



4393 Collins Road
Rochester, MI 48306
(248) 651-9260
Paintcreektrail.org

Paint Creek Trailways Commission Meeting

Tuesday, September 21st, 2021 at 7:00 PM
Paint Creek Cider Mill, 4480 Orion Road, Rochester, MI 48306

MEETING AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
4. **Public Comment**
5. **Consent Agenda:**
 - a. Minutes: Regular Meeting, August 17, 2021
 - b. Treasurers Report – August 2021
6. **Approval of Invoices**
7. **Approval:** Resolution #2021-001 – Honoring Rock Blanchard
8. **Approval:** Temporary Permit, Robin Winke – National Pancreas Foundation – 1st Annual National Pancreas 5k Walk – November 13, 2021
9. **Discussion:** Friends of the Paint Creek Trail - Paint Creek Crawl 2022
10. **Report:** Labor Day Bridge Walk
11. **Update/Discussion:** Paint Creek Trail Signage Project – Road Crossing Signage & Sign Installation
13. **Discussion:** License Agreements
14. **Manager's Report**
15. **Commissioner Reports**
16. **Adjournment of Regular Meeting**

Next Regular Meeting:

October 19, 2021 – Paint Creek Cider Mill, 4480 Orion Road, Rochester, MI 48306

Mission

The Paint Creek Trailways Commission provides trail users a natural, scenic, and educational recreation experience while preserving the natural integrity of the Paint Creek Trail for the enjoyment of present and future generations.

Enclosures: Agenda Summary
 August 17, 2021 Regular Meeting Draft Minutes
 August 2021 Treasurer's Report
 Resolution #2021-001 – Honoring Rock Blanchard
 Temporary Permit Application: National Pancreas Foundation – November 13, 2021
 Memo: Paint Creek Crawl 2022
 Report: 2021 Labor Day Bridge Walk
 Memo: Paint Creek Trail Signage Project – Road Crossing Signage & Sign Installation
 Memo: License Agreements
 September Manager's Report
 Paint Creek Trail August Inspection Report
 Community Foundation of Greater Rochester August Fund Statement
 Bridge 33.7 & 2019 Trail Resurfacing Ribbon Cutting & Recognition Ceremony Program

Mission

The Paint Creek Trailways Commission provides trail users a natural, scenic, and educational recreation experience while preserving the natural integrity of the Paint Creek Trail for the enjoyment of present and future generations.

Agenda Summary
September 21, 2021

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
4. **Public Comment**
5. **Consent Agenda:**
 - a. Minutes: Regular Meeting, August 17, 2021
 - b. Treasurers Report – August 2021
6. **Approval of Invoices**
7. **Approval:** Resolution #2021-001 – Honoring Rock Blanchard
Summary: Resolution honoring former Paint Creek Trailways Commissioner Rock Blanchard’s 24 years of service to the Commission.
Action: Approval
Budget Impact: None
8. **Approval:** Temporary Permit, Robin Winke – National Pancreas Foundation – 1st Annual National Pancreas 5k Walk.
Summary: Temporary permit application for first-time applicant National Pancreas Foundation 5k Walk on November 13, 2021.
Desired Action: Approval
Budget Impact: None
9. **Discussion:** Friends of the Paint Creek Trail - Paint Creek Crawl 2022
Summary: Louis Carrio, President of the Friends of the Paint Creek Crawl, will discuss options for a fundraising event in 2022.
Desired Action: Discussion
Budget Impact: None
10. **Report:** Labor Day Bridge Walk
Summary: An update on the 2021 Labor Day Bridge Walk.
Desired Action: Receive and File
Budget Impact: None
11. **Update/Discussion:** Paint Creek Trail Signage Project – Road Crossing Signage & Sign Installation
Summary: An update on the funding shortfall for this project as well as quotes for signage installation.
Desired Action: Direction
Budget Impact: Project supported by Iron Belle Challenge grant funds. \$13,640 is budgeted for this project.
12. **Discussion:** License Agreements
Summary: An update on the status of the license agreement research.
Desired Action: Direction
Budget Impact: TBD
13. **Manager’s Report:** Included in your packet.

14. **Commissioner Reports**
15. **Adjournment of Regular Meeting**

Next Regular Meeting:

October 19, 2021 – Paint Creek Cider Mill, 4480 Orion Road, Rochester, MI 48306



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REGULAR MEETING of the PAINT CREEK TRAILWAYS COMMISSION
Rochester Municipal Offices
400 Sixth Street, Rochester, MI 48307

CALL TO ORDER: The Tuesday, August 17, 2021 Regular Meeting was called to order by Chairperson Steele at 7:02 p.m.

Voting Members Present: Brian Blust, Linda Gamage, Steve Sage, Donni Steele, David Walker

Voting Alternates Present: Julia Dalrymple, Dave Mabry, Chris Shepard

Non-Voting Alternates Present: David Becker, Theresa Mungiola, Martha Olijnyk

Voting Members Absent: Robin Buxar, Ken Elwert, Jeff Stout

Alternates Absent: Ann Peterson

Village of Lake Orion Non-Voting Member Absent: Jason Peltier

Village of Lake Orion Non-Voting Alternate Absent: Jerry Narsh

Others Present: Melissa Ford, Trail Manager, Chris Gray, Assistant Trail Manager, Louis Carrio, President of the Friends Group, Sandi DiSipio, Recording Secretary

PLEDGE OF ALLEGIANCE: All rose and recited the Pledge.

APPROVAL OF AGENDA: Approval of the Bike Fix-It Station for the Paint Creek Junction was added after the Friends' Update.

MOTION by Blust, seconded by Gamage, *Moved*, to approve the August 17, 2021 agenda as amended.

Ayes: All Nays: None

MOTION CARRIED.

PUBLIC COMMENT: None

CONSENT AGENDA:

- a. Minutes – July 20, 2021 Regular Meeting, approve and file
- b. Amended Treasurers Report – June 2021
- c. Treasurers Report – July 2021

MOTION by Sage, seconded by Dalrymple, *Moved*, to approve the Consent Agenda as presented.

Roll Call Vote:

Ayes: Blust, Dalrymple, Gamage, Mabry, Sage, Shepard, Steele, Walker

Nays: None

MOTION CARRIED.

APPROVAL OF INVOICES: Ms. Ford presented the list of invoices totaling \$853.13. In addition to the recorder's fee, this amount includes credit card charges for the LDBW seed packet envelopes and logo stickers, and GoToMeeting charge for August; Bike Patroller supplies, Legal

services and the LDBW purple coneflower seeds. Estimated unrestricted fund balance is \$60,000.

MOTION by Blust, seconded by Walker, *Moved*, that the invoices presented for payment are approved as presented in the amount of \$853.13 and orders be drawn for payment.

Roll Call Vote:

Ayes: Blust, Dalrymple, Gamage, Mabry, Sage, Shepard, Steele, Walker

Nays: None

MOTION CARRIED.

APPROVAL: Temporary Permit, Molly LaLone – Lake Orion DDA, Octoberfest Run, September 11, 2021 and Turkey Trot, November 27, 2021:

Ms. Molly LaLone, Executive Director for the Lake Orion DDA, came forward, introduced herself and summarized the two events. The first Turkey Trot is proposed for November 27, 2021, which is Shop Small Saturday, and will start at 9:30 a.m. She would like to do a race on the trail from the Cider Mill to Hanson's Running Shop that is identifiable within the community, generates income and targets a specific potential customer who belongs in her recreation marketing niche, and also highlights a physical asset on the trail. She hopes the participants will shop and dine after the event. She plans to have NOTA shuttle people back and forth, expects approximately 250 participants and will give away frozen turkeys, turkey trophies and downtown dollars to the winners. Upon a question if the whole 10k will be run on the trail, Ms. LaLone replied the race will be a 5k one way run, not a two way. East Side Race Management, who is associated with Hanson's Running Shop, will manage the timed race. It was noted the application indicates the event is a 10k. Ms. LaLone said this was the original intent, but got turned down, so it's now a 5k. Will all the parking be at the Cider Mill? Ms. LaLone hopes that people will park in downtown and take the shuttle to the Cider Mill and then be at their cars after the event. She's doing her best to provide people ways to get where they need to go both ways, but will encourage parking in downtown. Ms. Gamage is concerned about parking spaces for 250 people at the Cider Mill, as there's probably not enough space. She then asked if we've had experience with the management company and if there's a plan for clean-up. Ms. LaLone said they have managed some of the previous races from downtown to Clarkston/Kern and back. They have also managed the Veteran's Memorial race event. She will make a plan for clean-up along the trail, especially if a water station is located at the half-way mark (as was suggested). Ms. Steele commented at the Memorial race event, there were not enough people to check participants in; Ms. LaLone will look into this. Mr. Walker noted the insurance information and fee has not yet been received – Ms. Ford confirmed this. Any motion should include this contingency.

MOTION by Sage, seconded by Mabry, *Moved*, to approve the Turkey Trot event on November 27, 2021, contingent upon receiving an updated application, insurance information and permit fee.

Roll Call Vote:

Ayes: Blust, Dalrymple, Gamage, Mabry, Sage, Shepard, Steele, Walker

Nays: None

MOTION CARRIED.

Regarding the Octoberfest Run on September 11th, Ms. LaLone explained the event will not happen this year, it will be next year. It will be called an Octoberfest Beer Run next year at the same time as the Octoberfest. This year there will be an Octoberfest Beer Tent without the run. Next year it will be a 5k event from downtown to Clarkston/Kern and back, in the beginning of September starting in the morning, so she is withdrawing the application for this year. The Commission encouraged the applicant to submit the application for next year as early as possible in order to secure the date as this is a busy time on the trail. The Commission thanked the applicant for these planned events.

UPDATE: Friends of the Paint Creek Trail: Mr. Louis Carrio, President of the Friends Group, came forward and commented the Friends Group met last week and agreed to a \$250 sponsorship toward the LDBW, has three volunteers available to work, and will haul 10 cases of water to the event to take the burden off of staff. The Friends will have a table at the event adjacent to Ms. Trent's table and promoting the Pollinator Garden, membership in the Friends, providing information and answering any questions. Relative to the Paint Creek Crawl – it's an event that started in 2010 as a way to accomplish a few goals – a fun event on the trail is appreciated, it was structured so that it brought people into merchants, and a substantial fundraiser for the Friends enabling them to make donations and support the DDA and other entities. The Friends stopped running the event themselves when they made a contract with Steve Johnson of Motor City Brew Tours. Regrettably, Mr. Johnson is shutting down his business and moving out of state. That was a turnkey deal for the Friends. The most significant amount raised was \$6,200 on a one day event, with lesser amounts in prior years depending on how many participants sign up and the capabilities to handle the number. Mr. Johnson also secured a donation of a bicycle that generated money in raffle tickets. He has agreed to give Mr. Carrio his email list and contacts if the Friends choose to run the event themselves. This was discussed at the Friends meeting last week and there were some concerns about being able to staff the event, having the resources to put it on, and not knowing the future of the pandemic. They will bring this issue back up at the December meeting for a decision. Mr. Carrio asked the Commission for feedback. Ms. Steele asked if someone could run the event. Not that Mr. Carrio is aware of, but will follow up on this idea as there is a group that runs tours in Detroit that may want to acquire this type of business. Mr. Becker said if there's anyway to continue this, getting the volunteers and the organization, he's for it as it's an asset to the trail and community. Mr. Carrio said the event normally takes place on the first Saturday in June. If the Friends makes the decision to do the event, it can always be cancelled if there are pandemic concerns at that time. Ms. Ford commented this date is usually Trails Day. Mr. Carrio said the date could be changed, or it could be done in conjunction with Trails Day. Mr. Walker said he'd be surprised if there wasn't another entity that handled this type of turnkey operation, and suggested he check with the Chamber of Commerce in Rochester and Orion. Ms. Gamage would like to continue the event and suggested contacting the local Bike Shops for assistance or a raffle item. Mr. Carrio will follow up on the suggestions. The Pollinator Garden is doing well; Ms. McBride continues her work there. Their budget is at negative \$802.04 compared to what they got to fund the garden and what has been spent. He asked Ms. McBride to pull her expenditures together. The pathway that goes through the garden has some erosion issues after heavy rains as the water runs through the boulders around the perimeter carrying some of the surface onto the flower beds. He will talk to Rochester Hills about possible solutions. The Friends next meeting is 6:30 on December 9th, at which time election of officers will be held. It's a pot-luck meeting; the Commission is welcome to attend. The Commission thanked Mr. Carrio for all his work and assistance.

APPROVAL: Bike Fix-It Station at Paint Creek Junction: Ms. Ford indicated Commissioners received an invoice from Dero Company tonight and asked for approval to purchase a fix-it station for Paint Creek Junction in the amount of \$1,809.35. The reason it's not on the invoice sheet is because if we were to pay by check, there's a delay in ordering – she would like to put it on the credit card to expedite the process. The cost is being funded by the Iron Belle Challenge Grant. She has already ordered one last month that will be installed in Orion – this was authorized by Chairperson Steele as the cost was more than the Manager could approve. Ms. Gamage noted in the bike patroller report, a few things were missing from some of the existing fix-it stations. Ms. Ford is working on getting these replaced. Ms. Gamage then asked if this is the only company that sells this item. Ms. Ford doesn't think so, but we've used them in the past. Ms. Gamage will make the motion to approve this, but moving forward she suggested we research other companies to see if the cost is comparable.

MOTION by Gamage, seconded by Walker, *Moved*, to approve the Dero Company invoice as presented in the amount of \$1,809.35 for the Bike Fix-It Station at Paint Creek Junction.

Roll Call Vote:

Ayes: Blust, Dalrymple, Gamage, Mabry, Sage, Shepard, Steele, Walker

Nays: None

MOTION CARRIED.

UPDATE/DISCUSSION: Labor Day Bridge Walk: Ms. Ford indicated an updated memo was given to the attendees tonight reflecting the new sponsorships total. We're doing great on donations, in-kinds and gift cards. All the expenses are covered at this time. The budget was also updated to reflect in-kind donations and added in the cost for advertising on social media which was not originally included. In terms of volunteers, she contacted all the Adopt-A-Trail groups and reached out to the Boy Scout troop whose scouts built the kiosks on the trail. That troop has disbanded, so they are not available. She put out a request on Facebook, and had a few people respond – she will pass this information to Ms. Olijnyk. Mr. Ferriolo and Ms. Buxar will take photos at the event. She asked for volunteers to pick up the food items the day of the event and deliver them to Rochester Municipal Park – from Trader Joe's for bananas and granola bars, Tim Horton's for coffee, and Knapp's for donuts/bagels. Ms. Gamage can handle Trader Joe's as long as it's not the day of the event. Ms. Olijnyk offered to handle Knapp's. Ms. Steele will handle Tim Horton's. Ms. Ford gave a logo sticker to all Commissioners. Ms. Ford will pick up the ice cream the day before, if necessary. Ms. Ford thanked Mr. Peltier for bagging all the flower seeds for the event, and she will put the stickers on them. Mr. Walker feels anyone who hands out food items wear gloves. Ms. Dalrymple said she would get food service gloves to Ms. Steele. Ms. Steele suggested putting donuts in little bags. It's not sure if Knapp's would do this. Ms. Dalrymple also has little bags she could provide, if a volunteer could bag the donuts. Ms. Ford is issuing a press release on the event this week. Mr. Carrio commented at past events, a PA system was used to announce the start of the race and for music. Ms. Steele said she can provide a PA system. Ms. Ford said a volunteer will also be needed for the craft activity table.

DISCUSSION/APPROVAL: Bridge 33.7 & Resurfacing Ribbon Cutting and Recognition

Ceremony: Ms. Ford put together a proposed budget for the event. We have commitments from Dr. Bowyer, Mr. Ferriolo, Mr. VanAgen and Ms. Russell in addition to Mr. Blanchard for their recognition. She's trying to get contact information for Ms. Sokol. The event time is TBD – the plan is to have ribbon cutting and recognition ceremony at the Bridge site, and then move back to the Cider Mill for a small reception followed by the regular meeting. She was thinking 4:30 or 5:00 p.m. – thoughts? The consensus is that a 5:00 start time should work. A Resolution for Mr. Blanchard will be drafted, using the template for Ms. Myers and reviewed by Mr. Becker. Ms. Ford included a tentative invitation list in the packet memo and asked if there's anyone she missed. It was suggested that all member City Councils and Board of Trustees be invited – Oakland Township will be sent formal invitations, the others will be sent an email invite. Someone will provide the giant scissors; staff will provide the ribbon. Ms. Ford said the other issue is parking and/or transportation. Both lots at Dutton and Silverbell are not very big and won't accommodate a lot of cars and there is a bit of a walk coming from either direction. People can park at the Cider Mill, but it will be a mile walk. Mr. Becker suggested not offering transportation on a wide basis, but indicate on the invitation that if someone needs transportation to please contact staff. Ms. Gamage commented that OPC has transportation vans/busses, but doesn't know if we could use them. Even if people who need transportation park near the site, will they need a golf cart or something to get them to the site? Instructions about encouraging parking at the Cider Mill should be included on the invitation – if someone needs assistance to please contact staff. Ms. Ford needs an approval for the ribbon cutting expense budget.

MOTION by Gamage, seconded by Dalrymple, *Moved*, to approve the \$1,283.00 budget for the ribbon cutting and recognition ceremony expenses.

Roll Call Vote:

Ayes: Blust, Dalrymple, Gamage, Mabry, Sage, Shepard, Steele, Walker

Nays: None

MOTION CARRIED.

UPDATE/DISCUSSION: Paint Creek Trail Signage Project – Road Crossing Signage:

There is a memo in the packet explaining the issue. Ms. Ford summarized when the signage project was originally quoted by the Rochester Sign Shop in late 2019, the road crossing signs were quoted for eight signs. There has been some type of mix-up because the materials LAP developed listed eight signs with a note that they were on both sides of the street. The Sign Shop did not see this and only quoted us for eight signs and not eight intersections (two signs each). We really need 16 signs – the quote we’ve been working with is only for eight signs. When she talked to the DNR last fall about using the Iron Belle Grant funds for projects on the trail, she provided them with the amount for the eight signs, not knowing it wasn’t for the full amount we needed. The number she gave the DNR was that quote plus a 10% buffer for cost increases. Obviously, the cost for these signs has gone up since that quote. We allotted \$13,640 of the Challenge Grant Funds for the road crossing signs – the current cost to do all 16 signs is a total of \$29,600, and installation is another additional \$300 per sign. This leaves us with a shortfall of \$15,960 that we didn’t anticipate for the road signs. She has described three different options for funding this shortfall to complete all the road crossing signs. When she did the RFQ for the split rail fence at Foley Pond she added in the timber approach rails as an alternate bid item. We can decide not to do that part of the project to give us additional funding. We could eliminate a few other items we told the DNR that we would be doing. There will be a bit of extra money from the brochure printing. This would have to be approved by the DNR. The second option is just to do half the project – the eight road signs now, and then do the other eight when more funding becomes available. The last option would be to use money from the fund balance to pay for the remaining signage. If the Commission approves the last option, we would not have to get approval from the DNR and it would allow the project to be completed at one time. We currently have \$60,000 in the unrestricted fund balance. Our auditor recommends we keep \$25,000 minimum in fund balance. Also, since the road crossing signs are in the right-of-way, they do need to be approved by the Road Commission. She has spoken with them, and needs to submit a drawing to them and wait for their two-week approval process. She is not asking for approval of the quote right now from the Sign Shop as we’re not ready to put the deposit down yet. We need to discuss how to proceed with this project. Are these prices locked in? Ms. Ford believes the prices are locked in for the next couple months, but doesn’t have a definitive date. Ms. Steele commented we already got approved by the DNR for this project, got the quotes and have the signs all laid out – and to do only half of them is not right. Who knows what it will cost to do the rest at a later date? It would be nice to close out this project. Ms. Gamage asked if the cost includes installation. Ms. Ford said no, the plan is to ask the communities to install the road signs. If we had the Sign Shop install the road signs, it’s \$300 each. Ms. Gamage said the Sign Shop recommended we let them install them. Ms. Mungioli asked if we use money from the fund balance, is there a plan to restore this funding. Ms. Ford has not explored any options at this time. As far as installation is concerned, the Sign Shop said if they got damaged during installation by the communities, we are liable for replacement – if the Sign Shop installed and the signs were damaged, they were liable. Mr. Becker recommended against taking money out of the fund balance for this project as that is for emergency purposes. If we can’t put them all in, we can prioritize by safety. Ms. Gamage remembers we were going to auction off the removed signs. Ms. Ford said these signs are stored, and has had no time to figure out what to do with them. Mr. Mabry indicated the sign posts are set in concrete and suggested the Sign Shop install them for liability reasons. Ms. Ford indicated all the sign quotes did not include installation – there are 12 wayfinding signs, three gateway signs, and one last kiosk sign. The installation costs vary per type of sign. Mr. Walker asked if the auditor’s recommended fund balance is based on a value or percentage. He said Rochester Hills’ sets fund balances based on operating expenses,

and they keep to it and sweep off any excess into the CIP projects. There is enough of a cushion to take some of the fund balance to offset this project. He suggests taking \$20,760 out of fund balance (which includes the \$4,800 for the installation) and get this project done.

MOTION by Walker, seconded by Mabry, *Moved*, to approve taking \$20,760 out of fund balance to get all the road crossing signs installed by the Sign Shop.

Discussion on the Motion: Mr. Sage asked does this also include the money to install the wayfinding signs. Mr. Walker said no. Mr. Sage asked why we would include installation of the road crossing signs but not the wayfinding signs. Mr. Walker said that conversation should happen separately because we don't have the cost now. Ms. Olijnyk commented the motion includes two signs at Atwater, when only one is proposed because the other side of the street is not our property – we only need 15 signs, not 16. Ms. Mungioli said if you leave the total amount in the motion, that would leave a 10% cushion in case of overages. Ms. Ford indicated this is not the final design, so if the Road Commission wants to change something, we've got a little extra. Mr. Walker said the motion avoids going back to the DNR, but does not avoid going to the Road Commission; Ms. Ford confirmed this. Mr. Becker said if he was voting on the motion, he would not support it, as he feels the \$25,000 minimum fund balance set by the auditor is too low for an organization that has the exposure the Commission has – we have over a million dollars value in everything we own. He would hate to see the fund balance go below what it is today because we don't know what kind of emergencies will arise. He understands the motion, would be nice to get the signs up, but doesn't think it's smart to reduce the fund balance. Mr. Sage also provided some caution. We spent a lot of time to complete the wayfinding project, now it includes the road crossing signage. So if the recommendation from the Sign Shop to best protect us is to have them install the signs, why wouldn't we consider having them install them all? Taking it piece-meal dilutes the process – we need to consider it as a whole project. He suggests the motion be tabled until we have a better discussion to understand all the costs involved. Ms. Ford said we have paid the 50% deposit on the wayfinding, the other 50% is due when they are done. We have not paid at all for the installation. That project is being funded by the Wilson Foundation, fabrication only, no installation. Ms. Ford doesn't remember the installation costs. Mr. Blust asked when the budget is replenished. Ms. Ford explained how the communities pay into our budget, and it is replenished in January. Mr. Blust asked if we opt not to move forward at this time, we might have budget available next year? Ms. Ford said we could put money in next year's budget for a certain amount of signage. Ms. Mungioli has concerns if we delay this now, the cost and supply demand next year will probably be higher. Mr. Becker commented that anyone on the Commission can move to table the motion. Ms. Mungioli suggested the motion be postponed to a future meeting rather than tabled. Ms. Gamage suggested postponing for one month in order to look into the total installment costs (possibly lowered a bit if they install them all), to look into potential other sources of funding and the repercussions of reducing the fund balance. During this discussion she saw several other pieces she hasn't considered before and doesn't have information to make a decision at this time. Mr. Walker suggested moving the \$8,750 for the bridge approach railings to the signage as part of the discussions with the DNR, as this project doesn't need to be done at this time and the signs should take precedence. Ms. Ford asked if this means the Commission is not going to vote on the split rail fence quote issue. Ms. Steele commented if we take this piece out of the DNR projects, then you have three RFP's staff spent three months getting that includes this project. Ms. Ford then stated two of the three contractors said they can do the work by the end of September if the approved tonight. If we don't approve it tonight, there's no guarantee when it can be done because of supply issues. Mr. Walker agreed. **MOTION** by Gamage, seconded by Sage, *Moved*, to postpone the motion on the floor to the next meeting until the Commission has more information and solid numbers on pricing.

Roll Call Vote:

Ayes: Blust, Dalrymple, Gamage, Mabry, Sage, Shepard, Walker

Nays: Steele

MOTION CARRIED.

DISCUSSION/APPROVAL: Foley Pond Split Rail Fence & Bridge 32.3 Timber Rail

Contractor: Ms. Ford indicated she has quotes from three different contractors, a memo is included in the packet. Two of the three contractors we've worked with in the past, WCI Contractors and L.J. Construction. We have not worked with the American Fence and Supply Co. in the past, but staff reached out to all of their references and got very good responses; competitive pricing, good workmanship, fulfill their commitment, efficient, communicated well, on budget and they would work with them again. Ms. Gray talked to their last reference just before the meeting and they said they were very happy with their work and would work with them again. They were also the lowest bidder for the job. Ms. Ford indicated L.J. Construction was not able to complete the job until the end of November. The other two companies could complete the work per Commission's deadline as long as they got approval to move forward right after the meeting. Both above projects are what was communicated to the DNR to use for the Iron Belle Challenge Grant funds. This project needs to be completed by the end of September, but Ms. Ford will ask for an extension tomorrow because the road crossing signs are part of this grant funding. Mr. Becker asked if there is any reason not to accept the lowest bid. Ms. Ford said no. The design in the RFQ was the one that Mannik Smith had done, and American Fence and Supply Co. felt the design was over-engineered and they could take out the additional 6x6 post and have a value savings because of that. They also felt that the way the ends were done was not safe, so they are recommending putting posts there, as this is the appropriate way for a split rail fence to be done on the trail. Ms. Gamage is a little concerned that American Fence said we could go without those things in the design and doesn't know if people who have more experience can speak to that issue – does it make sense, as the other two contractors didn't make that conclusion. Ms. Ford sent him photos of the rails at the 33.7 bridge and asked if that has the additional 6x6, and he said no. Ms. Ford read their justification for removing the additional post from the design. Mr. Shepard agreed it sounds like the additional post is overkill and would listen to what American Fence said. Mr. Sage said we have \$28,000 budgeted from the Iron Belle Challenge Grant for this project, so if we went with American Fence, feel comfortable with the design, and we have another bridge that conforms to this design, can we re-allocate the remainder of those dollars to something else. Ms. Ford indicated this overage could be put towards the signage – \$6,413. Ms. Ford added she believes we will have cost savings on the brochure printing as well. Mr. Becker suggested we add a 10% contingency in. Mr. Walker said the bid is lower than the allocated funds, and any overages would be covered.

MOTION by Dalrymple, seconded by Gamage, *Moved*, to approve the contract with American Fence and Supply Co. to install the fence at Foley Pond and Bridge 32.2 at a cost not to exceed \$21,587.14.

Roll Call Vote:

Ayes: Blust, Dalrymple, Gamage, Mabry, Sage, Shepard, Steele, Walker

Nays: None

MOTION CARRIED.

DISCUSSION/APPROVAL: Paint Creek Trail Brochure and Printing Vendor: An updated memo for printing the trail brochures was handed out tonight. The new redesigned trail brochure is included in the packet for approval. Three different quotes in varying quantities are listed in the memo, with American Speedy Printing being the lowest bidder. The Branding Committee talked about reducing the number of brochures we print because we want to get away from paper; we've added QR codes to the trail maps and thought about adding QR codes to the brochure box as well. We don't know how many people want to carry a brochure with them on their walk. Realtors might also be taking them out of the box to pass to potential customers. The last printing was 7,500 brochures and lasted three years. Some of the brochure boxes have come down with the new signage, with no plans to replace them so there will be fewer boxes to fill. Ms. Gray

commented that the Royal Park Hotel always requests brochures to hand out. The brochure is also handed out in new resident packets in various communities. Ms. Ford indicated this project is funded by the DNR - we budgeted \$3,300 for it, and all the quotes are well below this amount. Ms. Ford asked for comments on the actual brochure. Iron Belle Trail information was added and a lot of the photos were sent in by trail users. Ms. Gamage feels the re-worked brochure is beautiful, but would like to reduce the printing – maybe find something else to put in new homeowner bags.

MOTION by Gamage, seconded by Dalrymple, *Moved*, to approve the printing of 7,500 brochures from American Speedy Printing at a cost of \$1,385.

Discussion on the Motion:

It was suggested the Iron Belle Trail logo be added to the brochure possibly near the other trail logos. Ms. Gamage and Ms. Dalrymple agreed to this amendment

Amended Motion:

MOTION by Gamage, seconded by Dalrymple, *Moved*, to include the Iron Belle Trail logo on the brochure, possibly near the other logos, and approve the printing of 7,500 brochures from American Speedy Printing at a cost of \$1,385.

Roll Call Vote:

Ayes: Blust, Dalrymple, Gamage, Mabry, Sage, Shepard, Steele, Walker

Nays: None

MOTION CARRIED.

MANAGER'S REPORT: In addition to the written report, Ms. Ford indicated there are graffiti and perceived trespassing issues at the Goldengate bridge. The homeowners who live on the east side of the bridge are on a private road, the west side residents live on a public road. We own under the bridge and 50 feet on either side from the center of the bridge. There was some confusion by the homeowners as to whether this is private property under the bridge. We do own that land, and because we're a public entity, it's public land – even though it's marked as private on the Road Commission maps because it's maintained by the Commission. A zoom meeting was held with the homeowners who wanted no trespassing signs posted – they now understand it's trail property, therefore public land. They are welcomed to put those types of signs on their own property. She thinks because the rocks have been removed at Clarkston/Kern, this is the new graffiti spot. She's working with the Township to get that cleaned up, and has discussed putting up cameras and working with the sheriff's department to patrol that area more regularly. She's also working with the homeowners relative to signage. The CISMA grant to treat invasive species on the trail is in motion; they will be out tomorrow treating a section in Rochester Hills and then in Lake Orion – the trail will be closed in sections while this is going on. Trout Unlimited finished the steps at Dinosaur Hill. She met with the scanning vendor provided by Ms. Steele yesterday and will be providing a quote on this work in a week or two. The restroom at Paint Creek Junction will be delivered in October, they are finishing up asphalt, concrete blocks and landscaping. No updates on the research for the attorney on the license agreements.

COMMISSIONER REPORTS: Mr. Sage reported the air pump was re-installed on the fix-it station. Mr. Walker thanked the Commissioners for their contributions to the LDBW event. Ms. Olijnyk also thanked all the volunteers for the event.

ADJOURNMENT OF REGULAR MEETING:

MOTION by Gamage, seconded by Dalrymple, *Moved*, to adjourn the Regular Meeting at 9:22 p.m.

Ayes: All Nays: None

MOTION CARRIED.

NEXT REGULAR MEETING: September 21, 2021 at 7:00 p.m. – Paint Creek Cider Mill

Respectfully submitted,

MELISSA FORD, Trail Manager

DAVID BECKER, Secretary

Draft

Paint Creek Trailways Commission

Treasurer's Report - Flagstar Bank

August 2021

Balance:	1-Jul-21		
	Checking Balance	\$ 149,021.56	
	Outstanding Checks (3506,3510,3518)	<u>\$ 705.00</u>	
			\$ 148,316.56
Revenues:			
	MMRMA - Asset Distribution	\$ 1,321.00	
	David and Rita Becker - 2021 LDBW Sponsorship	\$ 50.00	
	Back to the Beach Runners - 2021 LDBW Sponsorship	\$ 250.00	
	Louis and Eva Carrio - 2021 LDBW Sponsorship	\$ 100.00	
	Spalding DeDecker - 2021 LDBW Sponsorship	\$ 250.00	
	David Walker - 2021 LDBW Sponsorship	\$ 100.00	
	Sprout Bake - 2021 LDBW Sponsorship	\$ 100.00	
	Trent Creative - 2021 LDBW Sponsorship	\$ 250.00	
	Sarah and Emily Blust - 2021 LDBW Sponsorship	\$ 100.00	
	Theresa Mungoli - 2021 LDBW Sponsorship	\$ 100.00	
	Friends of Donni Steele - 2021 LDBW Sponsorship	\$ 100.00	
	Brooksie Way - Temporary Permit Fee	\$ 10.00	
	Interest Income - July 2021 Interest Income	<u>\$ 6.39</u>	
	Total Revenues	<u>\$ 2,737.39</u>	
			\$ 151,053.95
Expenditures:			
	3519 - Chase Card Services - Credit Card purchases	\$ 390.95	
	3520 - Dan Butterworth - Reimbursement Bike Patrol repairs	\$ 75.93	
	3521 - Michigan Wildflower Farm - LDBW Purple Coneflower Seeds	88.75	
	3522 - Rosati, Schultz, Joppich, & Amtsbuechler, PC - Legal Services	\$ 62.50	
	3523 - Sandi DiSipio - July Recorders Fee	<u>\$ 235.00</u>	
	Total Expenditures	<u>\$ 853.13</u>	
			\$ 150,200.82
Balance:	31-Jul-21		
	Checking Balance	\$ 150,905.82	
	Outstanding Checks (3510,3518,3523)	<u>\$ 705.00</u>	
	 TRAILWAYS COMMISSION BALANCE		 \$ 150,200.82

Signed By: _____
Trailways Commission Treasurer
Trail Manager

Date: _____



4393 Collins Road
Rochester, MI 48306
(248) 651-9260
Paintcreektrail.org

**PAINT CREEK TRAILWAYS COMMISSION
RESOLUTION HONORING ROCK BLANCHARD
RESOLUTION #2021-001**

WHEREAS, Rock Blanchard began his tenure with the Paint Creek Trailways Commission (the “Commission”) in 1996; and served on the Commission until 2020; and

WHEREAS, Rock served as Chairman of the Commission for fourteen of the twenty-four years of his membership on the Commission and Vice-Chairman for an additional seven years, who without fail, ran meetings in a fair and open manner, welcoming and encouraging all points of view on issues before the Commission; and

WHEREAS, Rock has been instrumental in the continued development of the Paint Creek Trail, the outreach of the Trailways Commission, and the advancement of the Paint Creek Trail; and

WHEREAS, during his tenure on the Commission, the trail grew to be recognized as a major regional recreational asset, was designated Michigan’s Millennium Legacy Trail in 2000, designated a National Recreation Trail in 2006, saw completion of the section of the trail in the Village of Lake Orion in 2019, and construction of the observation deck at Foley Pond in 2005, and guided the commission in innumerable other projects; and,

WHEREAS, during his tenure on the Commission, Rock played a vital role in the critical infrastructure Bridge 33.7 replacement, and was a key motivator in development of the Moutrie Pollinator Garden; and,

WHEREAS, during his tenure with the Commission, Rock was a dedicated professional, loyal to the Commission’s mission to provide a natural setting for all segments of our population to engage in recreation and fitness activities, to enjoy nature, and to enhance the quality of life for trail visitors and area residents; and

WHEREAS, Rock’s efforts over his many years of service have contributed significantly to the Paint Creek Trail as well as to the Commission’s ability to provide exceptional service to the area residents and visitors that enjoy the trail, and his level of commitment to the Paint Creek Trail set a positive example for others to follow; and

WHEREAS, Rock’s commitment to high work quality and his dedication to the Paint Creek Trail and the Commission has proven to be a great asset to the Commission and to trail users; and

WHEREAS, his commitment to the Paint Creek Trail and the Commission leaves an invaluable legacy for trail users to enjoy far into the future.

THEREFORE, BE IT RESOLVED, that the Paint Creek Trailways Commission, by adoption of this resolution, honors Rock Blanchard for his outstanding leadership, his commitment to provide a superior trail for all trail users, and extends its sincere appreciation for his countless contributions, and the lasting, positive impact he has made during his years of dedicated service to the Paint Creek Trailways Commission and to Michigan's trail users.

BE IT FURTHER RESOLVED, that the Paint Creek Trailways Commission extends to Rock Blanchard its hopes for continued success in all his future endeavors.

Donni Steele, Chairperson

Dated



Paint Creek Trailways Commission
Application for Temporary Use Permit

Name of Applicant/Organization: NATIONAL Pancreas Foundation
Address: 3 BETHESDA Metro CENTER Suite 700
City/State/Zip: BETHESDA MD 20814
Phone: (866) 726-2737 Fax: ()

Type of Organization:
[] For-Profit [X] Non-Profit with 501(c)(3) status [] Unofficial Non-Profit or Informal Fundraising Group

Contact Person Name: ROBIN WINKE
Address: 864 STEWISBURG DRIVE
City / State / Zip Code: CLARKSTON Michigan
Phone: (248) 885-5007 Fax: (248) 816-1256

Email Address: ROBIN@winke.com

- 1. Name of Event or Project: 1st Annual Michigan National Pancreas Walk
2. Is this the first time your event will be held on the Trail? [X] Yes [] No
3. Describe intended use: 5K WALK for NPE, to show support and fund raising for future Michigan EVENTS - WALKS - Raise awareness
4. Date of Event: SATURDAY NOVEMBER 13 2021
5. Rain Date (if any): Sunday November 14, 2021
Start Time: 11:30 AM End Time: 2:30 pm
6. Onsite Contact, Day of the Event: ROBIN WINKE, (248) 885-5007
7. Is entire Trail (from Rochester to Lake Orion) to be used for event or project? If not, specify nearest cross streets to start and end points.
TO BE DETERMINED 5K would be goal
uncertain as to BEST STAA point for parking.

Specific Detail on Route or Locations: If attaching map or drawing, check this box: []
GOAL END near or at Cider Mill for treats or LAND CIDER.

- 8. How many participants are expected? 30
9. Signs/Banners/Advertising on the Trail? [X] Yes [] No
(All trail signage and locations must be approved by the Trailways Commission)

10. Applicant is required to complete and return the "Paint Creek Trail Temporary Use Permit Report Form" to the Commission within 30 days after the approved event.
11. The Paint Creek Trail is a non-motorized trail. If motorized access is absolutely required, please contact the Trail Manager.

TERMS of the PERMIT

1. The permit is issued for the dates and times listed above and for the purposes authorized and for no others. THE PERMIT CAN BE TERMINATED BY REPRESENTATIVES OF THE TRAILWAYS COMMISSION AT ANY TIME, WITHOUT NOTICE AND WITHOUT CAUSE. The permit holder agrees that in the event his/her permit is terminated, he/she will leave the Trail property and will have no claim against the Commission or any of its representatives.
2. The permit holder agrees and understands that this permit is not and shall not create a lease, easement, or other rights not specifically identified in this document. No changes are allowed unless submitted and approved in writing. THE PERMIT HOLDER CANNOT ASSIGN THIS PERMIT TO ANY ONE ELSE.
3. The Commission shall not be liable to the permit holder or anyone authorized under the permit for any loss, injury, or damage to persons or property while they are on or around trail property. All motor vehicles approved for use must be insured. The permit holder agrees to hold the Commission, governments, and representatives harmless and shall indemnify and defend them from all losses, injury, damage, or claims by anyone for any reason caused by or growing out of the use of this permit or activities authorized by this permit.
4. The permit holder must conform to all federal, state, and local laws, ordinances, rules and regulations. The permit holder may be required to obtain other governmental permits, or authorization of neighboring property owners, and if so, must do so at his/her own expense.
5. Notices, if any are needed, shall be sufficient if mailed by ordinary mail to the permit holder at the address above.
6. Permit holder or organization representative shall show identification and copy of the permit if requested to do so by a law enforcement officer, community representative, or commission representative.

THE UNDERSIGNED AGREES TO THE ABOVE TERMS:

Signature of Applicant/Contact: Robin Winke

Print or Type Name: Robin Winke Date: 9/10/21

Return Completed Application and supporting documents to:

**Paint Creek Trailways Commission
Attn: Temporary Permit Processing
4393 Collins Road
Rochester, MI 48306**

For Internal Use Only

Date Application Received: 9/10/21 Amount Received: \$10.00
 Date Insurance Received: 9/10/21
 Commission Approval Date: _____ or Administrative Approval Date: _____
 Website: _____ Social Media: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/27/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BMT Insurance Advisors, Inc. 1436 Lancaster Avenue Berwyn PA 19312 License#: 56590 NATIPAN-02	CONTACT NAME: PHONE (A/C No, Ext): 610-527-1881 E-MAIL ADDRESS: FAX (A/C No): 610-527-5249													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Philadelphia Insurance Cos</td> <td>23850</td> </tr> <tr> <td>INSURER B: Hartford Fire Insurance Co</td> <td>19682</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Philadelphia Insurance Cos	23850	INSURER B: Hartford Fire Insurance Co	19682	INSURER C:		INSURER D:		INSURER E:		INSURER F:
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INSURER D:														
INSURER E:														
INSURER F:														

COVERAGES **CERTIFICATE NUMBER:** 41819917 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			PHPK2281154	7/31/2021	7/31/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			PHPK2281154	7/31/2021	7/31/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A	39WECEBV0652	7/31/2021	7/31/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Insurance- Golf Tournament 10/24/21

CERTIFICATE HOLDER Highland Park 66 W, 550 N, Kokomo IN 46901	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

Paint Creek Crawl 2022

Initial Plan for Discussion Purposes

The purpose of this document is to support discussions concerning the possibility of having a group bike ride in the spring of 2022.

Background

The Friends of the Paint Creek Trail (AKA Paint Creek Trail Friends, PCTF) has sponsored a group bike event annually since 2010. It was originally branded as the *Paint Creek Crawl*. The event logistics were managed by Kristen Myers, then Trail Manager and PCTF member. Jim VanDoorn, PCTF President at the time, and active members, supported the event in various roles. As the event grew in size and scope the effort to plan and conduct the event became difficult.

In 2015, the PCTF began to use the services of Steve Johnson's Motor City Brew Tours, to conduct a re-branded event called *Crusin' for the Trails*. This replaced the *Paint Creek Crawl* while still providing these same principal benefits:

- Fun event on the PCT, and a
- Fundraising opportunity for the PCTF.

Motor City Brew Tours ran the bike events and the PCTF/Trail management coordinated with Mr. Johnson. The PCTF typically held raffles as part of these bike events. In the past the event net registration proceeds coupled with raffle proceeds raised as much as \$6,200. Most yearly events have netted \$500 to about \$2,500 based on the number of participants and other elements.

Motor City Brew Tours has been a real asset these past years but sadly Mr. Johnson has just announced he is closing his business and moving to Raleigh, NC.

Proposal to Conduct the Paint Creek Crawl in 2022

June 4, 2022 is National Trails Day and a group bike ride would be a natural element to blend with other Trail events.

The following outline provides a broad overview of core and optional components for consideration:

Core Components

- Establish a route to include a start, mid-point and end venue as well as parking considerations. Examples: Rochester Mills, Rochester Pavilion, Paint Creek Cider Mill, Children's Park, Oat Soda.
- Determine participation guidelines, capacity limitations and fees.

- Create an information package to announce and promote the event via news, email lists, and social media.
- Register participants to collect fees and waivers in advance of the event. EVENTBRITE has been used the past few years. Note: No enrollments on the day of the event.
- Check-in participants on the day of the event, provide instructions and any “goodies” associated with the event.

Optional Components

- Create and supply event T-shirts.
- Conduct a raffle on the day of the event.
- Obtain sponsors to defer costs and provide raffle items.
- Develop and implement a merchant participation element to prompt cyclists to visit merchants along the route.
- Have a group party at the end point. Rochester Mills, BFD, a Party Tent in Children's Park have been used previously.
- Integrate bike ride with other National Trails Day events scheduled on the PCT. Examples: bike safety and repair stations, proper helmet wearing check stops, trail information stands, PCTF merchandise and donation table, etc.

While optional components add complexity, and expense in some cases, they add to the enjoyment and value of the event.

Photographs from prior events attached. Depicted from top left:

- 1 Participants visiting merchants as part of event.
- 2 Gathering at the Paint Creek Cider Mill to start the event.
- 3 Participants getting free sample at Sanders and visit verification.
- 4-6 Party at Rochester Mills with raffle prize awards.
- 7 Bike safety and repair station sponsored by Main Street Bicycles.
- 8 Tent party in Children's Park, Lake Orion at end of an event.*

* This was a different event from the one terminating at the Rochester Mills. The tent was deemed necessary due to weather concerns.





MEMO

To: Commissioners, Alternates & Staff
 From: Melissa Ford, Trail Manager and Chris Gray, Assistant Trail Manager
 Subject: 2020 Labor Day Bridge Walk Update
 Date: September 16, 2021

We had a wonderful turnout for our 14th Annual Labor Day Bridge Walk and Run after a two-year hiatus!

- Eighty-two people pre-registered.
- Including the pre-registered participants, we had approximately 180 attendees.
- With our suggested donation program, we raised \$974 for the maintenance of the Moutrie Pollinator Garden
- The participants enjoyed the Paint Creek Trail stickers and purple coneflower seed packets
- Participants enjoyed the 11 dozen donuts from Knapp’s Donut Shop, ice cream from Cookies & Cream, snacks from Trader Joe’s, and the water provided by the Friends of Paint Creek Trail.

Photos have been posted on social media. Thank you letters will be sent to our generous sponsors and donors the week of September 19th.

We’d again like to thank Commissioners Buxar, Blust, Elwert, Gamage, Mabry, Olijnyk, Steele, and Walker along with their families for their assistance. Many thanks also to Louis Carrio and the Friends of the Paint Creek Trail for their help as well.

Many thanks to the event sponsorship team who did an amazing soliciting sponsors for the event. Please see the final sponsorship totals below along with the final event budget.

2021 Labor Day Bridge Walk Revenue

Cash Sponsorships	\$1,669
Donations at Event	\$974
Total	\$2,643

2021 Labor Day Bridge Walk Expenses

	Budgeted	Actual	
Special Event Application Fee – Rochester	\$185	\$0	Fee Waived
Water – 10 cases (350 bottles)	\$50	\$0	(donated by Friends of PCT)
Butterfly Craft Activity	\$245	\$54	
Granola Bars/Bananas	\$100	\$0	(donated by Trader

			Joes)
Coffee	\$120	\$0	(donated by Tim Hortons)
Donuts/bagels	\$300	\$176	
Promotional Items	\$318	\$488	
Advertising on Social Media	\$50	\$32	
Miscellaneous Expenses	\$0	\$24	
Total	\$1,368	\$774	
Revenue minus Expenses		\$1,869	

2021 Paint Creek Trail Labor Day Bridge Walk and Run





MEMO

To: Commissioners, Alternates & Staff
 From: Melissa Ford, Trail Manager
 Subject: Paint Creek Trail Signage Project – Road Crossing Signage & Sign Installation
 Date: September 16, 2021

As discussed at the August Commission meeting, the road crossing signage was originally misquoted for only 8 signs when in actuality 15 are needed for the project. This project is being paid for with funding from the DNR via an Iron Belle Challenge grant. Please see below for the updated budget for these funds which show the projected and actual costs for each line item as well as the difference from projected.

IBT Challenge Grant Funds

Project	Projected Cost	Actual Cost	Difference from Projected
Road Crossing Signs	\$13,640	\$27,750	(\$14,110)
PCTC brochure printing (updated to include Iron Belle Trail information)	\$3,300	\$1,385	\$1,915
Bike Fix-It Stations at new Polly Ann – PCT connector and at Paint Creek Junction	\$3,465	\$3,619	(\$154)
Replace split rail fencing at Foley Pond & replace timber approach railings at 1 TBD bridge	\$28,000	\$20,320	\$7,680
Audio sign at Foley Pond	\$5,500	\$5,030	\$470
Replace 4 trash bins with animal proof trash bins	\$4,455	\$3,296	\$1,159
Portable automated external defibrillator (AED) for bike patroller	\$1,640	\$1,725	(\$85)
Total	\$60,000	\$63,125	(\$3,125)

Installation cost for road crossing signage = \$4,500
 (15 signs at \$300/sign)

Installation cost for gateway, kiosk, and wayfinding signage = \$5,950
 (17 signs at \$350/sign) **Installation was originally quoted at \$400/sign**

The gateway, kiosk, and wayfinding signs are being paid for by funds from the Ralph C. Wilson, Jr. Foundation. Presently, there is \$49,443 in funding remaining from the Wilson Fountain. \$21,550 of that is reserved for the final balance of the cost to fabricate the gateway, kiosk, and wayfinding signs. This leaves \$27,893 that is still available.

When I spoke with the Wilson Foundation last year, I indicate that whatever funds remained after the Commission had completed its desired projects (Bridge 33.7 stairs, parking lot resurfacing, and gateway, kiosk, and wayfinding signage) would be given to Oakland Township Parks and Recreation for their Paint Creek Junction project.

I propose that the Commission utilize some of the remaining Wilson Foundation Funds to pay for the installation of the gateway, kiosk, and wayfinding signage.

Additionally, trail staff submitted the road crossing designs to the Road Commission for approval. We have not received a response from them at this time.



Quote #18349

9/16/2021

Prepared For:

Paint Creek Trailways Commission
Melissa Ford

Prepared By:

Mo Sayed
Rochester Sign Shop
714 N. Main Street
Suite 102
Rochester, MI 48307 USA

Phone: 248-651-9260 **Fax:**

Phone: 248-652-2750 **Fax:** 248-652-1667

Alt. Phone:

Alt. Phone:

Email: manager@paintcreektrail.org

Email: graphics@rochestersignshop.com

Description: Post Structure Signs

Estimated Time For Production: 3 working days

Quantity	Description	Each	Total	Taxable
8	Single Arm Sign Pole Decorative Post Structure With Custom Brackets & Wood Arm Single Double Sided Face With Graphics Per Customer Specs.	2,450.00	\$19,600.00	
4	Decorative Post Structure With Custom Brackets & Wood Arm Double Sided With Graphics Per Customer Specs	2,850.00	\$11,400.00	
3	Paint Creek Trail Gateway Sign Double Sided Per Customer Specs.	2,950.00	\$8,850.00	
1	Paint Creek Trail Kisok Sign Double Sided Per Customer Specs.	3,250.00	\$3,250.00	
1	**Price Does Not Include Install	0.00	\$0.00	
Price For Install Is An Additional \$350.00 per sign.				
Subtotal			\$43,100.00	
Total			\$43,100.00	

Terms: 50% due at signing and balance due when sign is installed and completed.
Add 3% If Using A Credit Card

By my signature, I authorize work to begin and agree to pay the above amount in full according to the terms on this agreement.

Signed by

Date

Amt. Paid Today



4393 Collins Road
Rochester, MI 48306
(248) 651-9260
Paintcreektrail.org

MEMO

To: Commissioners, Alternates, & Staff
From: Licensing Committee (Linda Gamage, Robin Buxar, Jeff Stout & David Walker) and Melissa Ford, Trail Manager
Subject: Revised License Agreement and Fees
Date: September 16, 2021

Due to other projects and trail events taking priority, Trail staff has not been able to spend much time reviewing the past grant agreements with the DNR to confirm that the conversion process has taken place for all relevant license agreements.

At the June Commission meeting, Commissioners indicated that if this issue was not resolved in a month or two that staff should send out invoices as the Commission has not collected any of its license fees from licensees this year.

Therefore, I propose that trail staff send out invoices to all licensees this month. For those licensees who have not been paying the correct amount over the last several years, I propose that Trail staff send an invoice that reflects the correct fee for 2021 with a letter signed by Chairperson Steele and Manager Ford explaining the reason for the increase. All licensees would receive a letter indicating that the Commission plans to update its agreements next year and to look for further information on this matter in early 2022.



MEMO

To: Commissioners, Alternates and Staff
From: Melissa Ford, Trail Manager
Subject: September Manager's Report
Date: September 15, 2021

Advisory Committee Reports

An updated memo on the road crossing signage is included in your packet.

Complaints/Vandalism

I am unaware of any complaints or vandalism on the Trail this month.

Medical Emergencies/Police/Fire Calls on the Trail

I am unaware of any Medical Emergencies/Police/or Fire calls on the Trail

Finances

- All Member Community invoices for 2021 Operations and Patrol have been received.
- January and July license fee invoices to various utilities will be sent out following review by the Trail attorney.

Follow Up

- **Lake Orion DDA Turkey Trot:** The DDA sent an updated application for this event. We have not received their insurance information or permit fee yet.
- **Oakland County/CISMA Invasive Species Management Treatment:** Herbicide treatment of phragmites and knotweed by Oakland County CISMA on the trail occurred on August 18th. Two sites, one in Lake Orion and the other in Rochester Hills, were treated.
- **Fix-It Station:** Orion Township installed the new Fix-it station adjacent to JoAnn Van Tassel bridge.



- **Iron Belle Challenge Grant:** Trail Manager Ford requested an extension for the Iron Belle Challenge grant from the DNR. The request was approved and new deadline for this grant is September 30, 2022.
- **Friends of the Paint Creek Trail:** Reminder - the next Friends of the Paint Creek Trail meeting is scheduled for Thursday, December 9th at 6:30 p.m. at the Cider Mill. It is a potluck meeting.

Future Agenda Items

- ◆ Memorial Bench Policy (consider adding Memorial Tree program)
- ◆ Trail safety and maintenance standards
- ◆ Oakland Township Historical Society Railroad Signal Booth
- ◆ Recognition of Eagle Scouts for projects on the Trail
- ◆ Creating digital archive of PCTC records

Promotion of the Trail

- Our Facebook page has 7830 followers, an increase of 64 since last month.
- Our Twitter account has 819 followers, an increase of 7 since last month.
- Our Instagram Account has 1,504 followers, an increase of 13 since last month.
- Our E-Newsletter has 3535 subscribers.
- I've posted information and photos on social media.

Paint Creek Trail Website Analytics

In the last 30 days, we had 2,529 visitors, with 6,044 page views. The top 10 visited pages:

Top Pages	Last 30 days
Home Page	1,590
Trail Maps	1,270
2021 Labor Day Bridge Walk	594
Parking	335
Labor Day Bridge Walk Registration	378
Mileage	140
FAQ	103
Location	85
Maps	54
Contact Us	40

In August, we had 1,872 visitors, with 4,681 page views. The top 10 visited pages:

Top Pages	Last 30 days
Home Page	1,503
Trail Maps	1,150
Parking	313
Mileage	147
FAQ	112
Location	93
Agendas, Minutes, Packets	62
Commission	51

Trail Courtesy	44
Contact Us	43

2021 Temporary Permit Approvals

Orion Township, Orion Veterans Memorial Run/Walk: Monday, May 31, 2021

Leader Dogs for the Blind, Bark and Brew 5k: Saturday, June 5, 2021

Frank Race Management, Run Michigan Cheap Half-Marathon, 10k, 5k: June 27, 2021 and July 11, 2021

Rochester Community Schools Foundation, Hometown Hustle, 5k; September 19, 2021

Brooksie Way, 5k, 10k, Half Marathon; September 26, 2021

Commission Ad-Hoc Committee Assignments

Recognition Ad Hoc committee	Gamage, Olijnyk
Personnel Ad Hoc committee	Becker, Olijnyk, Steele, Walker
Rochester Hills Art/Pathway Project committee	Becker, Mungioli, Shepard, Walker
SE Rochester Property Ad Hoc committee	Becker, Elwert, Gamage, Sage
Labor Day Bridge Walk (Sept 6) Ad Hoc committee	Buxar, Dalrymple, Elwert, Olijnyk, Walker
Lake Orion Ad Hoc committee	Becker, Narsh, Steele, Stout
Trail Branding & Signage Ad Hoc committee	Gamage, Ford, Olijnyk, Sage
Trail Improvements & Resurfacing Ad Hoc committee	Becker, Sage, Stout, Walker
Licensing Ad-Hoc committee	Buxar, Gamage, Stout, Walker

2021 Goals

Administrative	Progress	2021 Priority
Continue coordinating assistance with Friends of the Paint Creek Trail (ongoing)	The 2021 Cruisin' for the Trails will be held as a virtual event from May 1-14, 2021. The event is now listed on the trail website and Facebook. Registration is open. Self-guided ride dates are now May 1 -31. Ticketing Link: https://tinyurl.com/2bba46rz . The event is being held all month long and tickets are still available for purchase. In total, thirty-five tickets were sold for the event. A \$500 from the net proceeds of the event will be donated to the Friends organization. Motor City Brew Works, who previously coordinated Cruisin' for the Trails, has gone out of business. The Friends group is currently in the discussion stage of planning a group bike ride for spring 2022 possibly in conjunction with National Trails Day. Their next meeting is scheduled for Thursday, December 9th at 6:30 p.m. at the Cider Mill. It is a potluck meeting.	1
Continue Trail etiquette education (ongoing)	Ongoing. Signage has been on the trail and in the kiosks to raise awareness about freeze/thaw season etiquette. Staff will also periodically post about it on social media and a reminder on	2

	<p>this topic was included in the spring Oakland Township newsletter. Trail etiquette information will be included as missions for National Trails Day scavenger hunt. Trail staff plan to hold its first trail safety pop-up event on the trail on Wednesday, June 19th near the path to Goodison. The first pop event was held on June 19th and focused on bike safety. We handed out bike bells and other bike safety supplies from SEMCOG to trail users who stopped at the table that day. Trail etiquette information included in Fall edition of OTPRC newsletter.</p>	
New Brochure/Map Update	<p>Brochure will be updated this year using IBT Challenge grant funds. Staff is currently revising the brochure to include the new map and updated information. Staff put out a call on social media for trail user photos for brochure and have received quite a few responses. Trail staff is working on the first draft of the new brochure. Staff plans to have the draft available for Commission review at the August meeting. Updated trail brochure and printing quotes included in August meeting packet for approval. Commission selected printer and brochure printing is in process. We received hard copy for review on September 16th and will proceed with printing once corrections are made.</p>	2
Continue coordination and participation with Oakland County Trail, Water & Land Alliance (TWLA)	<p>Trail manager Ford will attend the February virtual TWLA meeting. Trail manager attend the February virtual TWLA meeting and will provide an update during the March PCTC meeting on two Oakland County grant opportunities that were presented at the meeting. Trail manager Ford will attend the June virtual TWLA meeting.</p>	2
Trail Closure education/public relations/Communications Plan campaign (Ongoing)	<p>Ongoing. Continue to utilize social media, website and other resources to provide information to trail users. Possible trail closures during invasive species treatments. Staff will notify public via social media, website, and signage in kiosks.</p>	2
Adopt –A-Trail program	<p>The first cleanup will be held in April. A second cleanup will occur in October. Adopt-a-Trail groups will be asked to follow social distancing guidelines and to take all collected trash with them to dispose. Trail staff have confirmed all Adopt-a-Trail groups for 2021-2023. Spring cleanup is scheduled for the weekend of April 24-25. Spring cleanup was held the weekend of April 24-25. Fall cleanup will be held in October. A reminder will be sent to the Adopt-a-Trail groups this month.</p>	2
Develop a volunteer program to recruit, train to help in the office special projects and special events	TBD	2
Make presentation at member community City Councils and Township Boards	TBD	2

Master Plan	Progress	2021 Priority
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Southeast Rochester Property Development	Southeast Rochester Property development is currently on hold. A funding proposal was submitted for this project to Rep. Elissa Slotkin's office as part of the Community Project Funding program. Our proposal was not selected to be submitted to the Appropriations Committee. We will continue to seek funding for this project through other channels. Southeast Rochester property add to bike patroller inspection report.	3
Wayfinding signage in Rochester & Lake Orion/Trail identification and road crossing signage (Branding)/Gateway signage – Each community	Additional gateway, kiosk and wayfinding signs will be financed by remaining RCWJF funds and IBT Challenge grant funds. The Branding Committee met in late January to discuss the second half of the wayfinding signage on the Trail. They continue to work on finalizing the locations for the wayfinding signage and plan to meet at least once more before bringing their recommendations before the Commission. Wayfinding committee is waiting on Sign Shop to create wayfinding sign mockups before finalizing the text. Branding Committee received the wayfinding signage mockups from Rochester Sign Shop and will be meeting in the next few weeks to discuss them and finalize designs and signage locations. The Branding Committee will provide an update at the meeting on the signage design project. Wayfinding signage mockups were placed on the Trail June 4-11 for Commissioner feedback on placement, text, and consistency. Branding Committee met and incorporate Commission feedback into the designs for the sign mockups. Rochester Sign Shop has been updated and will order materials. Materials ordered. Trail staff will contact member communities to request assistance with sign installation. Wayfinding signage will be ready in approximately 3 weeks. Road crossing signage designs sent to RCOC for approval. Signage installation quote included in your packet.	1

Planning & Development Goals	Progress	2021 Priority
National Trails Day –June 5, 2021	TBD. The Commission needs to decide if it wishes to hold an in-person or virtual event this year. NTD format will be discussed at March PCTC meeting. National Trails Day will be a week-long event this year utilizing the GooseChase scavenger hunt app. On June 5 th , a PCT tent will be located on the property of Cookies & Cream in downtown Lake Orion. Staff is working to secure sponsors to offset the cost of the event. To date, one \$250 sponsor has been secured. Staff has secured \$550 in sponsorships for National Trails Day. The scavenger hunt will be available on the app from May 30 – June 5 th . The in-person portion of the scavenger hunt will be from noon – 3 p.m. at Cookies & Cream in downtown Lake Orion. Trail staff and members of the Friends of the Paint Creek Trail will be handing out bike bells, selling PCT hats, providing trail etiquette information, and encouraging people to sign up to join the Friends group. Additionally, we are still in need of items for a gift basket for the winning team or individual. If you have any leads, please let staff know. A total of 77 teams signed up to participate in the scavenger hunt and 44 of the teams were active. Trail staff received very positive feedback from participants. Approximately, forty-five people visited the PCT booth at Cookies & Cream on National Trails Day.	2
Labor Day Bridge Walk – September 6, 2021	TBD – Commission hopes to host an in-person event this year if public health conditions allow. A memo is included in your packet	2

	<p>with information about this year's event and budget. Plans are underway for this year's LDBW. We are currently seeking sponsors and volunteers. The city of Rochester has waived the application, permit, and police fees for the event. Trail staff will begin advertising event and open online registration. Sponsorship and volunteer opportunities still available. Trail staff plans to contact past Commissioners, Adopt-a-Trail groups, and Boy Scout troops asking if they are interested in volunteering at the event.</p> <p>The event was well attended. Thank you to our sponsors and volunteers for all their help in holding a successful event after a two-year hiatus!</p>	
Bridge 33.7 & Resurfacing Ribbon Cutting	Ribbon cutting TBD. Press release still needs to be issued – need to follow up with DNR for quote. Commission needs to decide if it wants to hold the ribbon cutting in conjunction with this year's LDBW. Ribbon cutting will be held at a later date this fall. Ribbon cutting will be held September 21 st . Event budget is in your packet for approval. Invitations sent and press release issued.	1
Garlic Mustard Workday	TBD A garlic mustard workday will be held on May 25 th on the PCT. The event is being coordinated by OTPRC & Six Rivers. Volunteers are still needed! A garlic mustard workday was held on the trail on May 25 th .	3
Moutrie Pollinator Garden	Bike rack and Free Little Library will be installed this spring. Garden ribbon cutting scheduled for some time during Pollinator week June 21-27. Ribbon cutting is tentatively scheduled for Friday, June 25. Bike rack and Free Little Library have been received and will be installed shortly by Rochester Hills. A ribbon cutting ceremony is scheduled for Monday, June 28 th . Commissioners will receive a formal invitation to the event in the mail. The bike rack and little library have been installed at the garden. The ribbon cutting ceremony is scheduled for Monday, June 28 th at 4pm. The ribbon cutting was held on June 28 th and was well attended.	1
Paint Creek Junction	Project expected to go out for bids in Fall/Winter 2020/2021 with construction occurring in Spring 2021. Project bids have been received. OTPRC will approve contractor at April meeting. Project scheduled to be completed by October 1. Trail manager Ford attended the pre-construction meeting for the project on May 5 th . Construction start dates and project schedule will be determined in the next week or so. Clearing and staking has begun at the site. The project is scheduled to be completed by early October. Clearing of woody vegetation at the site is complete. Contractor has completed grading, installation of most culverts, the well installation, and are waiting to proof roll before doing any surfacing or paving.	2
Host Detroit Institute of Arts Inside Out program on the Trail	Trail has been accepted as a host for the 2021 program. We will have 4 reproductions on the Trail. Locations and artwork selected. The installation will be on the Trail from May through November. Due to a lumber shortage, the DIA is having trouble completing its frame order. Installation may be delayed until the first weeks in June. Five artworks have been installed along the trail and the Clarkston Rd. connector path. They will be on display until late October/early November.	
Apply for Pure Michigan Trail designation from the Michigan Department of Natural Resources	Application due date TBD (most likely September). No information has been released by the DNR this year about applying for this designation.	1

Policies	Progress	2021 Priority
Native Plant Approval Policy	No progress yet. Need expert assistance	3
Conservation Stewardship Policy	No progress yet. Need expert assistance	3
Establish Memorial Tree Donation Program	Will be added to future agenda for discussion.	2

Maintenance and Inspection	Progress	2021 Priority
Assure Restrooms are maintained (ongoing)	Ongoing. We have received several complaints about the restroom at Clarkston/Kern. Orion Township has increased the contract with Turner Sanitation to two cleanings per week.	1
Continue vandalism prevention education (ongoing)	Ongoing. Signage will be placed at Goldengate to discourage graffiti. Staff looking into ordering cameras as well.	2
Continue surface maintenance inspections and coordination of repairs (ongoing)	Ongoing.	2
Address ADA compliance issues identified in 2020-2024 PCT Recreation Master Plan	TBD	2

Trail Safety	Progress	2021 Priority
City of Rochester – Bridge 31.7 Replacement	2016 bridge inspection report received by Trail staff. Next inspection tentatively scheduled for 2022. A funding proposal was submitted for this project to Rep. Elissa Slotkin’s office as part of the Community Project Funding program. Our proposal was not selected to be submitted to the Appropriations Committee. We will continue to seek funding for this project through other channels.	2
Road Crossing improvements – work with RCOC on Adams Rd. crossing	Ongoing. Continue working with RCOC for improvements at our crossings.	2
Purchase defibrillator for bike patroller	Defibrillator will be purchased in 2021 using IBT Challenge grant funds. Staff investigating which type of AED to purchase. All staff received training on how to use an AED as part of their CPR & First Aid certification in May. Defibrillator will be ordered this month if approved by the Commission.	2

Long Term Goals	Progress	2021 Priority
Side parcel acquisition for parking and trail access	Will continue looking for opportunities.	3
Acquisition of historic resources	Will continue looking for opportunities. Opportunity to have historic railroad booth placed on the trail. Oakland Township	3

	Historical Society will make presentation at upcoming Commission meeting.	
Installation of drinking fountain, where appropriate, in each community	Back to the Beach Runners have donated \$2,500 to the Friends of the Paint Creek Trail for a water fountain at Paint Creek Junction. Rochester Hills will replace the malfunctioning drinking fountain at Tienken this fall.	2
Integrate Village of Lake Orion extension more fully into Trail system	Ongoing. A knotweed workday hosted by the Oakland County CISMA will be held in the Lake Orion section of the trail in August.	1
Connections to Bald Mountain State Park	Funding received by DNR for engineering study.	1
Ensure focus on keeping the trail a "Natural Beauty Trail".	Ongoing	1

Additional Goals	Progress	2021 Priority
Manager Ford participate in Rochester Master Plan Committee	Manager Ford attended the February 4 th meeting of the Master Plan Steering Committee. Manager Ford attended the April 8 meeting of the Master Plan Steering Committee. Community engagement session scheduled for June 9-10 and a TDB date in July. Manager Ford participated in the Downtown Connections subcommittee meeting in early June.	2
User survey of trail use	Trail Manager Ford will reach out to MSU Department of Community Sustainability about the process/cost for a new user survey.	1
Technology Plan, website migration and improvements	TBD	1



Southeast Rochester Parcel off Clinton River Trail:

Bridge over Clinton River and surrounding area

Comment: One of the posts on the west railing of the bridge is missing.

31.2: Rochester Municipal Park – Near Retro Fitness

Map sign
OK

Comment: _____

31.3: Rochester Municipal Park – Maintenance Service Entrance

Little Free Library
OK

Bike Fixit Station in Rochester Municipal Park

Screwdrivers		Open Ended Wrenches			Allen Wrench Multi-tool	2-Tire Levers	Air Pump
Phillips	Flat Blade	32-15 mm	10-8 mm	11-9 mm			
OK	OK	OK	OK	OK	OK	OK	OK

Comment: The trail surface by the Service Entrance is uneven and has loose sand.

31.6: Ludlow Crossing

Gateway Sign	Map Sign	Two "Dillman Upton" Benches	Information Kiosk	Recycle Bin
OK	OK	OK	OK	OK

Comment: _____

31.7: Bridge

Comment: OK

Dinosaur Hill – Access Stairs – Approximately 31.7 (no sign)

Comment OK

31.8 Dinosaur Hill – Trail Access, east side of Trail

"Jagosz" Bench
OK

**Overlook/Creek Access with Stairs – Approx 31.9 (no sign)
East side of Trail.**

Stairs	Plastic Bench
OK	OK

Comment: _____

33.3: Dutton Crossing

Brochure Box, south side, east of trail	Trash receptacle, south side, east of trail	Map Sign	Bollards North & South side	Dutton Parking Lot	Dog Waste Bag Dispenser
OK	OK	OK	OK	OK	Stocked

Comment: _____



33.4: Bridge

Comment: OK _____

33.7: Bridge

"Damman" bench	Audio Sign	Solar Panel & Pole	MNRTF & RCWJF Plaques	Trash & Recycle Bin Receptacles
OK	OK	OK	OK	OK

Comment: _____

34: Bridge

"Lussier" Bench – south of bridge, west of trail	"Brittingham" Bench – south of bridge, east of trail	Stairs/creek Access	"Tombouliau" Bench – north of bridge, west of trail	Prairie Site – north of bridge, east of trail	
OK	OK	OK	OK	OK	

Comment: _____

34.3: Silver Bell crossing

Parking Lot	Brochure Box	"Walker" Bench	Map sign	CV Trout Unlimited sign	Dog Waste Bag Dispenser
OK	Empty	OK	OK	OK	Stocked

Comment: _____

34.4: North of Silver Bell crossing

"Thundering Gazelles" Bench
OK

Creek Access – Approx. 34.7 (no sign) "T" shaped decking

"McDivitt" and "Woman's Farm & Garden" benches
OK

Comment: _____

Flagstar Bank Site – Approx. 34.8 (no sign)

Drinking Fountain	Plastic bike bench	MNRTF Plaque	Little Free Library	ADA Picnic Table	Hex Table	Cider Mill Connector Path
OK	OK	OK	OK	OK	OK	OK

Comment: _____

34.9: Gallagher Road Crossing

"Blazevski" & wood benches south side, east of trail	Bollards south side, west of trail	Parking Lot – north side, west of trail	Map Sign	Brochure Box	Information Kiosk	Wood Bench, north side, east of trail	Trash & Recycle Bin Receptacles	Dog Waste Bag Dispenser
OK	OK	OK	OK	Empty	OK	OK	OK	Stocked

Comment: _____

34.9: Paint Creek Cider Mill

Bike Fixit Station

Screwdrivers		Open Ended Wrenches			Allen Wrench Multi-tool	2-Tire Levers	Air Pump
Phillips	Flat Blade	32-15 mm	10-8 mm	11-9 mm			
OK	OK	OK	OK	OK	OK	OK	OK

Prairie Restoration Art Project – Approx. Mile Marker 35 (no sign)

Comment: OK

Gunn Road Crossing – Approx. 35.6 (no sign)

Trash receptacle, south of Gunn, east of trail	“Kreuzkamp” Bench – south of Gunn, east of trail	Stairway to Gunn Road	Bridle Trail to Gunn Road	“Ciccarelli” Bench North of Gunn, east side	Brochure Box at top of stairs
OK	OK	OK	OK	OK	Empty

Comment: _____

36: Bridge

Comment: OK

ITC Transmission Lines – Overhead – Approx. 36.4 (no sign)

Comment: OK

36.5: Mile Marker and Bench

“Betty Lou Nelson” Bench
OK

37: Mile Marker: OK

37.1: Adams Road Crossing

Map sign, south of intersection	DIA Art: “The Trappers Return”	Trash receptacle, south of intersection	Southeast entrance/bollards	Southwest entrance/bollards	“Szymkiw” Bench (approx. 37.0)	“Fortier” Bench (approx. 37.3)
OK	OK	OK	OK	Not there.	OK	OK

Comment: _____

37.6 and 37.7 – Archery Range

Entrance – south and north of Archery
OK

Comment: _____

38: Private Driveway – 2500 Orion Road

Bollards – northwest of driveway
OK

Comment: _____

38.2:

Stairs down to Creek	“David A. Kanners” Bench
OK	OK

Comment: _____

38.3: “Cattle Crossing” Bridge

Comment: OK _____

38.4: Bridge

“Cieszkowski” Bench – northwest side
OK

Comment: _____



38.5: Clarkston/Kern crossing

Map Sign, northeast side of trail	Brochure Box & Recycle Bin	Parking Lot next to Vault Toilet	Information Kiosk & Dog Waste Bag Dispenser	Trash receptacle	Vault Toilet & Trash Receptacle, southwest of C/K	DIA Art: "Boy with Plaid Scarf"	Main Parking Lot
OK	Empty/OK	OK	OK	OK	OK	OK	OK

Comment: The shoulder of the trail south of Clarkston Rd. to the Orion Twp/Oakland Twp border needs to be cut back.

Van Tassel Pedestrian Bridge and Polly Ann Connector Path

Van Tassel Bridge	DIA Art: "Lovers on a Balcony During Monsoon"
OK	OK

38.6: Bridge

Creek/Stair Access, southwest side of trail	Trails to Bald Mountain Rec Area – southwest and northeast of trail	DIA Art: "Summer"	"Jones" Bench, north of bridge, east side
OK	OK	OK	OK *

Comment: * Grass under and around the bench needs to be cut.

Foley Pond – Approx. 39.1 (no sign)

Observation Deck	Trash receptacle	MNRTF Marker	“Van Zoeren” Bench	“Marty Peters” Bench	“Harley & Mary Prudden” Bench
OK	OK	OK	OK	OK	OK

Comment: _____

39.4: Bridge – Goldengate

Stair Access to Road	Built-in Benches	Underneath Bridge
OK	OK	OK

Comment: _____

Newton Street – Approx. 39.7 (no sign)

Access - northeast of trail at end of Newton	DIA Art: “Poultry Yard”
OK	OK

Comment: _____



Converse Court – Approx. 39.8 (no sign)

Access Gate	Gateway Sign	Retention Pond Area	“Milliman” Bench
OK	OK	OK	OK

Comment: [The thick vegetation on the west side of the trail north of the Milliman bench needs to be cut back, it is covering part of the trail.](#)

Atwater Section – Approximately 39.9 (no sign)

Parking Lot, south of Atwater, west of trail	Information Kiosk	Map Sign	Recycle Bin	Dog Waste Bag Dispenser	Little Free Library
OK	OK	OK	OK	Stocked	OK

Comment: _____

Trail Extension to Children's Park

Atwater Road Crossing	Lake Orion Lumber Pathway	Meeks Park Intersection	Bridge from Meeks Park to Orion Art Center	Northern Terminus at Art Center	Bike Fixit Station @ Art Center	Bike Racks @ Cookies & Cream
OK	OK	OK	OK	OK	OK	OK

Comment: _____

Bike Fixit Station at Cookies & Cream:

Bike Fixit Station

Screwdrivers		Open Ended Wrenches			Allen Wrench Multi-tool	2-Tire Levers	Air Pump
Phillips	Flat Blade	32-15 mm	10-8 mm	11-9 mm			
OK	OK	OK	OK	OK	OK	OK	OK

Bike Fixit Station at Oat Soda Restaurant:

Bike Fixit Station

Screwdrivers		Open Ended Wrenches			Allen Wrench Multi-tool	2-Tire Levers	Air Pump
Phillips	Flat Blade	32-15 mm	10-8 mm	11-9 mm			
OK	OK	OK	OK	OK	OK	OK	OK

Trail Surface Comments and Areas of Concern:

The use of motorized stand up scooters is rapidly growing.

Signed _____ Date _____

Community Foundation of Greater Rochester

Fund Statement-Non Endowed

**August 31, 2021
Paint Creek Trailways**

BEGINNING FUND BALANCE	\$75,124.59
Revenue & Additions	
Gifts	\$400.00
Interfund Gifts	\$0.00
Dividends	\$251.97
Interest Income on Investments	\$20.42
Realized Gains and Losses	\$58.55
Unrealized Gains and Losses	(\$44.55)
Total Revenue & Additions	\$686.39
Expenses & Distributions	
Grants from Income	\$25,478.39
Interfund Grants	\$0.00
Admin. Fees Charged	\$837.71
Misc. Fund Expenses	\$0.00
Financial Fees	\$51.65
Total Expenses & Distributions	\$26,367.75
Income Transfers	\$0.00
YTD FUND BALANCE	\$49,443.23

Paint Creek Trailways

Type	Name	Date	Amount
Gift	Alexa Stanard	07/23/2021	400.00
		Gifts Total	\$400.00

Paint Creek Trailways

Type	Name	Date	Amount
Grant	Paint Creek Trailways Commission	01/20/2021	\$3,928.39
Grant	Paint Creek Trailways Commission	06/17/2021	\$21,550.00
		Grants Total	\$25,478.39



Ribbon Cutting & Recognition Ceremony Program

September 21, 2021

5:00 p.m.

Bridge 33.7 on the Paint Creek Trail

Welcome	Paint Creek Trail Manager Melissa Ford
Recognition Ceremony	Paint Creek Trailways Commission Chair Donni Steele
Dr. Susan Bowyer, Rochester Hills	
Frank Ferriolo, Oakland Township	
Kim Russell, Rochester	
Lisa Sokol, Orion Township	
Hank Van Agen, Oakland Township	
Resolution Honoring Rock Blanchard	Paint Creek Trailways Commission Secretary Dr. David Becker
Remarks from Rock Blanchard	Rock Blanchard
Thank you to Project Funders	Paint Creek Trail Manager Melissa Ford
History of Bridge 33.7 project & Trail resurfacing	Oakland Township Parks & Recreation Director Mindy Milos-Dale & former Paint Creek Trail Manager Kristen Myers
Ribbon Cutting	Rock Blanchard and Paint Creek Trailways Commissioners
Closing remarks	Paint Creek Trail Manager Melissa Ford

*A reception will be held immediately following the ceremony
at the Paint Creek Cider Mill*