Paint Creek Trailways Commission Meeting

Tuesday, June 21st, 2022 at 7:00 PM
Rochester Municipal Offices, 400 Sixth Street, Rochester, MI 48306

MEETING AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Comment
5. Consent Agenda:
   a. Minutes: Regular Meeting, May 17th, 2022
   b. Treasurers Report – May 2022
6. Approval of Invoices
7. Discussion/Approval: Trout Unlimited Installation of In-stream Woody Habitat on section of Paint Creek
8. Report: Tour de Trail
9. Update/Discussion: Friends of the Paint Creek Trail Subcommittee
10. Approval: 2021 Financial Audit
11. Discussion/Approval: Labor Day Bridge Walk – September 5, 2022
12. Manager’s Report
13. Commissioner Reports
14. Adjournment of Regular Meeting

Next Regular Meeting:
July 19th, 2022 – Rochester Municipal Offices, 400 Sixth Street, Rochester, MI 48306

Enclosures: Agenda Summary
May 17th, 2022 Regular Meeting Draft Minutes
May 2022 Treasurer’s Report
Letter from Trout Unlimited Requesting Permission to Access Paint Creek from PCT property
Limited Use Permit Application: Trout Unlimited

Mission
The Paint Creek Trailways Commission provides trail users a natural, scenic, and educational recreation experience while preserving the natural integrity of the Paint Creek Trail for the enjoyment of present and future generations.
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Agenda Summary
June 21, 2022

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Comment
5. Consent Agenda:
   a. Minutes: Regular Meeting, May 17th, 2022
   b. Treasurers Report – May 2022
6. Approval of Invoices
7. Discussion/Approval: Trout Unlimited Installation of In-stream Woody Habitat on section of Paint Creek
   Summary: A representative from Trout Unlimited will present information on their plans to install in-stream woody habitat in the Paint Creek in Rochester Hills
   Desired Action: Approval
   Budget Impact: None
8. Report: Tour de Trail
   Summary: Louis Carrio, President of the Friends of the Paint Creek Trail, will provide a recap of the Tour de Trail event.
   Desired Action: Receive and file
   Budget Impact: None
9. Update/Discussion: Friends of the Paint Creek Trail Subcommittee
   Summary: The Friends of the Paint Creek Trail subcommittee will provide a recommendation on how to best support/move forward with the Friends organization
   Desired Action: Discussion/Direction
   Budget Impact: TBD
10. Approval: 2021 Financial Audit
   Summary: Ramie E. Phillips, CPA, has completed our 2021 Audit. Commissioners can access it on our Agendas page on the website. See memo in your packet for more information.
   Desired Action: Approval to accept, file, and transmit to the State Treasury's Local Government Audit Division
   Budget Impact: None
11. Discussion/Approval: Labor Day Bridge Walk – September 5, 2022
   Summary: This will be the Trail’s 15th annual LDBW. See memo and a copy of the Special Event Application in your packet.
   Desired Action: Approval
   Budget Impact: None
13. Commissioner Reports
14. Adjournment of Regular Meeting
Next Regular Meeting:
July 19th, 2022 – Rochester Municipal Offices, 400 Sixth Street, Rochester, MI 48306
CALL TO ORDER: The Tuesday, May 17, 2022 Regular Meeting was called to order by Chairperson Steele at 7:00 p.m.

Voting Members Present: Ken Elwert (enter 7:05 p.m.), Linda Gamage, Steve Sage, Donni Steele, David Walker
Voting Alternates Present: Dave Mabry, Martha Olijnyk, Patrick Ross
Non-Voting Alternates Present: David Becker, Carol Morlan (enter 7:10 p.m.)
Village of Lake Orion Non-Voting Member Present: Jason Peltier
Voting Members Absent: Brian Blust, Robin Buxar, Aaron Whatley
Alternates Absent: Julia Dalrymple, Ann Peterson, Chris Shepard
Village of Lake Orion Non-Voting Alternate Absent: Jerry Narsh
Others Present: Melissa Ford, Trail Manager, Suzanne Tapia, Administrative Assistant, Louis Carrio, President of the Friends Group, Sandi DiSipio, Recording Secretary

PLEDGE OF ALLEGIANCE: All rose and recited the Pledge.

APPROVAL OF AGENDA:

MOTION by Walker, seconded by Mabry, Moved, to approve the May 17, 2022 agenda as presented.
Ayes: All Nays: None

PUBLIC COMMENT: Mr. Tom Capaldi, 4620 Gallagher, Oakland Township, came forward, introduced himself and explained his house backs up to the trail with 457 feet on the trail which was a major factor in purchasing the property 26 years ago as he is an avid user. He knows there is a sign ordinance on the trail, but he wants to put out a For Sale sign. He knows he has to place it 50 feet back from the trail, but the growth is very dense, it’s impossible to see the sign from the trail. He is asking if there’s a way to move the sign closer for visibility as it’s not a permanent structure. He’s trying to work with the Commission as last year he granted an easement in front of his property for the Township to put in a safety path. He is happy to go out and meet with a representative to find an agreeable spot for the sign. Ms. Steele said the sign has to be 50 feet from the center of the trail; Mr. Capaldi explained the sign would not be seen, and Ms. Steele said the request is essentially to put the sign on trail property. Mr. Capaldi agreed and said that’s why he’s making the request, and hopefully the sign will not be up long as he would prefer to sell to someone who has a passion for the trail versus a developer or builder. Mr. Becker is sympathetic to the applicant’s needs, but he is very much against signs on public property, and added the trail property right of way can be anywhere from 50 to 90 feet from the center depending on where the property is located. It was suggested the sign be elevated on Mr. Capaldi’s property. Mr. Capaldi said he already tried to put it up as high as he could, but the growth prohibits it from being seen.
Ms. Olijnyk suggested this request should be brought to the Licensing Subcommittee. Ms. Steele explained these requests are reviewed by the Subcommittee after an application is filed for the request, they come out to the property and make a recommendation back to the Commission as to whether it would be permitted. Mr. Mabry commented the approval would not be considered for another month, and feels we should allow the request as it probably would not take very long to sell the property given the market, he doesn’t see a downside to the request, and is familiar with the easement Mr. Capaldi granted. He suggested the Commission vote on this tonight. Mr. Becker asked the Subcommittee to review the local ordinances because some have restrictions against allowing private signs on public property. Ms. Gamage thanked the applicant for coming before the Commission for permission, and commented we have procedures in place to prevent this from happening based on much discussion we’ve had in the past, and there is past precedence for not allowing this to happen. The Commission thanked Mr. Capaldi for coming to present his request.

**MOTION** by Walker, seconded by Gamage, *Moved*, to follow the policies and procedures put in place by the Commission to submit a formal application, have the application reviewed by the Licensing Committee, with a recommendation to the Commission based on the guidelines for a determination.

Roll Call Vote:
Ayes: Elwert, Gamage, Olijnyk, Ross, Sage, Steele, Walker
Nays: Mabry

**MOTION CARRIED.**

**CONSENT AGENDA:**

a. Minutes – April 19, 2022 Regular Meeting, approve and file
b. Treasurers Report – April 2022, receive and file

**MOTION** by Mabry, seconded by Sage, *Moved*, to approve the Consent Agenda as presented.

Roll Call Vote:
Ayes: Elwert, Gamage, Mabry, Olijnyk, Ross, Sage, Steele, Walker
Nays: None

**MOTION CARRIED.**

**APPROVAL OF INVOICES:** Ms. Ford presented the list of invoices totaling $456.53. In addition to the recorder’s fee, this amount includes credit card charges for GoToMeeting charges in April and May, a battery for the audio sign, and refreshments for Ms. Gray’s Going Away presentation. Estimated unrestricted fund balance is $93,000. It was suggested other apps could be considered in lieu of GoToMeeting for less cost.

**MOTION** by Elwert, seconded by Olijnyk, *Moved*, that the invoices presented for payment are approved as presented in the amount of $456.53 and orders be drawn for payment.

Roll Call Vote:
Ayes: Elwert, Gamage, Mabry, Olijnyk, Ross, Sage, Steele, Walker
Nays: None

**MOTION CARRIED.**

**APPROVAL: Resolution #2022-002 Honoring Chris Gray:** Ms. Steele commented last month we did the resolution, the honoring, but a motion was not made to approve.

**MOTION** by Olijnyk, seconded by Gamage, *Moved*, to approve Resolution #2022-002 Honoring Chris Gray.

Ayes: All Nays: None

**MOTION CARRIED.**

**DISCUSSION/APPROVAL: Oakland County Sheriff’s Office 2022-2024 Law Enforcement Services Agreement with Paint Creek Trailways:** A summary memo was included in the packet. Ms. Ford indicated the attorney reviewed the agreement and came up with language to include in section 14.h as discussed last month. The language was sent to the Sheriff’s Office and Ms. Ford was told it’s not their contract language – she can send them an email and they would
agree to provide the reports. Ms. Ford then met with Lt. Spencer from OCSO to answer the questions the Commission had. They said we could stipulate up to 500 hours but not to exceed whatever amount the Commission determined for this year, and we could adjust the budget for the following two years of the contract. We can switch between mounted and bicycle patrol, but need to give one weeks notice to OCSO. Deputies are paid for their time unloading and prepping horses for patrol as well as time for loading. As long as the Commission specifies in the contract that the deputies can’t work more than eight hours in a shift, overtime will not occur. Ms. Ford also included an analysis of the last 10 years of patrol service in her memo; they have never gotten up to 500 hours in a year, and we’ve always been under budget. The deputies are not able to issue tickets on the trail, they would need to call someone else in to issue tickets. Mr. Walker commented the average over the last ten years is 353 hours and at the new rate of $26.62, equates to a total cost of $9,399. We have $8,115, so we’re short $1,284. Of we could pay for 304 hours of the 353 average, and we’re about 48 hours short – we are so close. Ms. Gamage asked how many hours we can get for the amount budgeted this year; Mr. Walker said 304 hours of patrol.

**MOTION** by Gamage, seconded by Sage, **Moved**, to approve the 2022-2024 Oakland County Sheriff’s Patrol contract for up to 500 hours/year, but not to exceed $8,115 for this year, and to adjust the budget for the remaining two years of the contract.

Roll Call Vote:
Ayes: Elwert, Gamage, Mabry, Olijnyk, Ross, Sage, Steele, Walker
Nays: None

**MOTION CARRIED.**

**DISCUSSION/APPROVAL:** ASTI Environmental – Proposal Ecological Services for Paint Creek Trailway Bridge Replacement: A summary memo was included in the packet. Ms. Ford indicated we were awarded both grants we applied for, for a total of $75,000, and another $1,051 from the Friends Group for this project. Ms. Ford explained if we don’t have to do the full mussel survey, all of the expenses should be covered. If we have to complete the survey, we will be approximately $11,000 short and would be working with the City of Rochester to come up with that balance. The way the grants were structured – we applied for the Community Foundation grant and Rochester had to apply for the Oakland County grant because they are a municipality. Because we are using Rochester’s engineering firm, they have the contract they will sign, and the Commission went out on their own to get the environmental firm based on a recommendation from Rochester Hills. So this contract is with the Commission. Ms. Ford spoke with the engineer last week and it was recommended we get this work done as early as possible so we know what’s happening if we have to go forward for the additional funds necessary for the full mussel survey. There are also time restrictions when the mussel work can be conducted. Ms. Ford is asking for approval to move ahead with this proposal.

**MOTION** by Elwert, seconded by Walker, **Moved**, to approve the ASTI Environmental Proposal for Ecological Services for Bridge Replacement at a cost not to exceed $36,000.

Roll Call Vote:
Ayes: Elwert, Gamage, Mabry, Olijnyk, Ross, Sage, Steele, Walker
Nays: None

**MOTION CARRIED.**

**UPDATE: Tour de Trail:** Mr. Louis Carrio, President of the Friends Group came forward with a summary of the event. There is a planning meeting every Wednesday for the event. The event has been advertised considerably and they had a table at the Farmer’s Market last week set up in conjunction with the Bike, Lids and Kids. He will have a table set up at the Flower and Art Fest next weekend in Orion in conjunction with Oat Soda promoting the Tour de Trail and Expo event. He’s had almost 1,000 hits on the events page, but only 39 registrations so far. Mr. Carrio has received the 50/50 raffle license, the list of exhibitors has been finalized, vendors selected for the event, and the special event license to allow beer sales has been filed with the State, but not yet received. The sponsor drive is in progress, and there have been quite a few people agreeing to
Paint Creek Trailways Commission
Minutes of May 17, 2022 Meeting

Sponsor and he has received over $2,000 so far. Mr. Carrio is still looking for volunteers and appreciates any help from anyone either by referral or commitment. Upon a question asked if the Cider Mill was approached for sponsorship, Mr. Peltier said they were approached to provide donuts at a reduced rate, but not as a sponsor. Mr. Carrio mentioned the passport that will contain ads and valuable coupons – any business that wants to put in a coupon can do so at no cost, just send a pdf document to him. Mr. Sage mentioned the DDA meeting and asked if they were receptive. Mr. Carrio explained Ms. Pinkham went to this meeting and Mr. Jahn from the Friends Group followed up with communications. The impression Mr. Carrio got was they can only advance our cause within a limited comfort range. Mr. Sage will follow up with the DDA. Mr. Carrio also had a notice put on both Chambers’ websites about free coupons for merchants; but is starting to panic about the huge event. Mr. Peltier commented he is not in panic mode as this is a first year event for something new and the goal is to get a framework together and learn from it for future years. Mr. Johnson, who used to run these types of events, did it for himself. Mr. Carrio stated he’s doing the event for the trail, not himself or Oat Soda. Because of his dealings with Oat Soda, Mr. Peltier explained Griffin Claw has pulled their sponsorship as he hasn’t ordered beer from them in his establishment. He does have New Belgium on board to sponsor; they will have a tent on site and give-aways. Also sponsoring is Athletic Brewing. Mr. Peltier has a lead on a new Belgium fat-tire bike to be raffled off either at this event or in the future. Chairperson Steele put out a call for help as this is the last meeting before the event. Ms. Ford said she received some alternate dates for the Dine-to-Donate in June, which will be on a Thursday. It was determined that June 16th is a good date. The Commission thanked Mr. Carrio and Mr. Peltier for all their work towards this event. Ms. Ford will update the flyer and get it to everyone tomorrow.

MANAGER’S REPORT: In addition to the written report, Ms. Ford indicated the Friends Group Ad Hoc Subcommittee met on April 14th, and asked if anyone wanted to summarize the meeting. Ms. Gamage said the Subcommittee consists of Ms. Buxar, Mr. Mabry and herself. They have met a couple of times and met with Mr. Carrio before this meeting. They are talking with other Friends Groups getting ideas about how they are sustainable. They will meet one more time before our next meeting and provide a report and recommendation at that time. Ms. Ford stated we did not get selected by Rep. Slotkin’s office for the submitted projects. Regarding the Bridge 33.7 MNRTF grant, she ran into a small problem with the final report. Ms. Ford explained the document that needed to be notarized was signed in the wrong place by the notary. When presented at the County Deed of Records office, it was noted the legal description of the property did not close. Ms. Ford will take the parcel description that the County has on record and work from there to get it corrected. Once this is approved, the commission will receive the final reimbursement of $30,000. Two $100 donations were received at the Community Foundation towards our fundraising effort. Orion Township completed the grading of its section of the trail on May 10th, and Oakland Township graded their section yesterday. Ms. Ford has commitments from the other two members that they will grade as time and staffing allows. Ms. Ford commented less complaints have been received this year about trail conditions. The spring Adopt-A-Trail groups have been out for their clean-ups. Ms. Gamage suggested the Adopt-A-Trail groups be contacted as volunteers for the Tour de Trail event.

COMMISSIONER REPORTS: Mr. Becker said Rochester ordinances do not permit advertising on the trail without permission from the Commission and asked the Licensing Committee to review Oakland Township’s ordinances. Mr. Peltier asked Rochester Hills to reach out to Griffin Claw about pulling their sponsorship and commitment at the last minute for the event. Mr. Ross said Orion removed the old signs at Clarkston/Kern and asked if they could be sold – they have room to store them until a decision is made. The Branding Committee was
asked to come up with a price to purchase the old signs. Mr. Elwert alerted the Commission to an upcoming grant opportunity through the State DNR offices; it should be announced in the next few weeks. Ms. Gamage mentioned the new mural on Rochester’s maintenance building, and talked with the City’s Beautiful Commission, who is looking for their next project. She mentioned the southeast Rochester property, and that the posts on the historic signs in Rochester are in need of some attention. Ms. Gamage asked that any complaints relative to e-bikes are included in the Manager’s Report, and is curious if any calls have been received about the one-wheels which are sometimes on the trail. Ms. Ford has not received any complaints.

**ADJOURNMENT OF REGULAR MEETING:**

**MOTION** by Walker, seconded by Gamage, *Moved*, to adjourn the Regular Meeting at 8:20 p.m.

Ayes: All    Nays: None

**MOTION CARRIED.**

**NEXT REGULAR MEETING:** June 21, 2022 at 7:00 p.m. – Rochester Municipal Offices

Respectfully submitted,

MELISSA FORD, Trail Manager  DAVID BECKER, Secretary
Paint Creek Trailways Commission
Treasurer's Report - Flagstar Bank
May 2022

Balance: 1-May-22
Checking Balance $160,477.05
Outstanding Checks (3581, 3584) $480.00

$159,997.05

Revenues:
Cash Donation 25.00
Frank Race Management - Temporary Permit Run Michigan Cheap 30.00
Community Foundation for Southeast Michigan - Bridge 31.7 Engineering 50,000.00
Friends of the Paint Creek Trail - Bridge 31.7 Engineering 1,051.65
Interest Income - April 2022 Interest Income $7.79
Total Revenues $51,114.44

$211,111.49

Expenditures:
3587 - Chase Card Services - Credit Card Purchases $216.53
3588 - Sandi DiSipio - April 2022 Recorders Fee $240.00
Total Expenditures $456.53

$210,654.96

Balance: 31-May-22
Checking Balance $211,374.96
Outstanding Checks (3581, 3584, 3588) $720.00

TRAILWAYS COMMISSION BALANCE $210,654.96

Signed By: ___________________________ ___________________________
Trailways Commission Treasurer Trail Manager

Date: ___________________________ ___________________________
Paint Creek Trailways Commission  
4393 Collins Road  
Rochester, MI. 48306  
May 25, 2022

Dear Ms. Ford,

Attached is our application for a limited use permit for access to the Paint Creek Trail. In addition to the application, I would like to explain to you and the Board a little more about our project and the supporting documents I am sending.

For the past 3 years the Vanguard Chapter of Trout Unlimited, based in Rochester Hills, has been working with the DNR, EGLE, an aquatic biologist from Trout Unlimited, and a professional conservation consulting firm, Streamside Ecological Services, to enhance the in-stream habitat for trout in the Paint Creek. Our work has been done from Tienken Road south to the bridge at the 31.7-mile trail marker. Attached is a report we made to EGLE this year which shows the types of in-stream structures we have installed.

In 2023 / 2024 we propose to do similar work in an area north of Tienken Road as shown in the attached map. This area is centered at the 32.6-mile marker. We chose this site because it currently has very little in-stream woody habitat for trout today. Given the success of our work below Tienken Road, and after reviewing this new site with our professional advisors, we expect to improve this section of the creek for the trout population by installing similar structures.

Our application with you is the start of our formal project approval process. Next, we will ask adjacent landowners for their approval. After receiving these approvals, we will apply to EGLE for a multi-year permit to do the work on this 2200-foot section at the 32.6-mile marker of the creek.

Let us know if you have any project questions or concerns prior to the June Board meeting.

Sincerely,

Joe Bruce  
Conservation Chairman – Vanguard TU  
Mobile – 248-760-8688  
joe.kathy.bruc@comcast.net
Application for Limited Use Permit for
Private Access to the Paint Creek Trail

Description of Limited Use Requested:

Installation of in-stream woody habitat on a 2,200 ft
section of Paint Creek, North of Tienken Rd.,
South of Dutton at mile marker 32.6

Date Submitted: May 25, 2022
Applicant: Vanguard Trout Unlimited - Joe Bruce
Mailing Address: 1959 Blue Grass Ct City/Zip: Rochester Hills 48306
Email Address: Joe.Kathy.Bruce@Comcast.net Phone: 248-760-8688

Address or General Location: A straight section of Paint Creek North of
Tienken Rd., South of Dutton. Centered at the
32.6-mile marker

Reason for Request: The Trail runs next to this section of the
creek. Permission required for our E&EL permit.

Application Submission Requirements:

1) Existing Site conditions;
2) Site Plan;
3) A landscape plan (if applicable)
4) Drawings of structures (if applicable)

Signature: 

Date: 5-25-2022

Please submit form with required attachments to:

Paint Creek Trailways Commission
4393 Collins Road
Rochester, MI 48306

Or
Manager@paintcreektrail.org
MEMO

To: Commissioners, Alternates & Staff
From: Melissa Ford, Trail Manager
Subject: Trout Unlimited Limited Use Permit
Date: June 15, 2022

Upon receiving Trout Unlimited’s application, Trail Manager Ford forwarded it to the Licensing Committee for review. The Committee had several questions which I then sent back to Joe Bruce, Conservation Committee Chair for the Vanguard Chapter of Trout Unlimited. The questions with answers (in italics) are listed below:

What exactly are they asking of us as it relates to the Trail? Do they need access to the river from the Trail? For how long, when, and what type of equipment and or access do they need?

>We will need access to the trail to drive a pickup truck to the site to drop off light manual equipment such as sledge hammers, anchoring pins, drills, and a canoe to carry it all as we do the work in the creek. The truck will not be parked on the trail during the work. We do the work in one or two days during the week, not on weekends. The specific days selected can be impacted by high water conditions.

It sounds like the project is going to last several years so just want to know what we are agreeing to and for how long?

>We are applying for a EGLE permit that allows us to do work over several years so we don’t have to resubmit the request. We hope to do all the work in one or two days in the summer of 2023. If it takes longer due to weather or other factors, we will notify the Trail Commission.

The request just states "installation of in-stream woody habitat"

>We will be installing log structures in the creek as shown in the pictures I sent. These structures will not impact the Trail property in any way. We hire a
professional service (Streamside Ecological Services) to do the design and installation so there are no problems. Streamside did all the design and installation work shown in the pictures I sent. They were also involved with the improvements made in the downtown Rochester park.

We are also required by EGLE to do a follow-up assessment / report on the project for two years after installation.

Does this type of work need to be insured? If so, is it?

Trout Unlimited does hold liability insurance, which it used recently for a marketing event. For the instream work, TU can obtain liability insurance from TU National prior to doing the actual work. It is too early for them to obtain it now, but will do so next summer.
May 25, 2022

Vanguard TU – Proposed Paint Creek in-stream woody habitat improvement area.

Approximately 2,200 feet
Overview of Phase 2:

The report and photos show the installed Phase 2 in-stream woody debris habitat structures in a section of the Paint Creek that flows through Rochester Hills, Michigan. These pictures were taken in May of 2022, almost a year after installation, to document how the structures survived the winter and the seasonal spring high water events. This report can be compared to a similar one made after the structures were installed in the summer of 2021.

This series of Phase 2 pictures begins at the Tienken Road Bridge, which was the upper limit of our permit, and works downstream. The downstream end of the Phase 2 permit meets the upper limit of our completed Phase 1 project.

In May of 2022, when these pictures were taken, the creek was flowing at a moderate level.

Executive Summary:

All structures are in good condition and performing as designed. There were no breaches along the bank edge for any of the vanes. Some additional rocks buffering the upstream back edge at the bank of one or two vanes might be helpful to assure there are no problems in the future.

A separate spreadsheet has been prepared describing in more detail the current structural status of each structure, as well as the make-up of the creek’s substrate near each structure.

General Observations:

- There appears to be significantly more “moss” or stringy algae on all the rocks as well as the log structures than last year.
- There must have been some significant wind events since several trees were blown down over several of our structures.
- There were some very high-water flows since several areas showed sand deposits on normally dry grass. It appears the water bypassed a river curve and flowed across an “Ox-Bow” to a lower section of the creek depositing sand as the levels went down.
- High water also removed several “log jams” we had identified for removal this spring. They are no longer there today.
- Several Vanes had significant silt and sand built up on their upstream edge thereby building back some bank erosion. It didn’t take long!

Questions?

Contact Mr. Joe Bruce, Vanguard TU Conservation Chairman.
Mobile: 248-760-8688
Looking upstream across the “Ox-Bow” where the river crossed and deposited sand as it receded back to the natural creek bed.
A picture of the heavy algae slime found on all the rocks this year.
Habitat Structure 1 – Logs were placed parallel to the current flow and along the curve in the creek providing a deep hole for fish habitat and bank protection. In this picture you can see some of the underwater logs that were installed in 2021. A large tree has fallen over some of the in-stream structures creating additional in-stream habitat.
Habitat Structure 2 – Log vanes were installed on an eroding bend just below Structure 1. The large tree above the structures was blown down possibly by the same wind that took down the tree by Structure 1.
Habitat Structure 3 – An underwater log was installed just below habitat Structure 2. It runs parallel to the creek flow to provide fish habitat. It was also somewhat covered by the fallen tree.
Habitat Structure 4 – Three vanes were placed in a high erosion area to build up the bank and to create more stream center flow. You can see the silt & sand buildup along the bank they are creating.
Habitat Structure 5 – A small rock dam just below the third vane was opened in the middle to promote greater center flow. You can still see some remaining rocks on either side. This rock dam removal also helped eliminate the creation of a full sun shallow pool that heated up the water. Note the shoreline silt buildup behind the Vane.
Habitat Structure 6 – A log structure was installed just below habitat Structure 5, the opened-up rock dam. This log provides in-stream fish cover and runs parallel to the creek flow.
Habitat Structure 7 – A log structure was installed across the stream flow to provide cover and riffles in a slow flow area. Note the deeper pool that has formed downstream of the log.
Habitat Structure 8 – Logs were placed in-stream along an eroding bank curve to protect it from further erosion during high water and to provide some in-stream habitat in the deeper pool area that was at the bend. Some drift logs have lodged themselves above the in-stream structure.
Habitat Structure 8 – Another view of the logs placed in the deeper pool to protect the bank and to provide in-stream habitat.
Habitat Structure 9 – In-stream logs were anchored to the creek bottom just above the sandbar and deep pool. These logs are just below Habitat Structure 8, and at the top end of another pool to provide in-stream cover.
Habitat Structure 10 – This vane was installed to protect and build back an eroding bank. This location is just below Habitat Structure 9. The position of this vane also improved the center flow of the creek. Note the significant sand & silt buildup along the bank.
Habitat Structure 11 – This vane was installed to improve center flow of the creek and to provide in-stream cover just above some riffles and a deep pool.

Habitat Structure 11 – Note the heavy green algae on the rocks and the log.
Habitat Structure 12 – Several in-stream logs and a vane were installed to protect the bank, with added logs crisscrossing in the pool. The placement of the structure is under the large tree in a deeper pool area to help reduce erosion at its base.
Habitat Structure 12 – Several in-stream logs and a vane were installed to protect the bank, with added logs crisscrossing in the pool that you can see in this picture. The placement of the structure is under the large tree in a deeper pool area to help reduce erosion at its base. Notice the silt build-up at the bank on the upper side of the Vane.
Habitat Structure 13 – This vane was installed to help direct center flow and to protect and build back an eroding bank. Since there was also a developed pool, several other underwater logs were placed here to establish additional deeper water habitat. You can see an older rotting tree fell to the right this winter creating more in-stream habitat along the bank.
Habitat Structure 13 – This vane was installed to help direct center flow and to protect and build back an eroding bank. Since there was also a developed pool, several other underwater logs were placed here to establish additional deeper water habitat.
An upstream look at Paint Creek where Structures 12 and 13 are located on the right bank.
Habitat Structure 14 – A vane was placed to protect the bank under a large tree and to direct more center flow. Another underwater log was placed just below the vane, parallel to the flow, to provide additional in-stream cover.
Habitat Structure 15 – An underwater log running parallel to the flow was placed on the far shore of this large deep pool as part of Phase 2’s work. The log was covered by a fallen tree this winter making for a nice holding spot in the pool below some riffles.
Tour de Trail & EXPO Recap

Graded Evaluation of Outcome vs Objectives (See feedback from participants)

1. Have a fun and safe event on National Trails Day A
2. Offer engaging informational and educational experiences B
3. Provide income for the Friends of the Paint Creek Trail A
4. Support businesses along the route and in the communities traversed D

Participation
About 140 visited the EXPO including 69 signed cyclists and other trail-users
Helmet distribution and fitting done for 39 youngsters

Financial Results
Estimated Profit from the Event $2,860

Does not include donated services and materials:
- Event and Trail signage
- Music and PA system
- Registration Flag
- Meeting Materials & Support

Considerations for Future Events
- First week of June is a very popular event period to avoid
- Events should be focused on a single activity, e.g. cycle
- Start-to-end time for the event should be compact and iterated by time slot
- Focus on ACTIVITY-FOOD-FUN-DRINKS-MUSIC-AFTER GLOW

Participant Feedback
1. I initially heard about the event from Louis. The event was well organized. I think you could compress the time frame. Perhaps from 0900 till 1300. Having both alcoholic and nonalcoholic beer was a great idea. Perhaps an additional food truck to add variety would be good. My wife Cheryl had registered, however, did not attend as she ended up with a schedule conflict.

2. Thanks for having this event. My wife and I love this trail and all the enhancements that are being made. Answers to your questions below:
   1. How did you learn about the event? My wife saw it on her Facebook feed. She said we're going
   2. If you attended, what did you like, not like, or suggest be changed? We attended and enjoyed it. We didn't register in time for to buy T-Shirts, so if there was any improvement it would be to sell the T-Shirts at the event.

3. Learned of event through Facebook & Jason at Oatsoda.

Did not attend as I had previous trip planned, but wanted to support the trail. Have attended most of the previous rides.

4. I learned about the event from email. I attended and it was a nice day on the trail. One thing that didn't seem right was having alcohol that early in the day. I am OK with alcohol, even though I don't drink much myself. So in summary - if you want to have an alcohol-type event, in my opinion later in
The mid-ride snack of oatmeal from Silver Sneakers was Great! It was really delicious and they were very nice folks. The expo was nice also, and the exhibitors were friendly. My hope for the future would be more attendees. I signed up last minute and I did not have anyone to ride with. Do keep it up though. I like to see the support of the trail, which is a jewel for Lake Orion/Rochester.

5. I heard about the event through The Friends of the Paint Creek Trail by email. I attended an event a few years back and must be on their email list. I very much enjoyed the event. It was well organized and I had fun. I was surprised how few people showed up though. It was a reasonable cost to participate and even included a beer. I would do it again.

6. Thank you for holding the event. I enjoyed it. I learned about the event via the Paint Creek Trail Facebook page.
I liked everything about the event. I just wish the crowd was bigger as in years past.

7. I was so sorry to miss the event. I had registered but am a pastor and had a pastoral need come up at the last minute.

8. Great event! Hope you were pleased with the results of it all.
Got a lot of positive feedback from the attendees and can only imagine that it'll be bigger next year.
We fitted 39 helmets on Saturday--not bad for a first time event.
Thank you for all you did to support our helmet program and we'll do it again next year!

9. We learned about the event from an email received from "Friends of the PCT" on April 30. We registered a few weeks afterwards. We used to participate in the "Cruisin' for the Trails" events on a pretty regular basis before the pandemic. Remember some "treasure hunts" that we had to get cards stamped at different businesses, that was wild.

We also remember one where you stopped at certain places and drew cards and it was a poker hand. This ride was better, since it was just a ride and not a gimmick.
Liked that the distance was up to us, we didn't want to overdo, since this was our first ride this year.

What we liked--not too crowded, lots of parking, friendly support, Vegetarian/healthy options. Ice Cream for sale! (it was so good after the ride)
Liked that we got some "free" food/drink tickets included so we could get something to drink after the ride. Glad you had water as an option.
Liked that buying a t shirt was optional--we have so many that we don't need any more.
Good value for the price and felt we were helping with the maintenance of the trails
Nice pleasant trail, lots of "nature" to see, although there were some suicidal chipmunks out there

Suggestions: Start in Rochester so the return trip isn't uphill back to Lake Orion. More varied food trucks--maybe someone that sells grilled wraps

Thanks for a great ride--you couldn't beat the weather. We will be glad to participate again next year.

11. I learned about the event on Facebook I liked how friendly everyone was. It was fun to be entered into a raffle but it was not convenient to need to be there in person to win. It would have been nice to have the option of submitting my name and number and being contacted if I won.
MEMO

To: Commissioners, Alternates & Staff
From: Melissa Ford, Trail Manager
Subject: 2021 Audit
Date: June 16, 2022

Ramie E. Phillips Jr., CPA, completed our 2021 Financial Audit.

The assets of the Commission exceeded its liabilities at the end of 2021 by a net position of $1,863,371. Of this, $111,844 was unrestricted, and $1,794 was restricted. The remaining $1,769,441 reflects our investment in capital assets (land and improvements, office and operating equipment, etc.). The Commission increased its fund balance by $2,445 from 2020. Mr. Phillips found there were no expenditures over budget.

There is a Budgetary Comparison Schedule in the required supplemental information section (pages 18-20). Mr. Phillips found that the Commission is clearly in compliance with managing their budget.

A copy of the audit can be accessed via the Trail website on starting on Friday afternoon at: http://paintcreektrail.org/wordpress/agendas-minutes-packets/

If there are no questions, concerns, or objections, I recommend that the Commission consider a motion to receive and file the 2021 Audit Report and request that Mr. Phillips transmit it to the Local Audit & Finance Division of the Michigan Department of Treasury.
MEMO

To: Commissioners, Alternates & Staff
From: Melissa Ford, Trail Manager
Subject: 2022 Labor Day Bridge Walk
Date: June 13, 2022

This year will be the 15\textsuperscript{th} Annual Labor Day Bridge Walk and Run. This year, Labor Day is Monday, September 5, 2022. I need the following from the Commission:

1. Motion to hold the 15\textsuperscript{th} Annual Labor Day Bridge Walk and Run on Monday, September 5, 2022, and submit the Special Event Application to the City of Rochester, with an application fee check for $75. I spoke with Chief Schettenhelm and he indicated that the city will waive the fee for the pavilion rental but there is a $75 fee for the special event permit as a repeat event.
2. Motion to direct the $5 suggested donation per family to a particular project, of the Commission’s choice.
3. A Commissioner to volunteer as “Volunteer Coordinator”
4. A Commissioner to volunteer as “Event Sponsorship Coordinator”
5. A decision whether or not the Commission wants to hand out a promotional item. There is $1,100 in the Commission’s promotional item budget this year.
6. Approval of an event budget:

\textbf{Proposed Budget for Labor Day Bridge Walk 2022}

\begin{tabular}{|l|c|}
\hline
\textbf{Item} & \textbf{Cost} \\
\hline
Special Event Application Fee – Roch & $75 \text{ (Paid then waived by city in 2021)} \\
\hline
Water – 10 cases (350 bottles) & $0 \text{ Leftover from Tour de Trail & donated by Friends (still needs to be approved)} \\
\hline
TBD Nature Activity & $245 \\
\hline
Granola Bars/Bananas & $100 \text{ (Donated by Trader Joes in 2021)} \\
\hline
Coffee & $120 \text{ (Donated by Tim Hortons in 2021)} \\
\hline
Donuts & $300 \\
\hline
Promotional Items & $500 \text{ ($1,100 is budgeted in 2022 for trail promotional items)} \\
\hline
Marketing & $50 \\
\hline
Total Proposed Budget for 2022 & $1,500 \\
\hline
\end{tabular}
Staff plans to reach out to Dinosaur Hill Nature Preserve about coordinating a nature activity for children that day.

In the Commission’s 2022 Operations Budget, we have $1,000 budgeted in revenue for sponsorships, and $1,000 budgeted in expenses for the event. In addition, as stated above, the Commission approved an additional $1,100 for promotional items for 2022.
CITY OF ROCHESTER
SPECIAL EVENT APPLICATION & CRITERIA

The purpose of the Special Event Application process is to ensure events that take place in the City of Rochester are as safe and well organized as possible for the protection of all those who attend.

**Note:** Only City of Rochester residents may reserve the Kiwanis and Lion’s Shelters in the Municipal Park. Reservations for the Kiwanis and Lion’s Shelters are handled under separate permits available at City Hall. *Please check Shelter availability first by calling City Hall at (248) 651-9061. A Special Event Application may or may not be required, depending on the scope of the event that is planned in the Shelter.*

**A Special Event Application will be required for:**
- Organized activities held on public property such as the examples listed below:
  - Fair, concert, carnival, festival or other similar activity.
  - An activity taking place on a designed route on the public right-of-way (sidewalk-street), park or other city open space.
  - Fun run, bike or foot race, parade, walk-a-thon or other similar activity.
  - An event open to the public which utilizes temporary structures such as tents and/or trailers, etc.

**Event applications can be obtained at City Hall. It is recommended that applications be submitted for review at least 60 days prior to the event.**
- Event applications will be reviewed by City Department Managers.
- Department Managers will comment on the application.
- Applications will be sent to the City Council for event approval.
- Costs to the City of Rochester may be passed on to event organizers at the discretion of the City Council.
- Non-profit entities are required to submit a Guidestar Report or Form 990 tax return to support the organizations non-profit status.

**Other requirements:**
- Please provide a sketch showing the layout of the event area.
- Temporary structures such as tents or canopies larger than 200 square feet will require additional inspection prior to the event. Tent stakes may not be used for tents set up on paved surfaces such as parking lots.
- Tents require that flame spread documentation be available for review prior to use.
- A floor plan with seating, tables, exits, etc. will be required for events requiring use of tents in excess of 200 square feet.
- No painting or marking walkways or streets. All markings may only be made with chalk.
- No cooking or open flames are permitted in tents or covered areas.
- Serving of food may require Health Department approval.
- Alcohol will not be permitted without prior approval of the City Council and Michigan Liquor Control Commission.

**THE FOLLOWING FEES ARE FOR ALL EVENTS THAT TAKE PLACE STARTING JANUARY 1, 2018:**
**Special Event Non-Refundable Application Fee for review of application by all Department Managers, processing and consideration by City Council (First time event $100, 2nd and subsequent years $75).**
- Reimbursement of City costs for Special Events in the City:
  - Non-Profits: First $100 in City costs – No charge
  - Non-Profits: City cost in excess of $100 – 25% of actual costs in excess of $100
  - Effective for events after 1/1/19 - 50% of actual costs in excess of $100
  - For-Profits: 100% of actual City cost

Complete & sign form and return to City of Rochester Police Chief along with a non-refundable check payable to the City of Rochester
APPLICATION FOR SPECIAL EVENT PERMIT
PARKS & PUBLIC SPACES

Complete & sign this form and return to City of Rochester Police Chief along with a non-refundable check for $100.00 payable to the City of Rochester.

Date of Application: __________________________ Date Application Fee Paid: __________________________

Name of Event:
Paint Creek Trailways Commission 15th Annual Labor Day Bridge Walk/Run

Description of Event:
Family-friendly 2 mile walk or 5K run utilizing part of the Municipal Park and Paint Creek Trail

Location Requested:
Municipal Park and Kiwanis Pavilion

NOTE: Only City of Rochester residents may reserve the Kiwanis and Lion's Shelters in the Municipal Park. Reservations for the Kiwanis and Lion's Shelters are handled under separate permit available at City Hall. Please check availability first by calling City Hall at (248) 651-9621.

Date/Hours of Event:
Monday, September 5, 2022 7:30 a.m. - 2 p.m.

Date/Hours of Set-up and Tear Down:
Monday, September 5, 7 a.m. - 8 a.m. Setup / 2 p.m. Tear Down

Organization Name:
Paint Creek Trailways Commission

Organization Address (include street address, city, state & zip):
4393 Collins Rd.
Rochester, MI 48306

Organization Phone Number: 248-651-9200

Name of Contact Person and Phone Numbers: Helissa Ford, 248-651-9200

Contact Person E-Mail (must be provided): manager@paintcreektrail.org

On-Site Event Manager/Contact Person Name & Phone Number: Helissa Ford, 248-651-9200

ACKNOWLEDGMENT
The Rochester City Council shall have sole and complete discretion in deciding whether to issue a permit.
Nothing contained in the City Code shall be construed to require the City to issue a permit to an applicant, and no applicant shall have any interest or right to receive a permit merely because the applicant has received a permit in the past.

As the authorized agent of the sponsoring organization, I hereby agree that this organization shall abide by all conditions and restrictions specific to this event as determined by the City and will comply with all local, state and federal rules, regulations and laws.

______________
Signature of Applicant

______________
Date

Melissa Ford
PLEASE COMPLETE THE FOLLOWING EVENT INFORMATION:

EVENT LAYOUT: Please attach all sketches of the layout to the completed Application.

Organization Type: Government Non-Profit For- Profit

List any additional Sponsors or Participants:
TBD, local sponsorship

Is this event a fundraiser? YES NO
If yes, indicate beneficiary information:
Free event, suggested donation of $5 per family for a Paint Creek Trail improvement project

Is this the first time the event is being held in Rochester? YES NO
Describe: This will be the 15th PCT Labor Day Bridge Walk/Run

Was this even previously held outside of Rochester? YES NO
Describe: The event was held in Oakland Township and Rochester Hills for the first two years of the event

Total estimated attendance each day:
200 - 300

What parking arrangements will be necessary to accommodate attendance?
Describe: Participants will be encouraged to use the trail to attend. Request use of the municipal parking lot.

Is amplification of music or speakers planned or anticipated? YES NO
If yes, describe: Megaphone to start the event and provide brief safety instructions.

Will volunteer staff be provided to assist with safety, security and maintenance? YES NO
Yes. Additionally, Oakland County Sheriff's office mounted patrol will be present.

Will alcoholic beverages be served? YES NO
If yes, describe:
Will food/beverages be sold?  
**YES**  
*NOTE: Peddler & Vendor permits are required. Also, Health Department approval required for food sales. If yes, describe:*

Will merchandise be sold?  
**YES**  
**NO**  
*If yes, describe:*

Friends of the Paint Creek Trail hats and apparel.

Will the event require the use of any of the following municipal equipment?  
<table>
<thead>
<tr>
<th>Equipment</th>
<th><strong>YES</strong></th>
<th><strong>NO</strong></th>
<th>If yes, number requested:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Picnic Tables</td>
<td>✔️</td>
<td>✗</td>
<td></td>
</tr>
<tr>
<td>Trash Receptacles</td>
<td>✔️</td>
<td>✗</td>
<td></td>
</tr>
<tr>
<td>Dumpsters</td>
<td>✔️</td>
<td>✗</td>
<td></td>
</tr>
<tr>
<td>Electrical Connections</td>
<td>✔️</td>
<td>✗</td>
<td></td>
</tr>
<tr>
<td>Meter Bags</td>
<td>✔️</td>
<td>✗</td>
<td></td>
</tr>
<tr>
<td>Barricades</td>
<td>✔️</td>
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</tr>
<tr>
<td>Traffic Cones</td>
<td>✔️</td>
<td>✗</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>✔️</td>
<td>✗</td>
<td></td>
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</tbody>
</table>

Will you be requesting City safety personnel to be assigned to this event (Police/Fire):  
**YES**  
**NO**  
*Describe:*

Request traffic crossing assistance at Hudson/Woodward Crossing of the trail from 9:00 a.m. to 9:30 a.m.

Will street closures be necessary?  
**YES**  
**NO**  
*If yes, include a detailed map and indicate the date and time for closing and re-opening including set-up and tear down. Describe:*
PLEASE INDICATE IF YOU WILL BE REQUIREING, CONSTRUCTING OR LOCATING ANY OF THESE ITEMS IN THE AREA OF THE EVENT:

Kiwanis and/or Lion's Shelter  YES  NO

NOTE: Only City of Rochester residents may reserve the Kiwanis and Lion’s Shelters in the Municipal Park. Reservations for the Kiwanis and Lion’s Shelters are handled under separate permits available at City Hall. Please check availability first by calling City Hall at (248) 651-9061.

Booths  YES  NO
If yes, indicate number of booths and size of each.

Tents  YES  NO
If yes, indicate number of tents and size of each.

*The City requires inspection of all tents larger than 10’ x 10’. If any of the tents for your event are larger than 10’ x 10’, please provide the date and time the tent is assembled so an inspection may be scheduled:

Date: ____________________  Time: ____________________

Awnings  YES  NO
If yes, number of awnings and size of each:

Canopies  YES  NO
If yes, number of canopies and size of each:

Tables  YES  NO
If yes, number of tables and size of each:

we will provide a few folding tables.

Portable Restrooms  YES  NO
If yes, number of portable restrooms requested and locations:

Other Items Requested  YES  NO
If yes, describe:
CERTIFICATE OF INSURANCE AND
HOLD HARMLESS AGREEMENT REQUIREMENTS

The following two (2) documents must be included with your Application:

**INSTRUCTIONS REGARDING CERTIFICATE OF INSURANCE:**

This Certificate must be **from your insurance company** naming the City of Rochester as an additional insured, with the specific date of your event included.

*(See next page for SAMPLE CERTIFICATE.)*

**INSTRUCTIONS REGARDING HOLD HARMLESS AGREEMENT:**

You must print the sample language below on the official letterhead of the organizer and the original must be signed by a duly authorized representative of the organization.

Your document must contain at least the following language:

**INSTRUCTIONS REGARDING HOLD HARMLESS AGREEMENT:** You must print the sample language below on the **official letterhead of the organizer** and the original must be signed by a duly authorized representative of the organization. Your document must contain at least the following language:

<p>| SAMPLE HOLD HARMLESS LANGUAGE: | To the fullest extent permitted by law the (insert applicant's/ event organizer's name) its officers, directors, employees, agents, contractors, volunteers, representatives and others working on behalf of the applicant/ organizer of the event. (insert applicant/ organization name) is legally liable, agrees to be responsible for any liability, defend, pay on behalf of, indemnify, and hold harmless the City of Rochester, its elected and appointed officials, employees and volunteers and others working on behalf of the City of Rochester against any and all claims, demands, suits, or loss, including all costs and reasonable attorney fees connected therewith, and for any damages which may be asserted, claimed or recovered against or from the City of Rochester, its elected and appointed officials, employees, volunteers or others working on behalf of the City of Rochester, by reason of personal injury, including bodily injury and death and/ or property damage, including loss of use thereof, which arise out of or is in any way connected or associated with the applicant's/ event organizer's activities permitted pursuant to its special event permit dates: (insert date of event) issued by the City of Rochester. Such responsibility shall not be construed as liability for damage caused by or resulting from the sole act or omission of the City Rochester, its elected or appointed officials, employees, volunteers or others working on behalf of the City of Rochester. (Include a signature line for duly authorized representative of the organizer to sign and date.) |</p>
<table>
<thead>
<tr>
<th>Department</th>
<th>Name</th>
<th>Comments</th>
<th>Costs Expected</th>
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<tr>
<td>City Manager</td>
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<td>Finance Department</td>
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<tr>
<td>Clerk</td>
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<tr>
<td>DDA (*If in the district)</td>
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</tbody>
</table>
ROCHESTER

FACILITY RESERVATION APPLICATION

Today's Date ____________

Name of Organization: Paint Creek Trailways Commission

Representative: Name Melissa Ford Position Manager

Street Address: 4480 Orion Rd., Rochester, MI 48306 Tel #: 248-651-9200

Facility Requested (circle): Kiwanis Pavilion Lion's Shelter Other: ________

Hours of Use: Between 7:30am and 2pm. Date Requested: September 5, 2022

Type of Function: Paint Creek Trailways Commission Labor Day Bridge Walk/Run

Size of Group: 200 - 300

Will food be served? (circle) YES NO. Kiwanis serving room needed? YES NO

Remarks: __________________________________________________________

Applicant hereby agrees that the group or organization will comply with all rules and regulations concerning the use of City facilities. Applicant also agrees that they or the organization will reimburse the City for any repairs to the facilities or park equipment and for any extra or unusual custodial costs made necessary by the group or organization's activities.

Please note that there is no vehicular access beyond the parking lots and neither alcoholic beverages nor sound amplification is permitted.

Applicant will be present at the facility during the hours listed above.

Applicant's Signature: Melissa De Ford

(office use below this line)

City Resident NonRefundable Fee: $75. Non-City Resident, Non-Refundable Fee: $100

Reservation Total: ________. Approved: ___________. Date: ___________.

(City Manager, or Designee)

RELEASE OF LIABILITY

To the fullest extent permitted by law the above organization agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Rochester, its elected and appointed officials, employees, agents, volunteers, and others working on behalf of the City of Rochester against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of Rochester, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated in whole or in part with the sponsoring organization's special event. By signing below, I state that I have authority to sign this document on behalf of the sponsoring organization.
MEMO

To: Commissioners, Alternates and Staff

From: Melissa Ford, Trail Manager

Subject: June Manager’s Report

Date: June 16, 2022

Advisory Committee Reports
Members of the Friends of the Paint Creek Trail Ad Hoc Committee will provide a recommendation on how to support/move forward with the Friends organization at the meeting.

Complaints/Vandalism
I am unaware of any complaints or vandalism on the Trail this month.

Medical Emergencies/Police/Fire Calls on the Trail
I am unaware of any Medical Emergencies/Police/or Fire calls on the Trail.

Finances
- All Member Community invoices for 2022 Operations and Patrol have been received.
- January license fee invoices to various utilities will be sent out following review of grants by the Trail Manager for compliance with the conversion process and an update to the license agreements by the Trail’s attorney.

Follow Up

- **Grant Opportunities & Capital Improvement Projects:** In early June, the Michigan Trails & Greenways Alliance reached out to trail staff about a potential opportunity that was left to MTGA. An avid trail user who lived close to PCT requested in his will that MTGA create a respite stop in his honor. MTGA is reaching out to various trail and recreation entities about the bequest to gather information for the attorney in charge of the estate. I spoke with MTGA about the Southeast Rochester property during our call and they asked that I send them the plans for the project so that they could forward them to the attorney. Ultimately, the attorney has full discretion on what to do with the funds.

- **Bridge 33.7/MNRTF grant:** The DNR issued an agreement amendment (included at end of the meeting packet) for the new boundary map and legal description for the parcel where the bridge project is located. This was required because the original legal description submitted as part of the project agreement did not fully close when mapped on Oakland County Register of Deed’s system. Trail staff submitted the revised Declaration and Notice for the final report for this project on June 13th. Once it is approved, the Commission will receive the final reimbursement of $30,000.

- **Fundraising:** The Commission received $47 in donations to the PCTC fund at the Community Foundation of Greater Rochester during Tour de Trail. The Friends also raised
$20 for the Moutrie Pollinator Garden at the event that will be placed in the restricted fund for the garden. The Commission held a Dine to Donate event at Oat Soda on Thursday, June 16\textsuperscript{th}. An update on the event will be given at the meeting.

- **Solaronics:** As you may recall, last year a potential buyer for the Solaronics property made a presentation before the city of Rochester’s Planning Commission about redeveloping the property. At that time, the Commission’s attorney sent a letter to the city expressing the Commission’s desire that the property owned by the Commission and licensed by Solaronics be returned to the Commission and that it be returned to its natural state and the fence removed. It appears that this project is no longer under consideration.

In early June, Trail Manager Ford received a phone call from another developer who is interested in purchasing the Solaronics property. Ford met with him and his business partner on June 8\textsuperscript{th}. They would like to tear down the current building and build condos on the site. At this time, there are no renderings but they are working on the design with an architect currently. The property would need to be rezoned to residential but in the city of Rochester’s current Master Plan, this is what the city would like to have the property become. They are aware of the current license agreement with Solaronics and didn’t seem to have any issue with Commission reclaiming its property and having the area returned to a natural state. They would like to develop the area adjacent to the trail in a way that it is open but secure, possibly with its own access to the trail. Ford also informed them of the Commission’s plans to replace Bridge 31.7 which is located adjacent to the property. We ended the meeting by saying that we would keep in touch about our respective projects.

- **Bridge 31.7 Log Jam:** Trail manager Ford saw on social media that the Clinton Valley and Vanguard chapters of Trout Unlimited plan to clear the woody debris at Bridge 31.7 (near Dinosaur Hill Nature Preserve) on June 25\textsuperscript{th}. Work begins at 9 a.m. and all are invited to help assist with the removal work.

- **Dutton Road Bridge Replacement:** Trail Manager Ford will meet with Road Commission for Oakland County staff and a design engineer for the project on Monday, June 20\textsuperscript{th}. Topics for discussion include a project overview, the Dutton trailhead parking lot, and potential trail closures. Ford will provide an update at the meeting.

- **E-bikes:** Please see the log that follows this report for complaints trail staff have received regarding e-bikes in 2022.

### Future Agenda Items

- Trail safety and maintenance standards
- Oakland Township Historical Society Railroad Signal Booth
- Recognition of Eagle Scouts for projects on the Trail
- Creating digital archive of PCTC records
- Review of Encroachment Policy

### Promotion of the Trail

- Our Facebook page has 8,686 followers, an increase of 95 since last month.
- Our Twitter account has 828 followers, an increase of 3 since last month.
- Our Instagram Account has 1,730 followers, an increase of 12 since last month.
- Our E-Newsletter has 371 subscribers.
- I’ve posted information and photos on social media.
### Paint Creek Trail Website Analytics

In the last month, we had 1,743 visitors, with 3,675 page views. The top 10 visited pages:

<table>
<thead>
<tr>
<th>Top Pages</th>
<th>Last 30 days</th>
</tr>
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<tbody>
<tr>
<td>Home Page</td>
<td>1,196</td>
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<tr>
<td>Trail Maps</td>
<td>976</td>
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<tr>
<td>Parking</td>
<td>221</td>
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<tr>
<td>Mileage</td>
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<tr>
<td>FAQs</td>
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<td>2022 National Trails Day</td>
<td>88</td>
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<td>Location</td>
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<tr>
<td>Jobs</td>
<td>77</td>
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<tr>
<td>Trail History</td>
<td>50</td>
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<tr>
<td>Recreation Master Plan</td>
<td>38</td>
</tr>
</tbody>
</table>

In May, we had 1,448 visitors, with 3,115 page views. The top 10 visited pages:

<table>
<thead>
<tr>
<th>Top Pages</th>
<th>May</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home Page</td>
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</tr>
<tr>
<td>Trail Maps</td>
<td>776</td>
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<tr>
<td>Parking</td>
<td>183</td>
</tr>
<tr>
<td>Mileage</td>
<td>84</td>
</tr>
<tr>
<td>Location</td>
<td>75</td>
</tr>
<tr>
<td>FAQs</td>
<td>73</td>
</tr>
<tr>
<td>Agendas, Minutes &amp; Packets</td>
<td>57</td>
</tr>
<tr>
<td>Jobs</td>
<td>57</td>
</tr>
<tr>
<td>2022 National Trails Day</td>
<td>39</td>
</tr>
<tr>
<td>Recreation Master Plan</td>
<td>38</td>
</tr>
</tbody>
</table>

### 2022 Temporary Permit Approvals

Charter Township Orion/Orion Veterans Memorial Day Run/Walk, May 30, 2022
Frank Race Management Run Michigan Cheap, June 12, 2022

### Commission Ad-Hoc Committee Assignments

<table>
<thead>
<tr>
<th>Committee</th>
<th>Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recognition Ad Hoc committee</td>
<td>Gamage, Mabry, Sage, Steele</td>
</tr>
<tr>
<td>Personnel Ad Hoc committee</td>
<td>Becker, Olijnyk, Steele, Walker</td>
</tr>
<tr>
<td>Orion Art Project Ad Hoc committee</td>
<td>Becker, Peltier</td>
</tr>
<tr>
<td>SE Rochester Property Ad Hoc committee</td>
<td>Becker, Elwert, Gamage, Sage</td>
</tr>
<tr>
<td>Labor Day Bridge Walk (Sept 6) Ad Hoc committee</td>
<td>Buxar, Dalrymple, Elwert, Olijnyk, Walker</td>
</tr>
<tr>
<td>Trail Branding &amp; Signage Ad Hoc committee</td>
<td>Gamage, Ford, Olijnyk, Sage</td>
</tr>
<tr>
<td>Trail Improvements &amp; Resurfacing Ad Hoc committee</td>
<td>Becker, Blust, Sage, Walker</td>
</tr>
<tr>
<td>Licensing Ad Hoc committee</td>
<td>Buxar, Gamage, Walker, Orion Township</td>
</tr>
<tr>
<td>Fundraising Ad Hoc Committee</td>
<td>Olijnyk, Shepard, Steele (Alternate)</td>
</tr>
</tbody>
</table>
## 2022 Goals

<table>
<thead>
<tr>
<th>Administrative</th>
<th>Progress</th>
<th>2022 Priority</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Continue coordinating assistance with Friends of the Paint Creek Trail (ongoing)</strong></td>
<td>The Tour de Trail and Expo will be held June 4, 2022 in Lake Orion. A letter from the President of the Friends of the Paint Creek Trail is included in your packet for your review and feedback. Jason Peltier will provide an update on the event at the meeting. A link to sign-up to volunteer at the event was included in the email for the packet. Sponsorship opportunities are still available if you or anyone you know are interested in supporting the event. <strong>Friends President Louis Carrio will report on the event at the meeting. A copy of his report is included in the packet. Although attendance was lower than hoped, the weather was beautiful and those who attended enjoyed the event.</strong></td>
<td>1</td>
<td>OG</td>
</tr>
<tr>
<td><strong>Continue Trail etiquette education (ongoing)</strong></td>
<td>Ongoing. Signage will be placed on the trail and in the kiosks in the next few days to raise awareness about freeze/thaw season etiquette. Posts will also be made on social media about this topic. Signs have been placed on the trail and a pinned post is on the Trail’s Facebook page regarding this topic. Etiquette and safety information was available for attendees at the Rochester Farmers Market on May 7th at the Lids for Kids booth. Etiquette information will also be available at Tour de Trail. <strong>Trail safety and etiquette information was available at Tour de Trail for attendees.</strong></td>
<td>2</td>
<td>OG</td>
</tr>
<tr>
<td><strong>Continue coordination and participation with Oakland County Trail, Water &amp; Land Alliance (TWLA)</strong></td>
<td>Trail manager Ford will be one of the presenters at TWLA’s next meeting on Friday, February 18th. She will discuss the Moutrie Garden and the trail signage project. Ford presented at the February TWLA meeting.</td>
<td>2</td>
<td>OG</td>
</tr>
<tr>
<td><strong>Trail Closure education/public relations/Communications Plan campaign (Ongoing)</strong></td>
<td>Ongoing. Continue to utilize social media, website, and other resources to provide information to trail users.</td>
<td>2</td>
<td>OG</td>
</tr>
<tr>
<td><strong>Adopt –A-Trail program</strong></td>
<td>Our trail cleanup days this year will be April 23 or 24 and October 22 or 23. Spring cleanup was held the weekend of April 23-24.</td>
<td>2</td>
<td>OG</td>
</tr>
<tr>
<td><strong>Develop a volunteer program to recruit, train to help in the office special projects and special events</strong></td>
<td>TBD</td>
<td>2</td>
<td>OG</td>
</tr>
<tr>
<td><strong>Make presentation at member community City Councils and Township Boards</strong></td>
<td>TBD</td>
<td>2</td>
<td>OG</td>
</tr>
</tbody>
</table>
## Master Plan

<table>
<thead>
<tr>
<th>Priority</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>LT</td>
</tr>
</tbody>
</table>

### Southeast Rochester Property Development

Southeast Rochester Property development is currently on hold. A funding proposal will be submitted for this project to Rep. Elissa Slotkin's office as part of the Community Project Funding program. Our proposal was not selected to be submitted to the Appropriations Committee. We will continue to seek funding for this project through other channels. **Trail manager Ford spoke with MTGA in early June about a potential opportunity to fund the Southeast Rochester property development.**

## Planning & Development Goals

<table>
<thead>
<tr>
<th>Priority</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1 yr</td>
</tr>
</tbody>
</table>

### Wayfinding signage in Rochester & Lake Orion/Trail identification and road crossing signage (Branding)/Gateway signage – Each community

The remaining kiosk and gateway signs were installed February 1st. Road crossing signs were installed the week of February 9th. Staff are working with the member communities' maintenance and parks crews to remove the old road crossing signs. About half of the old signs have been removed at this time. Only two of the old signs remain to be removed. Both have a considerable number of other items attached them, i.e., other signs, dog waste bag dispensers, etc. Staff is trying to determine where to place these items before removing the signs. Only the sign on the south side of Dutton remains to be removed. **All signs have been removed.**

## Progress

### National Trails Day – June 4, 2022

The Tour de Trail and Expo will be held June 4, 2022 in Lake Orion. Event Permit Application has been submitted to the Village for approval. The Commission needs to discuss what the focus of its booth at the event will be. The Commission will have a bike helmet decorating station for kids at the event. Tickets for the event are on sale at [https://www.eventbrite.com/e/tour-de-trail-expo-tickets-252167388447](https://www.eventbrite.com/e/tour-de-trail-expo-tickets-252167388447). Friends President Louis Carrio will report on the event at the meeting. A copy of his report is included in the packet. Although attendance was lower than hoped, the weather was beautiful and those who attended enjoyed the event.

### Labor Day Bridge Walk – September 5, 2022

Discussion of this event is on this month’s agenda.

### Garlic Mustard Workday

A garlic mustard workday held in conjunction with Six Rivers Land Conservancy & OPR will be held on the trail on Saturday, May 14th.

### Paint Creek Junction

Kiosk installed at PCJ in early February. Construction on hold until spring.

### Apply for Pure Michigan Trail designation from the Michigan Department of Natural Resources

Application due November 1.
### Policies

<table>
<thead>
<tr>
<th>Policies</th>
<th>Progress</th>
<th>2022 Priority</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Native Plant Approval Policy</td>
<td>No progress yet. Need expert assistance</td>
<td>3</td>
<td>LT</td>
</tr>
<tr>
<td>Conservation Stewardship Policy</td>
<td>No progress yet. Need expert assistance</td>
<td>3</td>
<td>LT</td>
</tr>
<tr>
<td>Establish Memorial Tree Donation Program</td>
<td>Will be added to future agenda for discussion. A discussion of memorial donation opportunities is on this month’s agenda. <strong>Staff is working to identify potential locations on the trail for new memorial user amenities.</strong></td>
<td>2</td>
<td>LT</td>
</tr>
</tbody>
</table>

### Maintenance and Inspection

<table>
<thead>
<tr>
<th>Maintenance and Inspection</th>
<th>Progress</th>
<th>2022 Priority</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assure Restrooms are maintained (ongoing)</td>
<td>Ongoing.</td>
<td>1</td>
<td>OG</td>
</tr>
<tr>
<td>Continue vandalism prevention education (ongoing)</td>
<td>Ongoing.</td>
<td>2</td>
<td>OG</td>
</tr>
<tr>
<td>Continue surface maintenance inspections and coordination of repairs (ongoing)</td>
<td>Ongoing. We are beginning to receive complaints about the condition of the trail. I would like to set a date that the communities agree to for when the grading will be completed by. Orion Township completed grading of its section of the trail on May 10\textsuperscript{th}. All other communities plan to grade the trail as time and staffing allow but do not have set dates yet for when the work will be completed. <strong>Grading has been completed in Oakland Township.</strong></td>
<td>2</td>
<td>OG</td>
</tr>
<tr>
<td>Address ADA compliance issues identified in 2020-2024 PCT Recreation Master Plan</td>
<td>TBD</td>
<td>2</td>
<td>1-2 yr</td>
</tr>
</tbody>
</table>

### Trail Safety

<table>
<thead>
<tr>
<th>Trail Safety</th>
<th>Progress</th>
<th>2022 Priority</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Rochester – Bridge 31.7 Replacement</td>
<td>Award notification for both the Community Foundation for Southeast Michigan grant and Oakland County Parks and Recreation Trailways grant program is in April 2022. The city of Rochester received the $25,000 from Oakland County for this grant. Notification of awards for the CFSEM grant is in late April. A funding proposal will be submitted for this project to Rep. Elissa Slotkin’s office as part of the Community Project Funding program. The Trailways Commission received the $50,000 grant from the Community Foundation for Southeast Michigan for the Bridge 31.7 design engineering.</td>
<td>1</td>
<td>2-3 yr</td>
</tr>
<tr>
<td>Road Crossing improvements – work with RCOC on Adams Rd. crossing</td>
<td>Ongoing. Continue working with RCOC for improvements at our crossings.</td>
<td>2</td>
<td>OG</td>
</tr>
<tr>
<td>Long Term Goals</td>
<td>Progress</td>
<td>2022 Priority</td>
<td>Timeframe</td>
</tr>
<tr>
<td>--------------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------</td>
<td>---------------</td>
<td>-----------</td>
</tr>
<tr>
<td>Side parcel acquisition for parking and trail access</td>
<td>Will continue looking for opportunities.</td>
<td>3</td>
<td>OG</td>
</tr>
<tr>
<td>Acquisition of historic resources</td>
<td>Will continue looking for opportunities.</td>
<td>3</td>
<td>OG</td>
</tr>
<tr>
<td>Installation of drinking fountain, where appropriate, in each community</td>
<td>Rochester Hills will replace the malfunctioning drinking fountain at Tienken at date TBD. Rochester Hills has removed the fountain at Tienken. Installation date for new fountain TBD. <strong>Fountain has been replaced.</strong></td>
<td>2</td>
<td>LT</td>
</tr>
<tr>
<td>Integrate Village of Lake Orion extension more fully into Trail system</td>
<td>Ongoing.</td>
<td>2</td>
<td>OG</td>
</tr>
<tr>
<td>Connections to Bald Mountain State Park</td>
<td>Engineering study completed.</td>
<td>1</td>
<td>LT</td>
</tr>
<tr>
<td>Ensure focus on keeping the trail a “Natural Beauty Trail”.</td>
<td>Ongoing</td>
<td>1</td>
<td>OG</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Additional Goals</th>
<th>Progress</th>
<th>2022 Priority</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>User survey of trail use</td>
<td>TBD</td>
<td>1</td>
<td>1 yr</td>
</tr>
<tr>
<td>Technology Plan and improvements</td>
<td>TBD</td>
<td>1</td>
<td>1 yr</td>
</tr>
<tr>
<td>Review and ranking of all trail bridges by engineer</td>
<td>TBD</td>
<td>1</td>
<td>1 yr</td>
</tr>
<tr>
<td>Sign Inventory</td>
<td>TBD</td>
<td>1</td>
<td>1 yr</td>
</tr>
</tbody>
</table>
Date: 4/29/2022
Name: Luda Tcherniak
Contact info: [REDACTED]
Comment: Ms. Tchneriak sent an email to Chairperson Steele stating “Electric cars are motorized vehicles. Electric bikes are not?! Please invite Youself [sic]to the trail especially during weekends to experience for yourself the raging insanity electric power competition of all ages. I assure u, it's is dangerous, especially with horses galloping among potential victims.....kids the most ...and others. Polly Ann trail is less populated, electric bikes and horses will be more appropriate over there. Changing rules at paint creek trail will save lives and avoid lawsuits.” Chairperson Steele responded that the Commission will continue to monitor e-bikes as she had stated in a previous email to Ms. Tchneriak.

Date: 5/4/2022
Name: Bob Renkola
Contact Info: [REDACTED]
Comment: Asked why motorized bikes were allowed on the trail. Staff explained that e-bikes are classed as non-motorized due to Michigan legislation and that class 1 and 2 are allowed on the trail. Said the e-bikes are speeding on the trail/going above 20 miles per hour. A problem on the weekends, especially on Sundays. Mr. Renkola lives near the trail & Adams Rd.

Date: 5/16/22
Name: Michael Miller
Contact Info: [REDACTED]
Comment: Comment on website asking if e-bikes are considered motorized and stated that they were run off the trail by several. Staff responded that Michigan legislature has declared that e-bikes are classified as non-motorized and that Class 1 and 2 e-bikes are permitted on the PCT. Staff asked if Mr. Miller could provide more information about the incident he mentioned. Mr. Miller did not respond.
This is an amendment to the Agreement entered into between the Michigan Department of Natural Resources ("DEPARTMENT") and the Paint Creek Trailways Commission in the county of Oakland County for the Michigan Natural Resources Trust Fund grant number TF16-0008.

The purpose of this amendment is to:

• amend the acres to be acquired because to correct legal description to 14.75 (15) acres.

A. The DEPARTMENT and the GRANTEE mutually agree to amend the Agreement as follows:

B. All other provisions of the Agreement shall be continued in full force and effect.

C. The amendment may be executed separately by the parties and is not effective until both the GRANTEE and the DEPARTMENT have signed it.
D. This amendment modifies an Agreement which was approved by resolution of the GRANTEE’S governing body as evidenced by the resolution attached to the Agreement. It is the sole responsibility of the GRANTEE to determine if its laws, policies, or procedures require approval by its governing body before execution of this amendment by the GRANTEE. By signature of this amendment, the GRANTEE certifies that:

1. Approval of the amendment by its governing body is not required, or
2. The amendment has been approved by resolution (true copy attached) of the

--------, __________ meeting of the __________
(date) (special or regular) (name of approving body)

GRANTEE

SIGNED

By: [Signature]
Title: [Title]
Date: 06/21/2022

WITNESSED

By: [Signature]

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED

By: ____________________________

WITNESSED

By: ____________________________

EFFECTIVE DATE: ____________

By: ____________________________
Southeast Rochester Parcel off Clinton River Trail:

<table>
<thead>
<tr>
<th>Bridge over Clinton River and surrounding area</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comment: Graffiti on Rochester Junction and Clinton River Valley signs.</td>
</tr>
</tbody>
</table>

31.2: Rochester Municipal Park – Near Retro Fitness

- **Map sign**
  - OK

Comment: _______________________________________________________

31.3: Rochester Municipal Park – Maintenance Service Entrance

- **Little Free Library**
  - OK

**Bike Fixit Station in Rochester Municipal Park**

<table>
<thead>
<tr>
<th>Screwdrivers</th>
<th>Open Ended Wrenches</th>
<th>Allen Wrench Multi-tool</th>
<th>2-Tire Levers</th>
<th>Air Pump</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phillips</td>
<td>Flat Blade</td>
<td>32-15 mm</td>
<td>10-8 mm</td>
<td>11-9 mm</td>
</tr>
<tr>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
</tbody>
</table>

Comment: _______________________________________________________

31.6: Ludlow Crossing

<table>
<thead>
<tr>
<th>Gateway Sign</th>
<th>Map Sign</th>
<th>Two “Dillman Upton” Benches</th>
<th>Information Kiosk</th>
<th>Recycle Bin</th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
</tbody>
</table>

Comment:


31.7: Bridge

Comment: Log jam under bridge.

Dinosaur Hill – Access Stairs – Approximately 31.7 (no sign)

Comment: OK

31.8 Dinosaur Hill – Trail Access, east side of Trail

“Jagosz” Bench

| OK |

Overlook/Creek Access with Stairs – Approx 31.9 (no sign) East side of Trail.

<table>
<thead>
<tr>
<th>Stairs</th>
<th>Plastic Bench</th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
<td>OK</td>
</tr>
</tbody>
</table>

Comment: _______________________________
32.1: Tienken Crossing

<table>
<thead>
<tr>
<th>Item</th>
<th>Status</th>
<th>Status</th>
<th>Status</th>
<th>Status</th>
<th>Status</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>“Rutledge Walker” Bench, south side, west of trail</td>
<td>OK</td>
<td>OK</td>
<td>Stocked</td>
<td>OK</td>
<td>OK</td>
<td>Stocked</td>
</tr>
<tr>
<td>Portable Restroom Parking Lot – west of trail</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
<tr>
<td>Map Sign, north side, east of trail</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
<tr>
<td>Brochure Box, north side, east of trail</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
<tr>
<td>“Bob Peck” Bench, north side, east of trail</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
<tr>
<td>Picnic Site &amp; MNRTF Plaque, north side, west of trail</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
<tr>
<td>Dog Waste Bag Dispenser</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
<tr>
<td>Information Kiosk</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
<tr>
<td>Recycle Bin</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
<tr>
<td>Drinking Fountain</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
</tbody>
</table>

Comment: _________________________________________________________________________________________________

Bike Fixit Station

<table>
<thead>
<tr>
<th>Screwdrivers</th>
<th>Open Ended Wrenches</th>
<th>Allen Wrench Multi-tool</th>
<th>2-Tire Levers</th>
<th>Air Pump</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phillips</td>
<td>Flat Blade</td>
<td>32-15 mm</td>
<td>10-8 mm</td>
<td>11-9 mm</td>
</tr>
<tr>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
</tbody>
</table>

32.3: Bridge – King’s Cove

<table>
<thead>
<tr>
<th>Item</th>
<th>Status</th>
<th>Status</th>
<th>Status</th>
<th>Status</th>
<th>Status</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>“Kayla Pastor” bench, south of bridge</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
<tr>
<td>“Martin Lassers” bench, north of bridge, east side</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
<tr>
<td>Moutrie Pollinator Garden, north of bridge, east of trail</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
<tr>
<td>Little Free Library @ Pollinator Garden</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
<tr>
<td>Bike Rack @ Pollinator Garden</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
<tr>
<td>“Miller” bench, Pollinator Garden</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
<tr>
<td>“Moulton” bench, Pollinator Garden</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
<tr>
<td>Obelisk, Pollinator Garden</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
</tbody>
</table>

Comment: _________________________________________________________________________________________________

33.1: Bridge

<table>
<thead>
<tr>
<th>Item</th>
<th>Status</th>
<th>Status</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stairway/Creek Access</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
</tbody>
</table>

Comment: Graffiti on the east side of the bridge.

33.3: Bridge

<table>
<thead>
<tr>
<th>Item</th>
<th>Status</th>
<th>Status</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>“Paul Ball” Bench, south of bridge, east side</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
<tr>
<td>“Woman’s Farm &amp; Garden” Bench, north of bridge, west side</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
</tbody>
</table>

Comment: _________________________________________________________________________________________________
### 33.3: Dutton Crossing

<table>
<thead>
<tr>
<th>Brochure Box, south side, east of trail</th>
<th>Trash receptacle, south side, east of trail</th>
<th>Map Sign</th>
<th>Bollards North &amp; South side</th>
<th>Dutton Parking Lot</th>
<th>Dog Waste Bag Dispenser</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stocked</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>Stocked</td>
</tr>
</tbody>
</table>

**Comment:**

### 33.4: Bridge

**Comment: OK**

### 33.7: Bridge

<table>
<thead>
<tr>
<th>“Damman” bench</th>
<th>Audio Sign</th>
<th>Solar Panel &amp; Pole</th>
<th>MNRTF &amp; RCWJF Plaques</th>
<th>Trash &amp; Recycle Bin Receptacles</th>
<th>Stairs/Creek Access</th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
</tbody>
</table>

**Comment:** The surface of the bridge is missing 3 rivets in the northwest section.

### 34: Bridge

<table>
<thead>
<tr>
<th>“Lussier” Bench – south of bridge, west of trail</th>
<th>“Brittingham” Bench – south of bridge, east of trail</th>
<th>Stairs/creek Access</th>
<th>“Tomboulian” Bench – north of bridge, west of trail</th>
<th>Prairie Site – north of bridge, east of trail</th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
</tbody>
</table>

**Comment:**

### 34.3: Silver Bell crossing

<table>
<thead>
<tr>
<th>Parking Lot</th>
<th>Brochure Box</th>
<th>“Walker” Bench</th>
<th>Map sign</th>
<th>CV Trout Unlimited sign</th>
<th>Dog Waste Bag Dispenser</th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
<td>Stocked</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>Stocked</td>
</tr>
</tbody>
</table>

**Comment:** The surface of Silverbell at the crossing has some deep holes that need to be filled in.
34.4: North of Silver Bell crossing

<table>
<thead>
<tr>
<th>“Thundering Gazelles” Bench</th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
</tr>
</tbody>
</table>

Creek Access – Approx. 34.7 (no sign) “T” shaped decking

<table>
<thead>
<tr>
<th>“McDivitt” and “Woman’s Farm &amp; Garden” benches</th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
</tr>
</tbody>
</table>

Comment: _________________________________________________________________________________________________

Flagstar Bank Site – Approx. 34.8 (no sign)

<table>
<thead>
<tr>
<th>Drinking Fountain</th>
<th>Plastic bike bench</th>
<th>MNRTF Plaque</th>
<th>Little Free Library</th>
<th>ADA Picnic Table</th>
<th>Hex Table</th>
<th>Cider Mill Connector Path</th>
</tr>
</thead>
<tbody>
<tr>
<td>Off</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
</tbody>
</table>

Comment: _________________________________________________________________________________________________

34.9: Gallagher Road Crossing

<table>
<thead>
<tr>
<th>“Blazevski” &amp; wood benches south side, east of trail</th>
<th>Bollards south side, west of trail</th>
<th>Parking Lot – north side, west of trail</th>
<th>Map Sign</th>
<th>Brochure Box</th>
<th>Information Kiosk</th>
<th>Wood Bench, north side, east of trail</th>
<th>Trash &amp; Recycle Bin Receptacles</th>
<th>Dog Waste Bag Dispenser</th>
</tr>
</thead>
<tbody>
<tr>
<td>*</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>Stocked</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>Stocked</td>
</tr>
</tbody>
</table>

Comment: * The Blazeveski bench is OK. The Nicholson bench needs to be repaired or replaced. It is covered with caution tape now.

34.9: Paint Creek Cider Mill

<table>
<thead>
<tr>
<th>Bike Fixit Station</th>
</tr>
</thead>
<tbody>
<tr>
<td>Screwdrivers</td>
</tr>
<tr>
<td>Phillips</td>
</tr>
<tr>
<td>32-15 mm</td>
</tr>
<tr>
<td>Allen Wrench</td>
</tr>
<tr>
<td>Multi-tool</td>
</tr>
<tr>
<td>OK</td>
</tr>
</tbody>
</table>
Prairie Restoration Art Project – Approx. Mile Marker 35 (no sign)

Comment: OK

Gunn Road Crossing – Approx. 35.6 (no sign)

<table>
<thead>
<tr>
<th>Trash receptacle, south of Gunn, east of trail</th>
<th>“Kreuzkamp” Bench – south of Gunn, east of trail</th>
<th>Stairway to Gunn Road</th>
<th>Bridle Trail to Gunn Road</th>
<th>“Ciccarelli” Bench North of Gunn, east side</th>
<th>Brochure Box at top of stairs</th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>Stocked</td>
</tr>
</tbody>
</table>

Comment: ____________________________________________

36: Bridge

Comment: OK

ITC Transmission Lines – Overhead – Approx. 36.4 (no sign)

Comment: OK

36.5: Mile Marker and Bench

<table>
<thead>
<tr>
<th>“Betty Lou Nelson” Bench</th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
</tr>
</tbody>
</table>

37: Mile Marker: OK

37.1: Adams Road Crossing

<table>
<thead>
<tr>
<th>Map sign, south of intersection</th>
<th>DIA Art: “The Trappers Return”</th>
<th>Trash receptacle, south of intersection</th>
<th>Southeast entrance/bollards</th>
<th>“Szymkiw” Bench (approx. 37.0)</th>
<th>“Fortier” Bench (approx. 37.3)</th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
<td>Removed</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
</tbody>
</table>
37.6 and 37.7 – Archery Range
Entrance – south and north of Archery

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
<td></td>
</tr>
</tbody>
</table>

Comment:

38: Private Driveway – 2500 Orion Road
Bollards – northwest of driveway

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
<td></td>
</tr>
</tbody>
</table>

Comment:

38.2:
Stairs down to Creek | “David A. Kanners” Bench

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
<td>OK</td>
</tr>
</tbody>
</table>

Comment:

38.3: “Cattle Crossing” Bridge

Comment: OK

38.4: Bridge
“Cieszkowski Bench – northwest side

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
</tr>
</tbody>
</table>

Comment:
38.5: Clarkston/Kern crossing

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
<td>Stocked/OK</td>
<td>OK</td>
<td>OK/Stocked</td>
<td>OK</td>
<td>OK*</td>
<td>Removed</td>
<td>OK</td>
</tr>
</tbody>
</table>

Comment: * The vault toilet was not restocked with Purell after the last cleaning.

---

Van Tassel Pedestrian Bridge and Polly Ann Connector Path

<table>
<thead>
<tr>
<th>Van Tassel Bridge</th>
<th>DIA Art: “Lovers on a Balcony During Monsoon”</th>
<th>Bike Fixit Station</th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
<td>Removed</td>
<td>OK</td>
</tr>
</tbody>
</table>

38.6: Bridge

<table>
<thead>
<tr>
<th>Creek/Stair Access, southwest side of trail</th>
<th>Trails to Bald Mountain Rec Area – southwest and northeast of trail</th>
<th>DIA Art: “Summer”</th>
<th>“Jones” Bench, north of bridge, east side</th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
<td>OK</td>
<td>Removed</td>
<td>OK</td>
</tr>
</tbody>
</table>

Comment: __________________________________________
### Foley Pond – Approx. 39.1 (no sign)

<table>
<thead>
<tr>
<th>Observation Deck</th>
<th>Trash receptacle</th>
<th>MNRTF Marker</th>
<th>“Van Zoeren” Bench</th>
<th>“Marty Peters” Bench</th>
<th>“Harley &amp; Mary Prudden” Bench</th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
<td>Overflowing</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
</tbody>
</table>

Comment: 

---

### 39.4: Bridge – Goldengate

<table>
<thead>
<tr>
<th>Stair Access to Road</th>
<th>Built-in Benches</th>
<th>Underneath Bridge</th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
</tbody>
</table>

Comment: 

---

### Newton Street – Approx. 39.7 (no sign)

<table>
<thead>
<tr>
<th>Access - northeast of trail at end of Newton</th>
<th>DIA Art: “Poultry Yard”</th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
<td>Removed</td>
</tr>
</tbody>
</table>

Comment: 

---

### Converse Court – Approx. 39.8 (no sign)

<table>
<thead>
<tr>
<th>Access Gate</th>
<th>Gateway Sign</th>
<th>Retention Pond Area</th>
<th>“Milliman” Bench</th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
</tbody>
</table>

Comment: 

---

### Atwater Section – Approximately 39.9 (no sign)

<table>
<thead>
<tr>
<th>Parking Lot, south of Atwater, west of trail</th>
<th>Information Kiosk</th>
<th>Map Sign</th>
<th>Recycle Bin</th>
<th>Dog Waste Bag Dispenser</th>
<th>Little Free Library</th>
</tr>
</thead>
<tbody>
<tr>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>Stocked</td>
<td>OK</td>
</tr>
</tbody>
</table>

Comment: 

---

---
Trail Extension to Children’s Park

<table>
<thead>
<tr>
<th>Location</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atwater Road Crossing</td>
<td>OK</td>
</tr>
<tr>
<td>Lake Orion Lumber Pathway</td>
<td>OK</td>
</tr>
<tr>
<td>Meeks Park Intersection</td>
<td>OK</td>
</tr>
<tr>
<td>Bridge from Meeks Park to Orion Art Center</td>
<td>OK</td>
</tr>
<tr>
<td>Northern Terminus at Art Center</td>
<td>OK</td>
</tr>
<tr>
<td>Bike Fixit Station @ Art Center</td>
<td>OK</td>
</tr>
<tr>
<td>Bike Racks @ Cookies &amp; Cream</td>
<td>OK</td>
</tr>
</tbody>
</table>

Comment: ________________________________________________________________

Bike Fixit Station at Cookies & Cream:

<table>
<thead>
<tr>
<th>Bike Fixit Station</th>
<th>Screwdrivers</th>
<th>Open Ended Wrenches</th>
<th>Allen Wrench Multi-tool</th>
<th>2-Tire Levers</th>
<th>Air Pump</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Phillips</td>
<td>Flat Blade</td>
<td>32-15 mm</td>
<td>10-8 mm</td>
<td>11-9 mm</td>
</tr>
<tr>
<td></td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
</tbody>
</table>

Bike Fixit Station at Oat Soda Restaurant:

<table>
<thead>
<tr>
<th>Bike Fixit Station</th>
<th>Screwdrivers</th>
<th>Open Ended Wrenches</th>
<th>Allen Wrench Multi-tool</th>
<th>2-Tire Levers</th>
<th>Air Pump</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Phillips</td>
<td>Flat Blade</td>
<td>32-15 mm</td>
<td>10-8 mm</td>
<td>11-9 mm</td>
</tr>
<tr>
<td></td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
<td>OK</td>
</tr>
</tbody>
</table>
Trail Surface Comments and Areas of Concern:

There is a massive increase in the use of electric bikes of undetermined class, electric scooters, electric skateboards, and electric unicycles.

One rider of an electric skateboard said that the Michigan State Police told him they were allowed on the trail in response to being told they were not. Other riders of prohibited electric items usually ignore being told that what they are riding is prohibited on the trail.

Signed: Dan Butterworth  
Date: 5-31-2022