose and recited the Pledge.

**APPROVAL OF AGENDA:** Approval of Invoices (Item #6) will occur after discussion of the Signage Project and Audio Sign (Items #7 and #9) as those invoices are included for approval tonight.

**MOTION** by Gamage, seconded by Walker, ***Moved***, to approve the June 15, 2021 agenda as amended.

Ayes: All      Nays: None

**MOTION CARRIED.**

**PUBLIC COMMENT:** None

**CONSENT AGENDA:**

a. Minutes – May 18, 2021 Regular Meeting, approve and file

b. Treasurers Report – May 2021

**MOTION** by Sage, seconded by Stout, ***Moved***, to approve the Consent Agenda as presented.

Ayes: All      Nays: None

**MOTION CARRIED.**

**DISCUSSION/APPROVAL: Paint Creek Trail Signage Project – Wayfinding Signage:** Ms.

Ford indicated the Commission discussed this issue at the last meeting, and mock-up signs were placed on the trail for the members to review and comment on. She received comments from Mr. Becker, and Ms. Steele provided her notes tonight. Mr. Walker asked about the directional arrows, some text had them and some did not; this should be consistent. Ms. Ford explained if

the text had no arrow, it meant it was in the direction the user was traveling. Arrows are used with all text on the three-sided signs. Ms. Gamage said the Committee looked at this issue, and her friend had the same comment about the arrows. Ms. Gamage said the mock-up signs were center justified which may account for some confusion. This is not how the spacing will be on the final signs – she suggested sending the Commissioners a few mock-ups of how the text will appear on the actual signs. Mr. Mabry asked why the Cider Mill or Gallagher Road is not mentioned on any of the signs. Ms. Ford said the Cider Mill is not mentioned by name – the amenities located nearby are listed, e.g., bathrooms, drinking fountain and fix-it station with an arrow. Ms. Steele said a lot of signs did not say Lake Orion. Ms. Ford explained we are limited in the number of things that can be on the signs, and the signs at either end of the trail include the total trail distance. As you get closer to the destinations, that's when it starts appearing on the signs. A comment was made about the N-W-S-E compass map symbol that is on the signs showing where the next detailed trail map is located might be confusing. Ms. Gamage explained they wanted to let people know where the detailed maps are located, as these are just wayfinding signs listing nearby amenities – we may want to change the map symbol, but the Committee is not sure what a replacement suggestion would be. Mr. Sage asked if the wayfinding signs mirror the symbols on the trail map. Ms. Ford said there's no map icon on the trail map. She also mentioned that some of the wayfinding signs at road intersections may have to be moved to the other side of the trail, because the road stop signs have to be on the side that trail users are traveling. Ms. Olijnyk mentioned “pollinator” is misspelled on the mock-up sign. Mr. Becker said the “drop” symbol on the signs doesn't signify anything to him, and suggested a different symbol for drinking fountains. Mr. Sage said the drop symbol is on the trail maps, so what's the remedy to fix the map – maybe a sticker? Ms. Ford said we would have to pay the sign shop to create a sticker for the maps. Ms. Gamage asked how the symbols were found. Ms. Ford said the sign symbols are the same as what's listed on the trail map, except for the new butterfly symbol for the pollinator garden. Ms. Gamage stated the Committee will be meeting again as they have other comments to consider, so they are not ready to move forward with these signs yet. Ms. Ford indicated the Committee needs to discuss other things as well, the design of the sign height is 12', which only leaves eight feet between the ground and the bottom of the sign and because of the horseback riders, the minimum height has to be 10', and the sign corner toward the trail needs to be rounded. The next phase is the roadway signs, but they are not break-away signs, which they have to be if they're in the right-of-way. Ms. Ford then referred to the invoice listed for approval tonight – the price on the invoice does not reflect the added length of the pole to meet the height requirements (but the cost will not be substantial). Mr. Blust asked if there is a deadline to install the signage. Ms. Ford replied she would like to get them installed this summer; there is a deadline for the roadway signage – they need to be in by the end of the September. She has talked to the DNR and explained that's contingent on the manufacturer, supplies, and the municipalities' ability to install – they are aware that there could be a request for an extension. Mr. Stout asked about signs hanging in the roadway on the shoulder side (very difficult to hear exactly what was asked). Ms. Ford said the signs have to be a minimum of two feet off to the side from the shoulder of the trail – the County is recommending three feet to be more cautious. As an option, the signs could be positioned on the other side of the pole toward the trees instead of nearer to the trail. Mr. Stout said something about the drop symbol for the water fountain and something about the prairie site, but the recording did not pick up what he said. Ms. Ford indicated the map lists the prairie restoration site, but it's actually a prairie remnant. Any other comments can be forwarded to Ms. Ford. The Committee was thanked for all their work on this project and to the members who went out to check the mocked-up signs.

**DISCUSSION/APPROVAL: Labor Day Bridge Walk – September 6, 2021:** Ms. Ford stated the application she wants to submit to the City of Rochester requesting use of the park and pavilion for the event is included in the packet – she needs the Commission's approval to do that.

This event has not been held for the past two years and a few things have changed. In the past, there have been donuts and bagels to pass out to the participants, but she's moved away from that and decided to go with prepackaged muffins to get away from people touching everything. Previously there was a face painter for the kids, but doesn't think that's a good idea this year. The thought is to do some sort of art activity partnering with the Paint Creek Center for the Arts or Dinosaur Hill – this needs to be worked out. In the past, participants were asked to give a \$5.00 donation for the event and the Commission chooses a project the funds will be dedicated to – the Commission needs to make a choice on this. We also need Commissioners to volunteer to be a Volunteer Coordinator as well as a Event Sponsorship Coordinator. A discussion also needs to happen about whether or not we want to hand out a promotional item – there is \$318 in the budget to cover this. Mr. Becker asked if a representative from Rochester needs to sign the application for the event. Ms. Ford indicated yes. Members representing Rochester agreed to sign the application, and Mr. Sage said he'd help with the application process, getting it before the Council on the 28<sup>th</sup>. Ms. Gamage noted there are two different costs on the application - \$185, and then a \$75 fee for the permit. Ms. Ford explained the \$75 is for the special event permit, and a separate cost for the pavilion, part of which is refundable. Ms. Gamage remembers in the past we've requested a waiver for either the pavilion fees or the special event fees, or both. She asked if we can request this again. Mr. Sage responded the Commission can request the waiver.

**MOTION** by Gamage, seconded by Elwert, *Moved*, to request the City of Rochester to waive the special permit fee and the pavilion fee.

Mr. Walker referred to the City costs for the special events in addition to renting the pavilion, and asked if we anticipate any City costs? Mr. Sage said there will be an assessment after we submit the application – he's not sure if any police help will be involved. Ms. Gray said we need to ask ... something about Ludlow crossing (could not hear). Mr. Walker said this is the variable, the City wants to be reimbursed by 50% of actual costs, so this needs to be taken into consideration in the budget if there are any City costs we are obligated to reimburse. Mr. Sage will work with Ms. Ford on the application. Ms. Gamage doesn't know if we've had assistance with crossing at Ludlow in the past, but it might be a good idea. Is there any way we can request assistance from the Mounted Patrol that day to help at the crossing instead of paying the City, as we're already paying for the Mounted Police. Mr. Walker said as long as Rochester is in agreement, as that's their jurisdiction. Ms. Ford will inquire. Ms. Gamage agreed to include this in her motion, Mr. Elwert agreed. Chairperson Steele said in the event that the City of Rochester does not approve waiving the fee, do we need an amount included in the motion. Ms. Ford indicated the fees for the permit should be included, but not the reimbursement for cleanup and City costs. Ms. Gray suggested that we turn in the check with the application so we can reserve the date. Ms. Ford agreed we need to hold our spot for the event. Ms. Gamage agreed to add to the motion that we will pay up to \$185 for the permit application in the event it's not waived by the City of Rochester, Mr. Elwert agreed.

Amended Motion:

**MOTION** by Gamage, seconded by Elwert, *Moved*, to request the City of Rochester to waive the special permit fee and the pavilion fee, request permission to use the Mounted Patrol services in lieu of City of Rochester services, and approve paying the \$185 permit fee to reserve the event date if this fee is not waived by the City of Rochester.

Roll Call Vote:

Ayes: Blust, Elwert, Gamage, Mabry, Sage, Steele, Stout, Walker

Nays: None

**MOTION CARRIED.**

Discussion on the Suggested Donation: Ms. Ford said the suggested donation is \$5 per family to a particular project of the Commission's choice. At a previous meeting, we talked about how the Commission would take over maintenance of the pollinator garden after this year from the Friends Group. Her thought is to use these donations to start reserve funds for the garden's maintenance in the future. Chairperson Steele likes the idea of a \$5 donation, and the suggested project. Mr. Sage commented this is usually the suggested amount for the Arts & Apples event. Other suggestions made include a \$5 donation per person, or \$5 a person and \$10 per family. Ms. Gamage likes the suggested amount of \$5 per family, that way it wouldn't prohibit people from attending because there is a large amount attached to it. Mr. Walker suggested just having the sign say a \$5 donation is suggested. Mr. Becker indicated when he was on Rochester's Council, they were very sensitive about making people feel they had to pay to do something in the park. He realizes this is a voluntary donation, but thinks we have to make sure there's no aspect of coercion for that donation to be able to participate in the event. Mr. Sage said this sensitivity still exists, but what they did find the most successful was when you had different areas that allowed people to donate. There was just a sign that indicated "suggested donations", but when successful, it was definitely a factor of how many barrels were put out, some with volunteers around and others unmanned. He suggested the Commission think about this. Ms. Gamage noted there are only two events on the trail per year, and thinks one of the purposes of the trail is to get people out using the trail. She doesn't think we should make this a driving force in what we're doing or make it an omni-present part of the event. It's a great family event, and part of our mission is to get people out on the trail. She hopes the suggested donation doesn't overtake the spirit of the event.

**MOTION** by Walker, seconded by Sage, **Moved**, to approve a suggested \$5 donation toward continued maintenance of the pollinator garden, with as many barrels as we can fit in the area.

Roll Call Vote:

Ayes: Blust, Elwert, Gamage, Mabry, Sage, Steele, Stout, Walker

Nays: None

**MOTION CARRIED.**

Discussion on a volunteer for the Volunteer Coordinator and Sponsorship Coordinator: Ms. Gray indicated Ms. Bowyer was the previous Volunteer Coordinator, and solicited volunteers for the event. Ms. Olijnyk added she used a sign-up list with all the jobs that needed to be done and the time slots available, and made sure they got done. Someone is needed to handle walk-up registrations and check in people who previously registered, volunteers to hand out food, to assist with setup and cleanup, to hand out water, to man the table and to start the walk. The Event Sponsorship Coordinator is someone who solicited donations, either food or money to buy the food, or activities for the kids. Mr. Ferriolo previously handled this task, usually finding three or four sponsors. Mr. Elwert volunteered to be the Sponsorship Coordinator. He added that the job of Volunteer Coordinator is a lot for one person to do, and suggested a team of Commissioners. Ms. Olijnyk asked if staff had access to the sign-up list that was used in the past, and said she would help with securing volunteers, but can't take on all the responsibilities. Ms. Gray said the form should be available and will send it to Ms. Olijnyk. Ms. Ford believes the Friends Group used to help out. Mr. Carrio said they would have a table at the event, and suggested a wheel spin like they did at 2019 Trails Day. Ms. Mungioli suggested contacting the Eagle Scout, Boy Scout, Girl Scout troops, maybe they could volunteer. Ms. Gamage said we do need volunteers, but remembers the sign-up list last time was quite extensive. A few people from her neighborhood volunteered, showed up and really didn't have anything to do. We need to make sure if we secure volunteers, we actually need and use them for specific jobs. She suggested reaching out to the Adopt-A-Trail clubs. She really appreciates the event being simple and we should keep that in mind. Ms. Olijnyk found out there's a local baseball team called the Paint Creek Trailblazers, maybe they could help out. Ms. Steele volunteered Ms. Dalrymple to help with the volunteers, and if she can't, Ms. Steele will. Mr. Walker agreed to help Mr. Elwert with the sponsors.

Discussion on Promotional Items: There is \$318 in the budget for this item. Ms. Gamage is thinking of native plantings in line with the pollinator garden. Maybe we could team with the Rochester Pollinators Group and give away 50 milkweed plants. Ms. Ford said her idea was to give away packets of native seeds, and needs to look into the price. Ms. Gray suggested decal stickers for cars. Mr. Carrio likes the milkweed plant idea. Marilyn Trent is at the Rochester Farmer's Market every Saturday and gives away a milkweed plants, takes orders for native plants, and might be willing to set up a table on Labor Day and do the same thing – that would take care of the give-away and be consistent with the environmentally friendly approach. Mr. Becker agrees with this suggestion. Mr. Carrio agreed to contact Ms. Trent. Ms. Gamage likes the sticker idea too, so maybe we could give away 25 stickers, and asked the cost. Ms. Ford said she hasn't looked into the cost, will come up with a few designs and get a price for the next meeting. Ms. Gamage likes that the stickers would promote our new branding – even if we don't give them away, we could look into selling them at the event in support of the Pollinators Group or the maintenance fund for the garden. Mr. Carrio thought this could be integrated into one of the spin the wheel prizes and the Friends could fund this. An update on promotional items will be given at the next meeting.

Discussion on Approval of Event Budget: Chairperson Steele asked if any adjustments need to be made to the budget at this point. Ms. Ford said the only thing might be Rochester's fees. She added we talked last meeting about doing the recognition ceremony during this event. She's not sure how we want to handle this or whether it needs to be discussed tonight, but we have at least 10 people we are honoring, and asked if this should be done with the public all there, or do that while they're walking or after everyone's gone for the day. Ms. Olijnyk explained it's been different every year, but when we have a number of people that are being recognized, we don't spend a lot of time on each individual, but if there's a special Commissioner, e.g., Mr. Blanchard who will be presented with a Resolution, we would spend some time talking about him. Or we can decide to do it at a separate event. Ms. Olijnyk suggested Ms. Ford ask Mr. Blanchard how he feels about this. Ms. Ford indicated the ribbon cutting for the bridge and the trail will be during this event as well. The participants in the walk will not be going as far as the bridge. Chairperson Steele suggested we could do a fall donut ceremony at the Cider Mill for the recognition, possibly at a meeting. Ms. Gamage feels if we do a separate event for the ribbon cutting and donuts, she suggested adding the recognition ceremony to that event, to recognize the bridge and all the former Commissioner's contributions. Ms. Ford thought maybe we could honor just Mr. Blanchard at the Labor Day Walk event. The Commission asked her to reach out to Mr. Blanchard to get his opinion. Ms. Ford indicated a budget amendment is not needed, as the original motion approved the \$185 special event permit fee.

**DISCUSSION/APPROVAL: Audio Sign:** Ms. Ford hopes the members have checked out the audio sign at the new bridge; this would be the same kind of sign just with a different topic. Originally, we had thought about putting it at Foley Pond in Orion Township, but it doesn't seem that's feasible on the deck. She was talking with Oakland Township staff when the prairie remnant/restoration issue came up, and it seemed like that would be a good opportunity to provide people with information because there's nothing there that explains what it is. It also has historical things involved with it, e.g., the trains going through that would spark fires, which is one of the things that allowed the prairie to stay in those locations. Mining was also done there, which explains why the land is higher in certain spots. It's a good opportunity to provide people with information about that site. Both Oakland Township and the DNR have agreed to this location, but she wants to secure Commission approval before making this change. Mr. Becker expressed concern about putting up another audio sign. He thinks we are slowly making the trail less natural, and one of the highlights of the trail is that it's beautiful because it's natural. He



understands how the sign is useful in some ways, but it detracts from the natural beauty of the trail and wonders if there's something better we can do with the \$5,000. He's not in favor of doing this. Ms. Ford explained the Commission provided the list included in the packet to the DNR last fall and they approved this project. If we decide not to do this project, we will need to get approval from the DNR for whatever else we decide to do with the \$5,000, as it's their funding. Mr. Blust said he grew up in the area, didn't know Oakland Township had prairies, feels this project is important to get information out there, and is in favor of it. The audio sign at the bridge is used by the users, has positive feedback and serves the visually impaired population. Mr. Stout agrees however, changing the grant parameters with the DNR this late in the process is an extensive amount of work and suggested we proceed with the plan.

**MOTION** by Stout, seconded by Elwert, *Moved*, to proceed with the audio sign at the prairie remnant site at a cost of \$5,000 in compliance with the DNR grant.

Roll Call Vote:

Ayes: Blust, Elwert, Gamage, Mabry, Sage, Steele, Stout, Walker

Nays: None

**MOTION CARRIED.**

Ms. Gamage added she supported the motion, but agrees with Mr. Becker that we need to keep in mind detracting from the natural respite that the trail is and has been. She is concerned about the signs on the trail, but understands they are necessary, important and informative. In placing the signs we are keeping in mind the number of signs and education provided, and we need to do this with audio signs and other amenities. Chairperson Steele commented that a number of signs will be removed which will help with these concerns and alleviate the mish-mash on the trail.

**APPROVAL OF INVOICES:** Ms. Ford presented the list of invoices totaling \$28,628.42. In addition to the recorder's fee, this amount includes credit card charges for office supplies, numerous items for the NTD prize basket and the GoToMeeting charge; special event permit and facility rental fees for the Bridge Walk, bike patroller supplies, payment for the 2020 financial audit, deposit to the Sign Shop for the new trail signage, and the deposit for the solar powered audio signpost. Estimated unrestricted fund balance is \$60,000.

**MOTION** by Gamage, seconded by Blust, *Moved*, that the invoices presented for payment are approved as presented in the amount of \$28,628.42 and orders be drawn for payment.

Roll Call Vote:

Ayes: Blust, Elwert, Gamage, Mabry, Sage, Steele, Stout, Walker

Nays: None

**MOTION CARRIED.**

**DISCUSSION/APPROVAL: Budget Amendment:** Ms. Ford explained this is to approve moving \$500 from the unrestricted budget to the operations budget to cover the cost of the plaques, spikes and display boxes for this year's Recognition Ceremony.

**MOTION** by Stout, seconded by Elwert, *Moved*, to move \$500 from the unrestricted budget to the operations budget to pay for the plaques, spikes and display boxes for the Recognition Ceremony.

Roll Call Vote:

Ayes: Blust, Elwert, Gamage, Mabry, Sage, Steele, Stout, Walker

Nays: None

**MOTION CARRIED.**

**MANAGER'S REPORT:** In addition to the written report, Ms. Ford commented the ribbon-cutting ceremony for the Pollinator Garden is scheduled for June 28<sup>th</sup> at 4:00 p.m. She was really happy with the turn-out on the GooseChase Scavenger Hunt on Trails Day, it was very well received with 77 teams registered and 44 of them were active participants. She posted some of the photos and videos submitted on Facebook. There was a tie for the prize basket, so a tie-breaker was done to determine the winner. All staff is now certified for CPR and first aid. The Leader Dog event was successful, raising over \$66,000. A letter was sent to Solaronics letting

them know we don't wish to pursue the license issue any further. Agreements for the other entities are still being worked on by the attorney as she requested historical information. We also talked about the possibility of scanning these documents, as Ms. Steele mentioned the Polly Ann Trail is scanning their historical records to have it available on-line. This issue is included as a future agenda item and will probably involve a contractor. Ms. Mungoli mentioned the Rochester Hills Museum is scanning all their documents, so there may be some options available within the communities to do this. Mr. Elwert will research this and get contact information to Ms. Ford. Mr. Sage mentioned that Rochester has an agreement with the Rochester Hills Museum to scan their documents, but is not sure they would be open to other municipalities under that agreement, but maybe we could petition on the basis of the Trailway Commission. Ms. Steele will get contact information from the Polly Ann Trail to Ms. Ford. Ms. Gamage pointed out that Ms. Ford attended the first meeting of Rochester's Master Plan Steering subcommittee meeting for downtown connections. Ms. Ford did participate and they talked about bringing people downtown, bike lanes and parking, amenities for trail users, etc. She brought up the wayfinding signage as it tied into the discussion.

**COMMISSIONER REPORTS:** Mr. Elwert noted he's working through the drinking fountain issue at Tienken. Mr. Blust reported that the Paint Creek Junction trailhead is moving forward, trees have been removed and the grading is occurring. Final approval was received from the Oakland County Health Department for the restrooms that will be installed next spring. Ms. Gamage noted the Rochester section of the trail was graded, and looks good. She also mentioned Rochester's Master Plan Steering Committee hearing regarding housing. She did not attend, but a friend mentioned in the housing public input, several sites were along the Clinton River Trail, but one site was along our trail. They were accepting ideas about what housing developments would be acceptable on these sites. She thought it was the Solaronics site, but it was the Dillman & Upton site. It was suggested that when they retire, it would likely go up for sale and how should it be zoned. This is one of the reasons our Commission is so important – to advocate for the trail. Rochester had a recent rezoning of the setbacks from trails and it's probably with foresight to future development. It's important for us to have input to advocate for the trails and natural areas. Mr. Sage indicated the area near Dillman & Upton has been regraded and the trees will be installed when conditions are right. Mr. Walker indicated the property on Gunn Road that was denied access – the property owners had committed to returning that area to what it was previously, but we're not getting any response. Ms. Ford said they were not using that area, but have not removed the dirt around the trees. She's reached out twice, but has not received a response.

**ADJOURNMENT OF REGULAR MEETING:**

**MOTION** by Gamage, seconded by Mabry, *Moved*, to adjourn the Regular Meeting at 8:37 p.m.  
Ayes: All      Nays: None      **MOTION CARRIED.**

**NEXT REGULAR MEETING: July 20, 2021 at 7:00 p.m. – Rochester Municipal Offices**

Respectfully submitted,

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MELISSA FORD, Trail Manager

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DAVID BECKER, Secretary

# Paint Creek Trailways Commission

## Treasurer's Report - Flagstar Bank

### June 2021

<b>Balance:</b>	1-Jun-21		
	Checking Balance	\$ 173,616.90	
	Outstanding Checks (3499,3501,3506)	<u>\$ 705.00</u>	
			<b>\$ 172,911.90</b>
<b>Revenues:</b>			
	Leader Dogs for the Blind - Temporary Use Permit	\$ 10.00	
	Sprout Bake LLC - 2021 National Trails Day Sponsorship	\$ 250.00	
	Ralph C. Wilson Jr. Foundation via		
	Greater Rochester Community Foundation -		
	Wayfinding Signage	\$ 21,550.00	
	Interest Income - June 2021 Interest Income	<u>\$ 7.32</u>	
	<b>Total Revenues</b>	<b>\$ 21,817.32</b>	
			<b>\$ 194,729.22</b>
<b>Expenditures:</b>			
	3507 - Chase Card Services - Credit Card Purchases	\$ 149.64	
	3508 - Dan Butterworth - Reimbursement Bike Patroller Supplies	\$ 52.38	
	3509 - Ramie Phillips, Jr., CPA - 2020 Financial Audit	\$ 3,700.00	
	3510 - Sandi DiSipio - May 2021 Recorders Fee	\$ 235.00	
	3511 - City of Rochester - 2021 LDBW Special Event Application		
	and Facility Rental Fee	\$ 185.00	
	3512 - Vista Group International - Solar Powered Audio Signpost deposit	<u>\$ 2,756.40</u>	
	<b>Total Expenditures</b>	<b>\$ 7,078.42</b>	
			<b>\$ 187,650.80</b>
<b>Balance:</b>	30-Jun-21		
	Checking Balance	\$ 191,297.20	
	Outstanding Checks (3501,3506,3510,3511,3512)	<u>\$ 3,646.40</u>	
	<b>TRAILWAYS COMMISSION BALANCE</b>		<b>\$ 187,650.80</b>

Signed By:	_____	_____
	Trailways Commission Treasurer	Trail Manager
Date:	_____	_____



4393 Collins Road  
Rochester, MI 48306  
(248) 651-9260  
Paintcreektrail.org

## **MEMO**

To: Commissioners, Alternates, & Staff  
From: Licensing Committee (Linda Gamage, Robin Buxar, Jeff Stout & David Walker) and Melissa Ford, Trail Manager  
Subject: Revised License Agreement and Fees  
Date: July 14, 2021

Solaronics has received an offer on the property. There is no anticipated closing date yet, and according to the Solaronics attorney, there is a lengthy due diligence period. Solaronics does not know what the buyer intends to do with the property, and how, if at all, the buyer intends to use the Licensed Property. In the interim, Solaronics continues to use the Licensed Property for its intended purposes.

Steve Robinson, the intended buyer of the Solaronics property, reached out to the trail office to discuss potential plans for the property. I spoke with him on July 14<sup>th</sup> and he indicated that he believes the building is functionally obsolete as an industrial space. He wishes to redevelop the property in a mixed-use fashion. Presently, the property's zoning does not accommodate this type of use but he is in discussions with the city of Rochester to see if this is feasible. Again, it is very early in the process but he will keep the Commission updated on the progress.

Regarding the other license agreements, trail staff continues to assemble the historical documents that Ms. Hamameh requested. We are presently searching for a legal document confirming that the railroad transferred the license agreements to the Commission when the property was sold.



4393 Collins Road  
Rochester, MI 48306  
(248) 651-9260  
Paintcreektrail.org

## MEMO

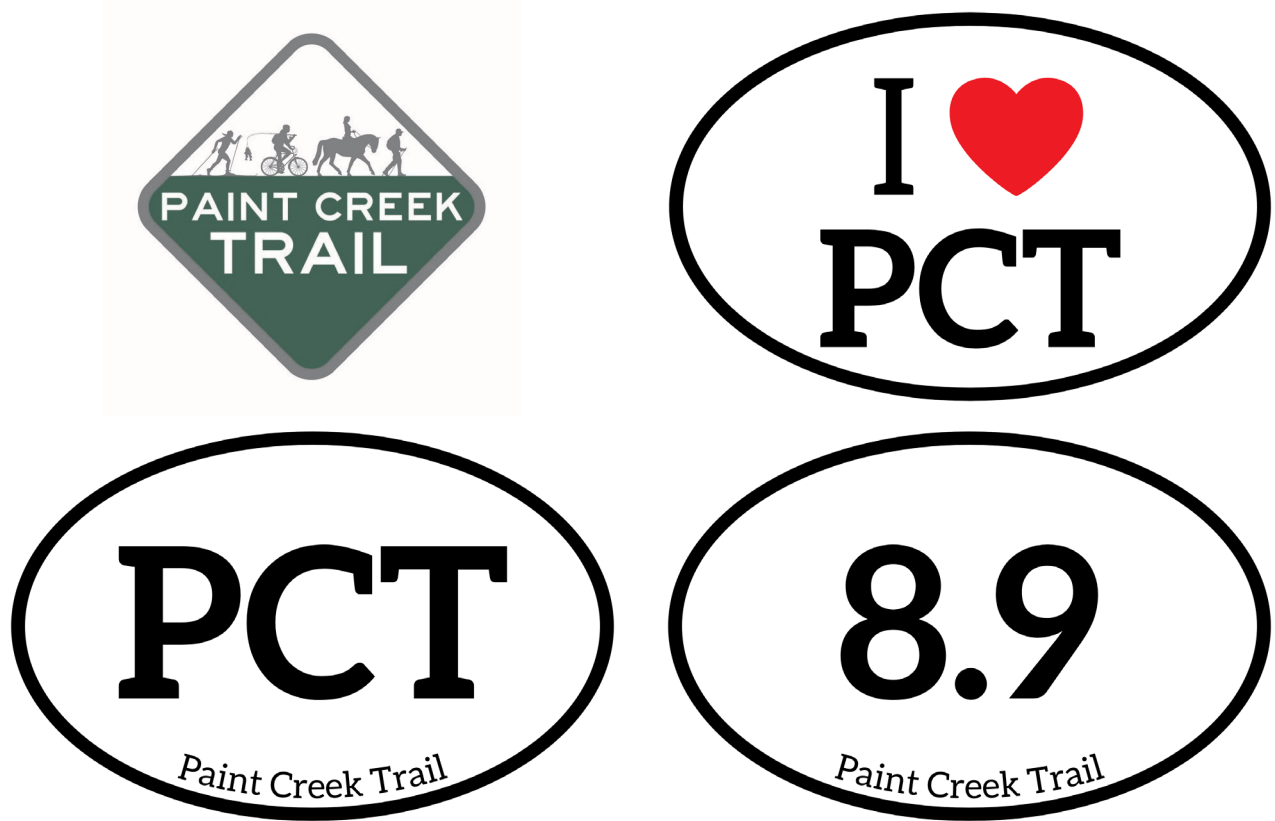
To: Commissioners, Alternates & Staff  
From: Melissa Ford, Trail Manager  
Subject: 2021 Labor Day Bridge Walk  
Date: July 14, 2021

The event sponsorship team has revised the sponsorship form, which follows this memo, and are now soliciting sponsorships for the event. If any Commissioner has contacts or ideas for sponsors or would like to support the event, please contact trail staff, Ken Elwert or David Walker.

The volunteer coordinators have received the task list that Dr. Bowyer put together for the 2018 event and plan to review it and remove any unnecessary roles.

The city of Rochester has waived the application, permit, and police fees for the event.

Trail staff designed four different sticker options as a possible promotional item for the event:



Trail staff reached out to several different printing vendors for quotes for 500 count, 6"x 4" oval stickers and logo stickers:

<b>Vendor</b>	<b>Oval Sticker Price</b>	<b>Logo Sticker Price</b>
Makestickers.com	\$252, \$.51 each	
Uprinting.com	\$312, \$.62 each	
M&B Graphics, Lake Orion	\$625, \$1.25 each	\$625, \$1.25 each
Graphic Takeover, Lake Orion	TBD	TBD
Sir Speedy, Harper Woods	\$369.83, \$.74 each	

Trail staff also met with Marilyn Trent, of the Rochester Pollinators group, on July 14<sup>th</sup> to discuss the Pollinator group's role at Labor Day Bridge Walk and the possibility of having native plants or seeds as the promotional item for this year's event. Ms. Trent recommended that the Commission hand out seed packets rather than milkweed plugs, as the seeds are less expensive and require less prep work. We have reached out to the vendor she recommended, Michigan Wildflower Farm, and hope to have a quote for you at the meeting.

The Rochester Pollinators plan to have a booth at Labor Day Bridge Walk where they will provide information about native plants, demonstrate the seed stratification process, and distribute flyers showing all the public pollinator gardens in the area that people can visit.



4393 Collins Road  
Rochester, MI 48306  
(248) 651-9260  
Paintcreektrail.org

**14<sup>th</sup> Annual Paint Creek Trail Labor Day Bridge Walk and Run  
Monday, September 6, 2021  
SPONSORSHIP FORM**

**Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Website:** \_\_\_\_\_

**LEVELS (Please Circle)**

**PREMIER SPONSOR (\$500)**

Exclusive signage provided at Event

Name/logo on posters, brochures and press releases

Link to your web site on the Paint Creek Trail website

3x the social media promotion "Premier Event Sponsor" (over 5,000 followers)

**SUPPORTING SPONSOR (\$250)**

Name/logo on posters, brochures and press releases

Your banner/sign displayed at the event and a promotional table (you must provide banner/sign)

Link to your web site on the Paint Creek Trail website

Social media promotion "Sponsor Spotlight of the Day" (over 5,000 followers)

**CONTRIBUTING SPONSOR (\$100)**

Name/logo on posters, brochures and press releases

Link to your web site on the Paint Creek Trail website

Store name on Board at Event site

Checks payable to: **Paint Creek Trailways Commission**

Please return no later than **August 12, 2021** to:

Paint Creek Trailways Commission  
Attn: Chris Gray, Assistant Manager  
4393 Collins Rd.  
Rochester, MI 48306

Questions? Call (248) 651-9260 or email to [cgray@paintcreektrail.org](mailto:cgray@paintcreektrail.org)

----- Forwarded message -----

From: **Samantha Lawrence** <[lawrences@rochesterhills.org](mailto:lawrences@rochesterhills.org)>

Date: Fri, Jun 18, 2021 at 12:18 PM

Subject: Re: Historical Documents

To: Ken Elwert <[elwertk@rochesterhills.org](mailto:elwertk@rochesterhills.org)>

Cc: Pat McKay <[mckayp@rochesterhills.org](mailto:mckayp@rochesterhills.org)>

Hi Ken,

It's fantastic to hear the Paint Creek Trail Commission is interested in preserving their records!

Without assessing the material, I would estimate it would take at least 500 hours for a digitization project of this size. This would include scanning the items, editing the digital files as needed, renaming the digital files appropriately, organizing the digital files for easier access, and creating a basic inventory or finding aid. If the Commission would like the material cataloged into a software or uploaded to an online database, the total hours would likely exceed 1,000.

I agree it would not be possible to digitize this material under our current contract without halting our progress with the Historic District Commission Collection. We are always willing and excited to help with local preservation projects but realistically, we couldn't commit to a project like this with our current resources until 2023 and even then, we would need an intern to assist with the project.

Best,

Samantha Lawrence | Museum Archivist  
Rochester Hills Museum at Van Hoosen Farm

Parks and Natural Resources, City of Rochester Hills, Michigan  
248-841-2673 | [www.rochesterhills.org/museum](http://www.rochesterhills.org/museum)





# **KNOTWEED MANAGEMENT WORKSHOP**



**Learn from Oakland County CISMA how to identify and manage destructive invasive species Japanese knotweed**

**Treatment techniques will be demonstrated**

**Bring your questions!**

**August 10, 5:30-7:30pm: Village of Milford  
1100 Atlantic St. (back parking lot)**

**August 11, 5:30-7:30pm: Lake Orion  
Paint Creek trailhead near Atwater Commons Dr.**



## **MEMO**

To: Commissioners, Alternates and Staff

From: Melissa Ford, Trail Manager

Subject: July Manager's Report

Date: July 12, 2021

### **Advisory Committee Reports**

There are no advisory committee reports.

### **Complaints/Vandalism**

I am unaware of any complaints or vandalism Trail this month.

### **Medical Emergencies/Police/Fire Calls on the Trail**

I am unaware of any Medical Emergencies/Police/or Fire calls on the Trail

### **Finances**

- All Member Community invoices for 2021 Operations and Patrol have been received.
- January and July license fee invoices to various utilities will be sent out following review by the Trail attorney.

### **Follow Up**

- **Moutrie Pollinator Garden:** The ribbon cutting ceremony was held on Monday, June 28<sup>th</sup>. Many thanks to the Commissioners who attended, especially David Walker, who served as the event MC. The ceremony was well attended despite the hot weather that day.
- **Wayfinding Signage:** The Branding Committee took all the Commissioners' comments into consideration and made decisions regarding the text and design of the signage. The Committee will share the final proofs for the signage once it is received from the Sign Shop.
- **DIA Inside|Out:** Five pieces of art were installed on the trail the week of July 5<sup>th</sup>. The pieces are located at Adams Road, the Clarkston/Kern parking lot, along the new Clarkston Road connector path, at the connector path to Orion/Kern Roads, and at Newton Drive in the Village of Lake Orion. They will be on display until late October/early November.
- **Dillman & Upton:** The trees have been planted by the city at the Dillman & Upton site. Additionally, Dillman & Upton are close to being finished with the fence project. They recently reached out about what stain color we would like and I let the know that we would like it to be a natural cedar color.
- **Bridge 33.7 & Resurfacing Ribbon Cutting:** Rock Blanchard prefers to receive his award at a date in the fall. I will have his availability for you at the meeting. The Commission needs to

decide if it would like to honor the other past Commissioners at this event or if it would prefer to honor them at an upcoming Commission meeting.

- **Fix-it Station:** Orion Township has laid the cement for the new Fix-it Station adjacent to the Van Tassel bridge.
- **Foley Pond Split Rail Fence:** Trail staff issued a Request for Quotes (RFQ) for the removal/replacement of the split rail fence at Foley Pond in Orion Township. Unfortunately, we did not receive any responses. Staff plans to reissue the RFQ and expand the list of vendors that we send it to. Once staff receive quotes for consideration, we will bring it before the Commission. This project will be funded by the IBT Challenge grant from the DNR.

### **Future Agenda Items**

- ◆ Memorial Bench Policy (consider adding Memorial Tree program)
- ◆ Trail safety and maintenance standards
- ◆ Oakland Township Historical Society Railroad Signal Booth
- ◆ Recognition of Eagle Scouts for projects on the Trail
- ◆ Paint Creek Trail Brochure redesign

### **Promotion of the Trail**

- Our Facebook page has 7,732 followers, an increase of 55 since last month.
- Our Twitter account has 810 followers, a decrease of 4 since last month.
- Our Instagram Account has 1,457 followers, an increase of 46 since last month.
- Our E-Newsletter has 156 subscribers.
- I've posted information and photos on social media.

### **Paint Creek Trail Website Analytics**

In the last 30 days, we had 1,510 visitors, with 3,829 page views. The top 10 visited pages:

<b>Top Pages</b>	<b>Last 30 days</b>
Home Page	1262
Trail Maps	914
Parking	366
Mileage	138
FAQ	109
Location	83
On the Trail	44
Commission	43
Recreation Master Plan	37
Trail Courtesy	61

In June, we had 1,622 visitors, with 4,183 page views. The top 10 visited pages:

<b>Top Pages</b>	<b>Last 30 days</b>
Home Page	1224
Trail Maps	1018
Parking	280
Mileage	139
FAQ	106
Location	89

National Trails Day	80
Agendas, Minutes, Packets	61
On the Trail	55
Trail History	54

### **2021 Temporary Permit Approvals**

Orion Township, Orion Veterans Memorial Run/Walk: Monday, May 31, 2021

Leader Dogs for the Blind, Bark and Brew 5k: Saturday, June 5, 2021

Frank Race Management, Run Michigan Cheap Half-Marathon, 10k, 5k: June 27, 2021 and July 11, 2021

### **Commission Ad-Hoc Committee Assignments**

Recognition Ad Hoc committee	Gamage, Olijnyk
Personnel Ad Hoc committee	Becker, Olijnyk, Steele, Walker
Rochester Hills Art/Pathway Project committee	Becker, Mungoli, Shepard, Walker
SE Rochester Property Ad Hoc committee	Becker, Elwert, Gamage, Sage
Labor Day Bridge Walk (Sept 6) Ad Hoc committee	Buxar, Dalrymple, Elwert, Olijnyk, Walker
Lake Orion Ad Hoc committee	Becker, Narsh, Steele, Stout
Trail Branding & Signage Ad Hoc committee	Gamage, Ford, Olijnyk, Sage
Trail Improvements & Resurfacing Ad Hoc committee	Becker, Sage, Stout, Walker
Licensing Ad-Hoc committee	Buxar, Gamage, Stout, Walker

### **2021 Goals**

<b>Administrative</b>	<b>Progress</b>	<b>2021 Priority</b>
Continue coordinating assistance with Friends of the Paint Creek Trail (ongoing)	The 2021 Cruisin' for the Trails will be held as a virtual event from May 1-14, 2021. The event is now listed on the trail website and Facebook. Registration is open. Self-guided ride dates are now May 1 -31. Ticketing Link: <a href="https://tinyurl.com/2bba46rz">https://tinyurl.com/2bba46rz</a> . The event is being held all month long and tickets are still available for purchase. In total, thirty-five tickets were sold for the event. A \$500 from the net proceeds of the event will be donated to the Friends organization.	1
Continue Trail etiquette education (ongoing)	Ongoing. Signage has been on the trail and in the kiosks to raise awareness about freeze/thaw season etiquette. Staff will also periodically post about it on social media and a reminder on this topic was included in the spring Oakland Township newsletter. Trail etiquette information will be included as missions for National Trails Day scavenger hunt. Trail staff plan to hold its first trail safety pop-up event on the trail on Wednesday, June 19 <sup>th</sup> near the path to Goodison. The first pop event was held on June 19 <sup>th</sup> and focused on bike safety. We handed out bike bells and other bike safety supplies from SEMCOG to trail users who stopped at the table that day.	2

New Brochure/Map Update	Brochure will be updated this year using IBT Challenge grant funds. Staff is currently revising the brochure to include the new map and updated information. Staff put out a call on social media for trail user photos for brochure and have received quite a few responses. Trail staff is working on the first draft of the new brochure. <b>Staff plans to have the draft available for Commission review at the August meeting.</b>	2
Continue coordination and participation with Oakland County Trail, Water & Land Alliance (TWLA)	Trail manager Ford will attend the February virtual TWLA meeting. Trail manager attend the February virtual TWLA meeting and will provide an update during the March PCTC meeting on two Oakland County grant opportunities that were presented at the meeting. Trail manager Ford will attend the June virtual TWLA meeting.	2
Trail Closure education/public relations/Communications Plan campaign (Ongoing)	Ongoing. Continue to utilize social media, website and other resources to provide information to trail users.	2
Adopt –A-Trail program	The first cleanup will be held in April. A second cleanup will occur in October. Adopt-a-Trail groups will be asked to follow social distancing guidelines and to take all collected trash with them to dispose. Trail staff have confirmed all Adopt-a-Trail groups for 2021-2023. Spring cleanup is scheduled for the weekend of April 24-25. Spring cleanup was held the weekend of April 24-25.	2
Develop a volunteer program to recruit, train to help in the office special projects and special events	TBD	2
Make presentation at member community City Councils and Township Boards	TBD	2

Master Plan	Progress	2021 Priority
Southeast Rochester Property Development	Southeast Rochester Property development is currently on hold. A funding proposal was submitted for this project to Rep. Elissa Slotkin's office as part of the Community Project Funding program. Our proposal was not selected to be submitted to the Appropriations Committee. We will continue to seek funding for this project through other channels.	3
Wayfinding signage in Rochester & Lake Orion/Trail identification and road crossing signage (Branding)/Gateway signage – Each community	Additional gateway, kiosk and wayfinding signs will be financed by remaining RCWJF funds and IBT Challenge grant funds. The Branding Committee met in late January to discuss the second half of the wayfinding signage on the Trail. They continue to work on finalizing the locations for the wayfinding signage and plan to meet at least once more before bringing their recommendations before the Commission. Wayfinding committee is waiting on Sign Shop to create wayfinding sign mockups before finalizing the text. Branding Committee received the wayfinding signage mockups from Rochester Sign Shop and will be meeting in the next few weeks to discuss them and finalize designs and signage locations. The Branding Committee will provide an update at the meeting on the signage design project. Wayfinding signage mockups were placed on the Trail June 4-11 for Commissioner feedback on placement, text, and consistency. <b>Branding Committee met and incorporated Commission feedback into the designs</b>	1

	<b>for the sign mockups. Rochester Sign Shop has been updated and will order materials.</b>	
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<b>Planning &amp; Development Goals</b>	<b>Progress</b>	<b>2021 Priority</b>
National Trails Day –June 5, 2021	TBD. The Commission needs to decide if it wishes to hold an in-person or virtual event this year. NTD format will be discussed at March PCTC meeting. National Trails Day will be a week-long event this year utilizing the GooseChase scavenger hunt app. On June 5 <sup>th</sup> , a PCT tent will be located on the property of Cookies & Cream in downtown Lake Orion. Staff is working to secure sponsors to offset the cost of the event. To date, one \$250 sponsor has been secured. Staff has secured \$550 in sponsorships for National Trails Day. The scavenger hunt will be available on the app from May 30 – June 5 <sup>th</sup> . The in-person portion of the scavenger hunt will be from noon – 3 p.m. at Cookies & Cream in downtown Lake Orion. Trail staff and members of the Friends of the Paint Creek Trail will be handing out bike bells, selling PCT hats, providing trail etiquette information, and encouraging people to sign up to join the Friends group. Additionally, we are still in need of items for a gift basket for the winning team or individual. If you have any leads, please let staff know. A total of 77 teams signed up to participate in the scavenger hunt and 44 of the teams were active. Trail staff received very positive feedback from participants. Approximately, forty-five people visited the PCT booth at Cookies & Cream on National Trails Day.	<b>2</b>
Labor Day Bridge Walk – September 6, 2021	TBD – Commission hopes to host an in-person event this year if public health conditions allow. A memo is included in your packet with information about this year’s event and budget. <b>Plans are underway for this year’s LDBW. We are currently seeking sponsors and volunteers. The city of Rochester has waived the application, permit, and police fees for the event.</b>	<b>2</b>
Bridge 33.7 & Resurfacing Ribbon Cutting	Ribbon cutting TBD. Press release still needs to be issued – need to follow up with DNR for quote. Commission needs to decide if it wants to hold the ribbon cutting in conjunction with this year’s LDBW. <b>Ribbon cutting will be held at a later date this fall.</b>	<b>1</b>
Garlic Mustard Workday	TBD A garlic mustard workday will be held on May 25 <sup>th</sup> on the PCT. The event is being coordinated by OTPRC & Six Rivers. Volunteers are still needed! A garlic mustard workday was held on the trail on May 25 <sup>th</sup> .	<b>3</b>
Moutrie Pollinator Garden	Bike rack and Free Little Library will be installed this spring. Garden ribbon cutting scheduled for some time during Pollinator week June 21-27. Ribbon cutting is tentatively scheduled for Friday, June 25. Bike rack and Free Little Library have been received and will be installed shortly by Rochester Hills. A ribbon cutting ceremony is scheduled for Monday, June 28 <sup>th</sup> . Commissioners will receive a formal invitation to the event in the mail. The bike rack and little library have been installed at the garden. The ribbon cutting ceremony is scheduled for Monday,	<b>1</b>

	June 28 <sup>th</sup> at 4pm. <b>The ribbon cutting was held on June 28<sup>th</sup> and was well attended.</b>	
Paint Creek Junction	Project expected to go out for bids in Fall/Winter 2020/2021 with construction occurring in Spring 2021. Project bids have been received. OTPRC will approve contractor at April meeting. Project scheduled to be completed by October 1. Trail manager Ford attended the pre-construction meeting for the project on May 5 <sup>th</sup> . Construction start dates and project schedule will be determined in the next week or so. Clearing and staking has begun at the site. The project is scheduled to be completed by early October. <b>Clearing of woody vegetation at the site is complete. Contractor has completed grading, installation of most culverts, the well installation, and are waiting to proof roll before doing any surfacing or paving.</b>	2
Host Detroit Institute of Arts Inside I Out program on the Trail	Trail has been accepted as a host for the 2021 program. We will have 4 reproductions on the Trail. Locations and artwork selected. The installation will be on the Trail from May through November. Due to a lumber shortage, the DIA is having trouble completing its frame order. Installation may be delayed until the first weeks in June. <b>Five artworks have been installed along the trail and the Clarkston Rd. connector path. They will be on display until late October/early November.</b>	
Apply for Pure Michigan Trail designation from the Michigan Department of Natural Resources	Application due date TBD (most likely September).	1

Policies	Progress	2021 Priority
Native Plant Approval Policy	No progress yet. Need expert assistance	3
Conservation Stewardship Policy	No progress yet. Need expert assistance	3
Establish Memorial Tree Donation Program	Will be added to future agenda for discussion.	2

Maintenance and Inspection	Progress	2021 Priority
Assure Restrooms are maintained (ongoing)	Ongoing.	1
Continue vandalism prevention education (ongoing)	Ongoing.	2
Continue surface maintenance inspections and coordination of repairs (ongoing)	Ongoing.	2
Address ADA compliance issues identified in 2020-2024 PCT Recreation Master Plan	TBD	2

Trail Safety	Progress	2021 Priority
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City of Rochester – Bridge 31.7 Replacement	2016 bridge inspection report received by Trail staff. Next inspection tentatively scheduled for 2022. A funding proposal was submitted for this project to Rep. Elissa Slotkin’s office as part of the Community Project Funding program. Our proposal was not selected to be submitted to the Appropriations Committee. We will continue to seek funding for this project through other channels.	2
Road Crossing improvements – work with RCOC on Adams Rd. crossing	Ongoing. Continue working with RCOC for improvements at our crossings.	2
Purchase defibrillator for bike patroller	Defibrillator will be purchased in 2021 using IBT Challenge grant funds. Staff investigating which type of AED to purchase. All staff received training on how to use an AED as part of their CPR & First Aid certification in May.	2

Long Term Goals	Progress	2021 Priority
Side parcel acquisition for parking and trail access	Will continue looking for opportunities.	3
Acquisition of historic resources	Will continue looking for opportunities. Opportunity to have historic railroad booth placed on the trail. Oakland Township Historical Society will make presentation at upcoming Commission meeting.	3
Installation of drinking fountain, where appropriate, in each community	Back to the Beach Runners have donated \$2,500 to the Friends of the Paint Creek Trail for a water fountain at Paint Creek Junction.	2
Integrate Village of Lake Orion extension more fully into Trail system	Ongoing. <b>A knotweed workday hosted by the Oakland County CISMA will be held in the Lake Orion section of the trail in August.</b>	1
Connections to Bald Mountain State Park	Funding received by DNR for engineering study.	1
Ensure focus on keeping the trail a “Natural Beauty Trail”.	Ongoing	1

Additional Goals	Progress	2021 Priority
Manager Ford participate in Rochester Master Plan Committee	Manager Ford attended the February 4 <sup>th</sup> meeting of the Master Plan Steering Committee. Manager Ford attended the April 8 meeting of the Master Plan Steering Committee. Community engagement session scheduled for June 9-10 and a TDB date in July. Manager Ford participated in the Downtown Connections subcommittee meeting in early June.	2
User survey of trail use	Trail Manager Ford will reach out to MSU Department of Community Sustainability about the process/cost for a new user survey.	1
Technology Plan, website migration and improvements	TBD	1



**31.2: Rochester Municipal Park – Near Rochester Athletic Club**

Green Map sign	Brochure Box
Good	No Box

Comment: \_\_\_\_\_

**31.3: Rochester Municipal Park – Maintenance Service Entrance**

Little Free Library
Good

**Bike Fixit Station in Rochester Municipal Park**

Screwdrivers		Open Ended Wrenches			Allen Wrench Multi-tool	2-Tire Levers	Air Pump
Phillips	Flat Blade	32-15 mm	10-8 mm	11-9 mm			
Yes	Yes	Yes	Yes	Yes	Yes	Yes	Removed

Comment: \_\_\_\_\_

**31.6: Ludlow Crossing**

Green Map Sign	Brochure Box	Two "Dillman Upton" Benches	Information Kiosk	Recycle Bin
Good	No Box	Good	Good	Good

Comment: \_\_\_\_\_

**31.7: Bridge**

Good

Comment: \_\_\_\_\_

**Dinosaur Hill – Access Stairs – Approximately 31.7 (no sign)**

Good

Comment: \_\_\_\_\_

**31.8 Dinosaur Hill – Trail Access, east side of Trail**

“Jagosz” Bench
Good

**Overlook/Creek Access with Stairs – Approx 31.9 (no sign)****East side of Trail.**

Stairs	Plastic Bench
Good	Good

Comment: \_\_\_\_\_

**32.1: Tienken Crossing**

“Rutledge Walker” Bench, south side, west of trail	Portable Restroom Parking Lot – west of trail	Green Map Sign, north side, east of trail	Brochure Box, north side, east of trail	“Bob Peck” Bench, north side, east of trail	Picnic Site & MNRTF Plaque, north side, west of trail	Dog Waste Bag Dispenser	Information Kiosk	Recycle Bin	Drinking Fountain
Good	Good	Good	Empty *	Good	Good	Stocked	Good	OK	Good

Comment: \_\_\_\_\_ The drinking fountain at Tienken has been turned back on.

\* Maps are out of stock.

**Bike Fixit Station**

Screwdrivers		Open Ended Wrenches			Allen Wrench Multi-tool	2-Tire Levers	Air Pump
Phillips	Flat Blade	32-15 mm	10-8 mm	11-9 mm			
Good	Good	Good	Good	Good	Good	Good	Needs repair

**32.3: Bridge – King’s Cove**

“Kayla Pastor” bench, south of bridge	“Martin Lassers” bench, north of bridge, east side	Moutrie Pollinator Garden, north of bridge, east of trail	“Miller” bench, Pollinator Garden	“Moulton” bench, Pollinator Garden	Obelisk, Pollinator Garden
Good	Good	Good	Good	Good	Good

Comment: \_\_\_\_\_

**33.1: Bridge**

Stairway/Creek Access
OK Good

Comment: \_\_\_\_\_

**33.3: Bridge**

“Paul Ball” Bench, south of bridge, east side	“Woman’s Farm & Garden” Bench, north of bridge, west side
Good	Good

Comment: \_\_\_\_\_

**33.3: Dutton Crossing**

Brochure Box, south side, east of trail	Trash receptacle, south side, east of trail	Green Map Sign	Bollards North & South side	Dutton Parking Lot	Dog Waste Bag Dispenser
Empty	Good	Good	Good	Good	Stocked

Comment: \_\_\_\_\_

**33.4: Bridge**

Comment: Good \_\_\_\_\_

**33.7: Bridge**

"Damman" bench	Audio Sign	Solar Panel & Pole	MNRTF & RCWJF Plaques	Trash & Recycle Bin Receptacles
Good	Good	Good	Good	Good

Comment: \_\_\_\_\_

**34: Bridge**

"Lussier" Bench – south of bridge, west of trail	"Brittingham" Bench – south of bridge, east of trail	Stairs/creek Access	"Tombouliau" Bench – north of bridge, west of trail	Prairie Site – north of bridge, east of trail	"Brittingham" Bench – east side of trail
Good	Good	Good	Good	Good	Good

Comment: \_\_\_\_\_

**34.3: Silver Bell crossing**

Parking Lot	Brochure Box	"Walker" Bench	Green Map sign	CV Trout Unlimited sign	Millennium Legacy Trail Marker	Dog Waste Bag Dispenser
Good	No Box	Good	Good	Bent	Good	Stocked

Comment: \_\_\_\_\_

**34.4: North of Silver Bell crossing**

"Thundering Gazelles" Bench
Good

**Creek Access – Approx. 34.7 (no sign) "T" shaped decking**

"McDivitt" and "Woman's Farm & Garden" benches
Good

Comment: \_\_\_\_\_

**Flagstar Bank Site – Approx. 34.8 (no sign)**

Drinking Fountain	Plastic bike bench	MNRTF Plaque	ADA Picnic Table	Hex Table	Cider Mill Connector Path
Off	Good	Good	Good	Good	Good

Comment: \_\_\_\_\_

**34.9: Gallagher Road Crossing**

“Blazevski” & wood benches south side, east of trail	Bollards south side, west of trail	Parking Lot – north side, west of trail	Green Map Sign	Brochure Box	Information Kiosk	Wood Bench, north side, east of trail	Trash & Recycle Bin Receptacles	Dog Waste Bag Dispenser
Good	Good	Good	Good	Empty	Good	Good	Good	Stocked

Comment: \_\_\_\_\_

**34.9: Paint Creek Cider Mill****Bike Fixit Station**

Screwdrivers		Open Ended Wrenches			Allen Wrench Multi-tool	2-Tire Levers	Air Pump
Phillips	Flat Blade	32-15 mm	10-8 mm	11-9 mm			
Good	Good	Good	Good	Good	Good	Good	Good

**Prairie Restoration Art Project – Approx. Mile Marker 35 (no sign)**

Comment: Good \_\_\_\_\_

**Gunn Road Crossing – Approx. 35.6 (no sign)**

Trash receptacle, south of Gunn, east of trail	“Kreuzkamp” Bench – south of Gunn, east of trail	Stairway to Gunn Road	Bridle Trail to Gunn Road	“Ciccarelli” Bench North of Gunn, east side	Brochure Box at top of stairs
Good	Good	Good	Good	Good	Stocked

Comment: \_\_\_\_\_

**36: Bridge**

Comment: Good

### ITC Transmission Lines – Overhead – Approx. 36.4 (no sign)

Comment: Good

#### 36.5: Mile Marker and Bench

"Betty Lou Nelson" Bench
Good

37: Mile Marker: Good

#### 37.1: Adams Road Crossing

Green Map sign, south of intersection	Brochure box, south of intersection	Trash receptacle, south of intersection	Southeast entrance/bollards	Southwest entrance/bollards	"Szymkiw" Bench (approx. 37.0)	"Fortier" Bench (approx. 37.3)
The sign was removed.	No Box	Good	Good	Good	Good	Good

Comment: \_\_\_\_\_

#### 37.6 and 37.7 – Archery Range

Entrance – south and north of Archery
Good

Comment: \_\_\_\_\_

#### 38: Private Driveway – 2500 Orion Road

Bollards – northwest of driveway
Good

Comment: \_\_\_\_\_

**38.2:**

Stairs down to Creek	"David A. Kanners" Bench
Good	Good

Comment: \_\_\_\_\_

**38.3: "Cattle Crossing" Bridge**

Comment: Good \_\_\_\_\_

**38.4: Bridge**

"Cieszkowski" Bench – northwest side
Good

Comment: \_\_\_\_\_

**38.5: Clarkston/Kern crossing**

Green Map Sign, northeast side of trail	Brochure Box & Recycle Bin	Parking Lot next to Vault Toilet	Information Kiosk & Dog Waste Bag Dispenser	Trash receptacle	Vault Toilet & Trash Receptacle, southwest of C/K	Main Parking Lot
Good	Empty/Good	Good	Good/Stocked	OK	Out of TP and Purell	Good

Comment: Garbage is almost always found outside of the trash cans. Animal proof containers are needed. \_\_\_\_\_

There is a wasp's nest under the roof of the kiosk. Wasps are swarming in the area.

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\_\_\_\_\_  
\_\_\_\_\_

**38.6: Bridge**

Creek/Stair Access, southwest side of trail	Trails to Bald Mountain Rec Area – southwest and northeast of trail	“Jones” Bench, north of bridge, east side
Good	Good	Good

Comment: A shopping cart has been thrown off the new connector bridge into the creek on the south side.

**Foley Pond – Approx. 39.1 (no sign)**

Observation Deck	Trash receptacle	MNRTF Marker	“Van Zoeren” Bench	“Marty Peters” Bench	“Harley & Mary Prudden” Bench
Good	Good	Good	Good	Good	Good

Comment: \_\_\_\_\_

**39.4: Bridge – Goldengate**

Stair Access to Road	Built-in Benches	Underneath Bridge
Good	Good	OK - some graffiti

Comment: \_\_\_\_\_

**Newton Street – Approx. 39.7 (no sign)**

Access - northeast of trail at end of Newton	Green Map Sign – southwest of trail
Good	The sign was removed.

Comment: \_\_\_\_\_

**Converse Court – Approx. 39.8 (no sign)**

Access Gate	Retention Pond Area	“Milliman” Bench
Good	Good	Good



Comment: \_\_\_\_\_

**Atwater Section – Approximately 39.9 (no sign)**

Parking Lot, south of Atwater, west of trail	Information Kiosk	Green Map Sign	Brochure Box	Recycle Bin	Dog Waste Bag Dispenser
Good	Good	Good	No Box	Good	Stocked

Comment: \_\_\_\_\_

**Trail Extension to Children's Park**

Atwater Road Crossing	Lake Orion Lumber Pathway	Meeks Park Intersection	Bridge from Meeks Park to Orion Art Center	Northern Terminus at Art Center	Bike Fixit Station	Bike Racks
Good	Good	Good	Good	Good	Good	Not here

Comment: \_\_\_\_\_

**Trail Surface Comments and Areas of Concern:**

Trail erosion south of Ludlow on the west side of the trail. There is a long tire rut on the west side of the trail about 1/10 of a mile from the beginning of the trail in Rochester.

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Signed Dan Butterworth

Date 7-1-2021

Community Foundation of Greater Rochester

July 7, 2021

9:20 AM

Fund Statement-Non Endowed

Page 1

June 30, 2021  
Paint Creek Trailways

BEGINNING FUND BALANCE	\$75,124.59
Revenue & Additions	
Gifts	\$0.00
Interfund Gifts	\$0.00
Dividends	\$213.97
Interest Income on Investments	\$17.48
Realized Gains and Losses	\$58.55
Unrealized Gains and Losses	(\$111.20)
<b>Total Revenue &amp; Additions</b>	<b>\$178.80</b>
Expenses & Distributions	
Grants from Income	\$25,478.39
Interfund Grants	\$0.00
Admin. Fees Charged	\$672.50
Misc. Fund Expenses	\$0.00
Financial Fees	\$35.50
<b>Total Expenses &amp; Distributions</b>	<b>\$26,186.39</b>
Income Transfers	\$0.00
<b>YTD FUND BALANCE</b>	<b>\$49,117.00</b>

Paint Creek Trailways

Type	Name	Date	Amount
Grant	Paint Creek Trailways Commission	01/20/2021	\$3,928.39
Grant	Paint Creek Trailways Commission	06/17/2021	\$21,550.00
	<b>Grants Total</b>		<b>\$25,478.39</b>