

2017 Approved Trailways Commission Operations Budget									2015	2016	2017
									Approved	Approved	Approved
<b>REVENUE</b>											
Member Unit Contribution for Commission and Office Operations and Staff									\$68,180	\$69,544	\$69,544
	Rochester					17,386					
	Rochester Hills					17,386					
	Oakland Township					17,386					
	Orion Township					17,386					
Member Unit Contribution for Patrol Program, based on community mileage									\$12,600	\$12,852	\$12,852
	Rochester					1,011					
	Rochester Hills					2,166					
	Oakland Township					7,800					
	Orion Township					1,875					
Interest							\$250	\$250	\$300		
Trailways Saleable Items							\$100	\$100	\$100		
Miscellaneous/Donations							\$0		\$300		
Transfer from Legal Services							\$10,429	\$11,508	\$11,439		
Trail Brochure Sponsorship							\$0	\$0	\$3,000		
Bench Donations							\$0	\$2,550	\$2,550		
Temporary Permit Fees							\$50	\$50	\$50		
Transfer from Fund Balance							\$0	\$0	\$0		
Program/Project Grants							\$1,000	\$0	\$0		
MMRMA Asset Distribution							\$1,300	\$2,000	\$2,000		
					<b>Total Revenue</b>		<b>\$93,909</b>	<b>\$98,854</b>	<b>\$102,135</b>		
<b>EXPENSES</b>											
Office											
	Telephone and On-Line Services						\$504	\$504	\$504		
	Office Furnishings						\$350	\$350	\$0		
	Office Materials & Supplies						\$800	\$800	\$600		
	Office Operating Expenses						\$6,500	\$6,500	\$1,500		
	Rent								\$5,000		
	Postage						\$500	\$500	\$500		
	Office & Trail Equipment						\$500	\$500	\$1,000		
	Bench donations						\$0	\$2,550	\$2,550		
	Portable Toilet Rental						\$0	\$0	\$0		
	<b>Subtotal</b>						<b>\$9,154</b>	<b>\$11,704</b>	<b>\$11,654</b>		

							2015	2016	2017
Staff Travel/Training/Development									
Travel/Mileage							\$700	\$700	\$700
Education/Memberships							\$350	\$350	\$350
Per Diems							\$4,725	\$4,235	\$4,235
<b>Subtotal</b>							<b>\$5,775</b>	<b>\$5,285</b>	<b>\$5,285</b>
Insurance/Professional Services (other than legal)									
Auditing Fee for FY 2016							\$3,600	\$3,600	\$4,000
Insurance (MMRMA)							\$4,000	\$4,000	\$3,800
Recorders Fee							\$2,925	\$2,990	\$2,990
<b>Subtotal</b>							<b>\$10,525</b>	<b>\$10,590</b>	<b>\$10,790</b>
Publicity/Raising awareness/Educational Projects									
Trailways Student Project							\$250	\$250	\$750
Brochures							\$0	\$0	\$3,000
Trail Promotional Items							\$750	\$750	\$1,000
Labor Day Bridge Walk							\$100	\$0	\$150
Oak Routes Sponsorship							\$0	\$0	\$0
Trail Etiquette Program							\$1,000	\$1,000	\$0
<b>Subtotal</b>							<b>\$2,100</b>	<b>\$2,000</b>	<b>\$4,900</b>
Administrative Personnel									
Wages - Manager							\$39,750	\$40,545	\$35,443
FICA/MESC - Manager							\$3,041	\$3,102	\$2,711
Wages - Part-time Assistant Trail Manager							\$2,363	\$7,488	\$9,547
FICA/MESC - Adm. Asst							\$181	\$573	\$730
<b>Subtotal</b>							<b>\$45,335</b>	<b>\$51,708</b>	<b>\$48,432</b>
Trail Projects									
Phase 3 Art Project							\$800	\$0	\$0
Signage Project							\$0	\$600	\$2,000
Trail Improvement Project - South Rochester							\$2,500	\$0	\$2,000
Polly Ann Trail Connection - Route 1							\$0	\$0	\$0
Property Acquisition Projects							\$0	\$0	\$0
2014-2018 Master Plan Project(s)							\$5,000	\$4,000	\$4,000
<b>Subtotal</b>							<b>\$8,300</b>	<b>\$4,600</b>	<b>\$8,000</b>
Patrol Program									
Wages - PCTC Bike Patrol							\$4,000	\$4,600	\$4,600
FICA/MESC-Bike Patrol							\$306	\$352	\$352
Contracted Mounted Patrol Services							\$8,044	\$7,650	\$7,650
Commission Contribution to Bike Patrol Services							\$0	\$0	\$0
Bike Patrol Equipment & Misc							\$250	\$250	\$250
<b>Subtotal</b>							<b>\$12,600</b>	<b>\$12,852</b>	<b>\$12,852</b>

										2015	2016	2017
Printing/Logo Expenses												
Trail Saleable Items										\$0	\$0	\$0
<b>Subtotal</b>										<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Miscellaneous/Contingency										\$120	\$115	\$222
Transfer to fund balance										\$0	\$0	\$0
<b>Subtotal</b>										<b>\$120</b>	<b>\$115</b>	<b>\$222</b>
<b>Total Expenses</b>										<b>\$93,909</b>	<b>\$98,854</b>	<b>\$102,135</b>
<b>Revenue minus Expenses</b>										<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>2017 Legal Services Project Budget</b>												
										2015	2016	2017
<b>REVENUES</b>												
Member Unit Contribution										\$0	\$0	\$0
License Fees										\$12,929	\$13,008	\$12,939
License Fees Paid in Advance										\$0	\$0	\$0
New License Preparation Fees										\$0	\$0	\$0
<b>Total Revenue</b>										<b>\$12,929</b>	<b>\$13,008</b>	<b>\$12,939</b>
<b>EXPENSES</b>												
Legal Retainer										\$0	\$0	\$0
License Preparation Fees										\$0	\$0	\$0
Transfer to Operating Budget										\$10,429	\$11,508	\$11,439
Advance License Fees Carried Forward										\$0	\$0	\$0
Legal Services										\$0	\$0	\$0
Unallocated										\$2,500	\$1,500	\$1,500
<b>Total Expenses</b>										<b>\$12,929</b>	<b>\$13,008</b>	<b>\$12,939</b>
<b>Revenue minus Expenses - Legal</b>										<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
2016 Unrestricted Fund Balance										\$ 90,000		
2017 Unrestricted Additions										\$ -		
2017 Unrestricted Subtractions										\$ -		
										\$ 90,000		
2016 Total Restricted Funds for future expenditures										\$ 2,465		
<i>Directional Sign Project (Meijer)</i>										\$ 1,645		
<i>Rochester Art Project - Maintenance fund</i>										\$ 720		
<i>Art Project Brochure (Greenbaum)</i>										\$ 100		
Subtotal										\$ 2,465		
<b>2016 Unrestricted Fund Balance</b>										<b>\$ 90,000</b>		
<b>2016 Restricted Fund Balance</b>										<b>\$ 2,465</b>		
<b>2016 Total Fund Balance (as of 8/16/16)</b>										<b>\$ 92,465</b>		