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REGULAR MEETING of the PAINT CREEK TRAILWAYS COMMISSION
Paint Creek Cider Mill
4480 Orion Road, Rochester, MI 48306

CALL TO ORDER: The Tuesday, January 21, 2020 Regular Meeting was called to order by Chairperson Becker at 7:00 p.m.

Voting Members Present: Rock Blanchard, Frank Ferriolo, Linda Gamage, Steve Sage, Dan Simon, Jeff Stout, David Walker

Voting Alternates Present: None

Non-Voting Alternates Present: David Becker, Martha Olijnyk, Clara Pinkham

Village of Lake Orion Non-Voting Member Present: Ben Mathisen

Voting Members Absent: Donni Steele

Alternates Absent: Chris Barnett, Robin Buxar, Ben Giovanelli, Chris Hagen, Theresa Mungioli

Village of Lake Orion Non-Voting Member Absent: None

Village of Lake Orion Non-Voting Alternate Absent: Vacant

Others Present: Melissa Ford, Trail Manager, Sandi DiSipio, Recording Secretary

PLEDGE OF ALLEGIANCE: All rose and recited the Pledge.

Chairperson Becker then introduced and welcomed the new Commissioners.

APPROVAL OF AGENDA: Ms. Ford added approval of an amendment to the MNRTF agreement for the bridge project time extension after the Master Plan Resolution.

MOTION by Blanchard, seconded by Sage, ***Moved***, to approve the January 21, 2020 agenda as amended.

Ayes: All Nays: None

MOTION CARRIED.

PUBLIC COMMENT: None

CONSENT AGENDA:

- a. Minutes – December 17, 2019 Regular Meeting, approve and file
- b. Minutes – January 7, 2020 Special Meeting, approve and file
- c. Treasurers Report – December 2019

MOTION by Walker, seconded by Stout, ***Moved***, to approve the Consent Agenda as presented.

Ayes: All Nays: None

MOTION CARRIED.

APPROVAL OF INVOICES: Ms. Ford presented the list of invoices totaling \$10,489.54. In addition to the recorder's fee for two meetings, this amount includes credit card charges for refreshments at the December meeting, Bridge 33.7 audio sign, name plaques, boulder work and pathway at the Moutrie Garden, and the MNRTF plaque, payment for two public hearing notices,

Oakland County Mounted Patrol for November 2019, and WCI's billing for resurfacing at Bear Creek Nature Park. Estimated unrestricted fund balance is \$70,362.

MOTION by Sage, seconded by Blanchard, *Moved*, that the invoices presented for payment are approved in the amount of \$10,489.54 and orders be drawn for payment.

Ayes: All Nays: None

MOTION CARRIED.

RECOGNITION: Kristen Myers: Ms. Ford explained the Commission approved at the last meeting to honor Ms. Myers for her long service. A Resolution of Appreciation, a boxed railroad spike and a gift from the Commission was presented to Ms. Myers. Chairperson Becker read Resolution #2019-003 honoring Kristen Myers.

“WHEREAS, Kristen Myers began her employment with the Paint Creek Trailways Commission (the “Commission”) in 2000; and

WHEREAS, Kristen has been instrumental for the continued development of the Paint Creek Trail, the outreach of the Trailways Commission, and the advancement of the Paint Creek Trail; and

WHEREAS, throughout her service to the Commission she was responsible for the operation of the Paint Creek Trail, including carrying out the day to day management duties for the Commission, fostering a collegial atmosphere among the Member communities; working with the maintenance, public works, and Parks Commissions overseeing maintenance of the Trailways property; conducting community outreach programs, including many wonderful events sponsored by the Commission as well as in cooperation with the Friends of the Paint Creek Trail; applying for and obtaining grants for trail development and beautification; updating and upkeeping the Paint Creek Trail website and social media; implementing Commission initiatives; monitoring the Trail; supervising staff; and other duties, and

WHEREAS, during her career with the Commission Kristen was professional, dedicated, knowledgeable and loyal to the Commission’s mission to provide a natural setting for all segments of our population to engage in recreation and fitness activities, to enjoy nature, and to enhance the quality of life for Trail visitors and area residents through active citizen involvement, planned acquisition, preservation, and professional management of Commission lands; and

WHEREAS, over the course of her career she worked closely with the governing bodies of each of the Member communities, Oakland County Parks, Oakland Trails Advisory Council, the Friends of the Clinton River Trail, the management of the Polly Ann Trail, and many other trail related organizations; and

WHEREAS, Kristen was instrumental in helping to create a long-term, self-sustaining volunteer group, the Friends of the Paint Creek Trail, which donates countless hours of work, trail amenities, and financial support for Trail amenities, development, and operation; and

WHEREAS, Kristen’s efforts over her many years of service have contributed significantly to the Trail as well as to the Commission’s ability to provide exceptional service to the area residents and visitors that enjoy the Trail and her level of commitment to the Paint Creek Trail set a positive example for others to follow; and

WHEREAS, Kristen’s commitment to high work quality and her dedication to the Trail and the Commission has proven to be a great asset to the Commission and to Trail users; and

WHEREAS, her commitment to the Trail and the Commission leaves an invaluable legacy for Trail users to enjoy far into the future.

THEREFORE BE IT RESOLVED, that the Paint Creek Trailways Commission, by adoption of this resolution honors Kristen Myers for her outstanding quality of work, her commitment to provide a superior Trail for all Trail users, and extends its sincere appreciation for her countless contributions, and the lasting, positive impact she made during her years of dedicated service to the Paint Creek Trailways Commission.

BE IT FURTHER RESOLVED, that the Paint Creek Trailways Commission extends to Kristen Myers its best wishes for continued success in all her future endeavors.”

Ms. Myers thanked the Commission for the resolution and gifts. She indicated it was her privilege and honor to be a Commissioner and to work with the Commission for all these years. She complimented Ms. Ford and Ms. Gray for their work over the past year. She is grateful to know all the members and consider them friends and appreciates being honored.

APPROVAL AND ADOPTION: Resolution #2020-001, 2020-2024 Paint Creek Trail Recreation Master Plan:

Ms. Ford stated the final draft is ready for approval. She made a few changes based on input from the public hearing and Giffels Webster’s suggestions. She has one last addition, a copy was provided to the members tonight. The checklist mandates examples of the notice for the draft plan be included, so this will be added – it shows the notice was on the website, social media and emails sent to the communities. This will be added as an appendix to the Master Plan. A resolution for approval is included in the packet. Ms. Steele is not present tonight, but sent an email asking that the new Village trail portion mileage be included in the Master Plan. Ms. Gamage read a portion of Ms. Steele’s email stating that if the Village trail portion is not in the Master Plan, why did the Commission spend two years creating a License Agreement to include the Village of Lake Orion, yet continue to exclude this portion of the trail. Ms. Gamage asked if it was in the Master Plan. Ms. Ford explained the mileage is listed as 8.9 miles, and the Village extension is included in the Master Plan Recreation Inventory chart – it lists the section from Children’s Park to Atwater with a footnote saying it’s managed by the Village. It is not included in the 8.9 total mileage. Chairman Becker said it was not included because there was disagreement about whether to include this section as it’s not managed by the Commission. This covers Ms. Steele’s concern. Ms. Olijnyk added that the signs and maps will include the new extension. As the Village has done a great job of way finding signs, a lot of new signs are not proposed for this area; it’s not that the Commission is neglecting this section. Ms. Ford further explained that the 8.9 trail mileage only includes the portion of the trail that the Commission manages, so the extension is not included. To honor Ms. Steele’s question, Mr. Stout asked why. Chairperson Becker said we don’t own that section of the trail, so without Commission agreement to do that, it’s best to leave it off at this time. The License Agreement only gives the trail extension the right to use the Paint Creek Trail name, but doesn’t convey ownership to the Commission. If the Master Plan wants to discuss the trail the Commission owns or manages, this extension should not be included. Mr. Ferriolo said there is an asterisk statement in the Master Plan where the extension is included, and he agrees it should be included from that perspective – that is different from what we own and manage. Mr. Blanchard added that the Rochester Walkway, which is an extension, is not included in the total mileage.

MOTION by Ferriolo, seconded by Gamage, *Moved*, to approve the Resolution of Adoption #2020-001 for the 2020-2024 Paint Creek Trail Recreation Master Plan.

“WHEREAS, the Paint Creek Trailways Commission owns and operates the Paint Creek Trail to provide trail users a natural, scenic, and educational recreation experience while preserving the ecological integrity of the trail for the enjoyment of present and future generations; and

WHEREAS, the Paint Creek Trailways Commission has undertaken a planning process to determine the recreation needs and desires of the community during a five-year period covering the years 2020 through 2024; and

WHEREAS, the Paint Creek Trailways Commission began the process of developing a recreation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities; and

WHEREAS, residents of the community were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation plan; and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days; and

WHEREAS, a public hearing was held on January 7, 2020 at the Paint Creek Cider Mill Building, 4393 Collins Road, Oakland Township, Michigan to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the draft Recreation Master Plan; and

WHEREAS, the Paint Creek Trailways Commission has developed the plan as a guideline for improving recreation for the Paint Creek Trailways Commission; and

WHEREAS, after the public hearing, the Paint Creek Trailways Commission voted to adopt said 2020-2024 Paint Creek Trail Recreation Master Plan.

NOW, THEREFORE BE IT RESOLVED the Paint Creek Trailways Commission hereby adopts the 2020-2024 Paint Creek Trail Recreation Master Plan as a guideline for improving the Paint Creek Trail recreation for the residents of Rochester, Rochester Hills, Oakland Township, Orion Township, the Village of Lake Orion and Southeast Michigan..”

Vote on the Motion:

Ayes: All Nays: None

MOTION CARRIED.

Chairperson Becker asked that Chapter 6 - Action Plan of the Master Plan be forwarded to Commissioners so that it is a working document.

AMENDMENT TO THE MNRTF AGREEMENT: Ms. Ford indicated there are still outstanding invoices from MDOT for the Bridge Project. The trust fund grant is a reimbursable grant, so we would like to get the full \$300,000 back from the trust fund. She has asked for a six month extension, which was granted. The resolution, as well as the documentation from the DNR, was given to the members tonight. She’s asking that this be approved which would extend the grant until July 31, 2020. Mr. Ferriolo asked how much is left in the grant. Ms. Ford explained we had to pay for the funds for the bridge up-front with the TAP grant, and we aren’t able to get this amount reimbursed until MDOT supplies us with their invoices. They said it could take up to a year to get the final invoice for the bridge. The monies have bent spent, it’s just a matter of getting the paperwork to submit.

MOTION by Stout, seconded by Blanchard, *Moved*, to approve Resolution #2020-002, an Amendment to a Development Project Agreement.

“WHEREAS, the Commission has undertaken a project entitled the Paint Creek Trail Bridge 33.7 Renovation, #TF16-0008 (the “Project”); and

WHEREAS, on August 15, 2017, the Commission adopted a Resolution Regarding the Development of Property through the Michigan Natural Resources Trust Fund, pursuant to which the Commission approved entering into a Development Project Agreement (the “Agreement”) with the Michigan Department of Natural Resources (the “Department”) to obtain a grant for the Project; and

WHEREAS, the Department and the Commission entered into the Agreement; and

WHEREAS, the Commission began work on the Project; and

WHEREAS, the Agreement called for completion of the Project by July 31, 2019, but the Project completion has been delayed; and

WHEREAS, the Department and the Commission are willing to amend the Agreement to extend the Project completion deadline to July 31, 2020; and

WHEREAS, the public health, safety and welfare will be served by extending the Project completion date.

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Commission approves and authorizes an amendment to the Agreement in the form attached hereto as Exhibit A.
2. The Chairman of the Commission is authorized to execute the Amendment on behalf of the Commission, to make such minor changes to the Amendment as required or requested by the Department and to take such other actions as may be necessary or appropriate regarding the Amendment.
3. All actions heretofore taken by the Commission officials, employees, and agents with respect to the Agreement are hereby ratified and confirmed.
4. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.”

Vote on the Motion:

Ayes: All Nays: None

MOTION CARRIED.

DISCUSSION/APPROVAL: Paint Creek Trail Signage Project, Location Map &

Rochester Sign Shop Contract: Ms. Ford indicated she has received the contract from the Rochester Sign Shop, and within the packet is an updated sign location map. The committee has met to decide where the signs will be located. She did discuss with the sign shop their original quote offering 10% off the price, but that was only if we did all the signs at one time. We can't do this because of the funding structure, so they are not able to offer the 10% discount. Because of that, we had to eliminate one sign from the first phase of the project in order to be able use the available funds. That sign, located at the Paint Creek Junction, will eventually be done. Ms. Steele's email indicated that Orion Township is willing to install their sign, depending on the time of year, which is a \$600 savings. Rochester has also agreed to install their signs either themselves, or through a shared service agreement. Ms. Ford explained at this time funding only allows two gateway signs – at the beginning and end of the trail, and the other three will be done at a later time. It is proposed 8 out of 9 kiosk signs be done now. Mr. Ferriolo referred to Ms. Steele's email relative to considering a gateway sign at the Iron Belle/Paint Creek trailhead in downtown Lake Orion and asked if this would be a consideration in later phases. Ms. Ford said the committee felt the signage within the Village extension was adequately signed, and they don't want to over-sign this area. They don't propose another sign within that section. Upon a question, Ms. Ford explained there is \$27,000 remaining for the signage, and except for \$1,100, will be used in the first phase. Mr. Blanchard asked if the \$1,100 could be used for the pollinator garden. Ms. Ford said the grant is for the Iron Belle Trail, so it should be used for signage to say it's part of the Iron Belle. Ms. Gamage said maybe it could be used for some mile marker signs. Ms. Ford is hoping to retain the \$1,100 for the remaining phases. Ms. Olijnyk commented we will be using up all of the \$25,000 grant money, and the Commission matched the other \$5,000, so the remaining money should remain dedicated to future signage, but staff will check.

MOTION by Blanchard, seconded by Sage, *Moved*, to accept the contract from Rochester Sign Shop.

Ayes: All Nays: None

MOTION CARRIED.

APPROVAL: Officer Elections: Mr. Becker nominated the following slate of officers – Mr. Blanchard as Chairperson, who has agreed to serve for this year, Ms. Steele as Vice-Chairperson,

Mr. Becker as Secretary, and Ms. Olijnyk as Treasurer. If the Commission would like to vote on individual positions, it is free to do so. Mr. Ferriolo seconded the nominations. Chairperson Becker asked three times if there are any other nominations for any officer positions. No nominations were heard. Mr. Ferriolo said as stated before, it is not required by the by-laws that members of the executive committee come from each of the four member communities, but he is happy to see that each community is represented. It is line with the thinking behind the interlocal agreement, and is surprised it wasn't included in the by-laws. By doing this, we are carrying on that appropriate tradition.

MOTION by Ferriolo, seconded by Stout, *Moved*, to approve the slate as previously recommended and nominated for the coming year.

Ayes: All Nays: None

MOTION CARRIED.

Chairperson Becker thanked the Commission for being able to serve as the Chair, indicated as he is no longer Chair of the Commission, passed the gavel over to the new Chair, Mr. Blanchard, for the remainder of the meeting. Congratulations to our new officers.

DISCUSSION: Ad Hoc Committee Assignments: Chairperson Blanchard indicated there are vacancies on several committees. Ms. Ford indicated she prepared a list of the committees which is included in the packet. Several openings are available and she asked for volunteers. Ms. Pinkham expressed interest in serving on the Recognition Committee. The Personnel Committee is usually the officers, so Ms. Olinjyk will be added. The Rochester Hills Art/Pathway Committee – Mr. Walker thought the Memorial Committee was combined with this committee. The consensus is that the Memorial/Moutrie Garden Committee be combined with the Rochester Hills Art/Pathway Committee. The four volunteers would be Mr. Becker, Mr. Blanchard, Mr. Ferriolo and Mr. Walker. The Development of Property in SE Rochester Committee, Mr. Becker and Ms. Gamage are serving. Mr. Blanchard stepped down, and Mr. Sage and Mr. Simon volunteered to serve. Mr. Walker agreed to serve on the Labor Day Bridge Walk Committee. The Lake Orion Membership Committee – Mr. Becker suggested as there is a need for continued discussions with the Village Manager and the DDA Manager going into the future, this Committee should be continued. It should be the Lake Orion Ad Hoc Committee, delete the word Membership. Mr. Stout agreed to serve on the Committee. The Trail Branding Committee – Ms. Gamage asked that the word Signage be added to the Committee's name. Ms. Olijnyk indicated this committee has gone through an important phase of their work, but there are more important things to accomplish. Ms. Gamage agreed this committee has more work to do with how we brand the trail and other opportunities; the work won't be done with signage and way finding. Ms. Pinkham volunteered for this committee. The Trail Improvements Committee – Mr. Blanchard stepped down, and Mr. Sage, Mr. Walker, and Mr. Stout volunteered to serve. The Resurfacing Committee – is there anything left on this project? Ms. Ford said other than paying invoices, it's basically done. It may not be necessary to carry on this committee at this point, but in the future it will be necessary – we could table it for now. We could consider resurfacing projects in the Trail Improvements Committee. Mr. Stout asked if the Licensing Committee was still active; they dealt with encroachments and proposed easements. Ms. Gamage indicated this committee was previously known as the Encroachment Committee, and would prefer it be known as the Licensing Committee. Mr. Stout, Mr. Walker, Mr. Simon and Ms. Gamage indicated they would serve on this committee.

DISCUSSION: 2020 Goals: Ms. Ford provided the members with the goals from last year and how they were ranked, and following that, a list of 2020 goals was provided deleting the tasks that were completed and provided a space for the members to prioritize them. If everyone did not prioritize the goals, this item can be postponed until the next meeting. The members were asked to prioritize the goals and send them via email. If there's anything else to eliminate or add to the

list, she welcomed suggested input. Mr. Becker asked if a set of goals could be added under the term safety; things to alert the Commission to safety concerns. One could be the Dinosaur Hill Bridge and the other the bridge gap to make sure these items are taken care of. There is a downside to having a safety category – if something is on the safety list and ignored, and an injury occurs, it opens it up to a lawsuit. He is concerned about safety and would like a category called trail safety. Mr. Walker asked if safety issues are covered under maintenance inspections and coordination of repairs. Mr. Becker said it does cover it, but he would like it to be a separate item, in addition to maintenance. The Adams Road crossing is also a safety issue. Ms. Gamage feels specific items should be listed other than general safety, and for staff to focus on specific things and prioritize them. She agrees that the Adams Road crossing should be a focus. The bridge is already listed as a specific item. She would like to see more actionable items listed rather than generalized safety; everyone is concerned with safety. One thing that should be listed is annual presentations before each community reminding them of why the Commission exists and working on projects, their responsibilities, and projects that will come up in the future, e.g., resurfacing. It's a good reminder to new Council members of each community. Mr. Ferriolo said in regards to the safety issues, he doesn't know if this would require an engineer because if we're saying we're looking for safety concerns, then annually we need to go out to inspect the trail and report any concerns. That conforms with the idea of looking for safety problems. Ms. Ford explained the bike patroller performs an inspection report every month from May through October. This report is sent to each community highlighting issues needing attention. Mr. Ferriolo suggested the report should be named an inspection and safety report to cover safety issues. Mr. Blanchard is not sure we need to have a safety goal unless we are going to do an inspection every month. Mr. Stout would like to have the safety report done by the patroller turned into a project that is given a high priority, rather than make a statement of the safety. Issues need to be taken care of promptly. Mr. Simon commented there are people that inspect the parks based on codes, and there may be things to look for in safety paths. He suggested looking into National Safety for Pathways guidelines – they may have a checklist. Mr. Ferriolo said we've been looking into safety for the past 30 years without a super focus on it. If there are issues, users bring it to staff's attention and the bike patroller's report comes in. If we start focusing in this, it's going to demand that we do it the right way, so all of a sudden we have standards that we have to follow – we may be walking into something more than we want to get in to, if we pursue this path. Ms. Olijnyk would prefer to call the patroller's report an inspection report rather than a safety report because names matter, and we do our best to keep the trail safe. She's not sure if we need to go looking for documentation of issues, and feels we should add the ADA compliance issues to the goals – it could under maintenance and inspection. Mr. Walker said on page 21 of the Master Plan, Management of Paint Creek Trail, it lists 17 items that cover everything we've discussed tonight. Those items could be incorporated into a inspection/maintenance report. The first item is diligent address of safety concerns. Ms. Olijnyk also suggested that once the Commission fixes an issue, there is a record of it in case something comes up. Regarding his safety recommendation, Mr. Becker said he was not trying to say we should institute safety program, but there are certain issues that need to be addressed in the next year or two, and these could be listed in the goals. He suggested Ms. Ford update the 2020 goals and bring it back to the members. Mr. Blanchard said the 2020 goals could include the Adams Road crossing and the Dinosaur Hill Bridge. Ms. Ford will add safety as a category heading, adding specific action items of the Adams Road crossing, the Dinosaur Hill Bridge and the slipperiness at Bridge 33.7, and redistribute the list to the members. Mr. Walker asked if the Action Plan in the Master Plan was the same as the list of 2020 goals. Ms. Ford said the Action Plan is over a five year period, the goals are just for 2020. We can pull whatever we would like from the Action Plan into the goals for 2020. Mr. Walker said safety is clearly identified in the Action Plan as well as the Adams Road crossing. Ms. Ford asked that the members review the

Action Plan and identify goals they believe can be accomplished in 2020, prioritize the goals and email it back prior to the next meeting.

MANAGER'S REPORT: In addition to the written report, Ms. Ford stated she is still waiting for the final invoice for the resurfacing project and submitted the interim progress report to the Wilson Foundation last week. She did a presentation for the Paint Creek Garden Club. They provided a donation for the speech, and are very interested in the Moutrie Garden project.

COMMISSIONER REPORTS: Ms. Olijnyk is looking forward to being the Treasurer. Mr. Simon asked what the Commission found out in discussions with the firm responsible for the bridge – what was the outcome of asking them to pay for the timber approach railings. Mr. Becker reported he made the formal request that they bear the burden for the cost as it was an engineering error. He also asked the same for the bridge surface – until it is safe, that they handle the cost of making it safe. We are waiting to hear back from the contractor. It was a verbal request in a four-person conversation, and Ms. Ford followed up with a confirming email. Mr. Simon added the wood on the bridge is a fantastic wood. Typically slipperiness is from slime and mold that grows in grooves and pores on wood – this wood has no grains in it and is ADA approved, it naturally weathers. Give the wood time to weather before anything is done to treat it. Ms. Ford added that the contractor has not found a solution that wouldn't be detrimental to the stream but is still researching it, and indicated the signs have been ordered to warn users of the conditions. Mr. Stout asked if statistics or reports have been done for the Adams Road crossing – he thinks there might be a safety grant possibility through MMRMA. Ms. Ford will look into this. Ms. Gamage indicated someone contacted her after the Master Plan public hearing about concern with the Tienken Road crossing who suggested blinking lights rather than flashing lights as people don't slow down for the light, they speed up. Mr. Sage brought up the Dillman & Upton tree situation – the City is willing to plant the trees, but they want assurance they will not put snow or materials in that area. Ms. Ford has not worked on this issue, and Mr. Sage offered to assist with this endeavor. Mr. Becker asked about the previous issue with the edges of the trail, and Ms. Ford indicated this has been taken care of. He thanked the Commission for the honor of serving as Chairperson, and looks forward to continue working with them. Mr. Walker brought up the bridge gap between the cement berm and decking and asked staff if this was looked at. Ms. Ford said when the final inspection was done, the gap was found to be within the safety allowance. Mr. Simon sent staff photos and a punch list of nicks on the bridge galvanized surface and suggested that the contractor come out and fix these with a galvanizing compound. He asked if staff has followed up on this. Ms. Ford will follow up. Mr. Blanchard reported the Friends Group received another \$2,500 grant through the Community Foundation of Greater Rochester, which was a grant from the Sammy C. and Benny R. Coop Foundation Fund. The engraved stone for the garden should be brought back to the Commission for the wording approval.

ADJOURNMENT OF REGULAR MEETING:

MOTION by Gamage, seconded by Simon, *Moved*, to adjourn the Regular Meeting at 8:30 p.m.
Ayes: All Nays: None

MOTION CARRIED.

NEXT REGULAR MEETING: February 18, 2020 at 7:00 p.m. – Paint Creek Cider Mill

Respectfully submitted,

MELISSA FORD, Trail Manager

DAVID BECKER, Secretary