

2019 Approved Trailways Commission Operations Budget - 11/20/18					2017	2018	2019	p3
REVENUE					Final	Final	Approved	
Member Unit Contribution for Commission and Office Operations and Staff					\$69,544	\$71,544	\$72,000	
	Rochester			18,000				
	Rochester Hills			18,000				
	Oakland Township			18,000				
	Orion Township			18,000				
Member Unit Contribution for Patrol Program, based on community mileage					\$12,852	\$13,493	\$13,493	
	Rochester			1,061				
	Rochester Hills			2,274				
	Oakland Township			8,190				
	Orion Township			1,968				
	Interest				\$350	\$347	\$300	
	Trailways Saleable Items				\$0	\$0	\$0	
	Miscellaneous/Donations				\$464	\$200	\$200	
	National Trails Day Sponsorship					\$750	\$500	
	Labor Day Bridge Walk Donations				\$1,441	\$1,574	n/a	
	Labor Day Bridge Walk Sponsorships				\$900	\$1,250	\$1,000	
	Transfer from Legal Services				\$7,818	\$7,999	\$10,755	
	Trail Brochure Sponsorship				\$0	\$0	\$3,000	
	Bench Donations				\$5,153	\$0	\$1,700	
	Temporary Permit Fees				\$195	\$180	\$70	
	Transfer from Fund Balance				\$0	\$0	\$0	
	Program/Project Grants				\$0	\$0	\$0	
	MMRMA Asset Distribution				\$1,740	\$2,196	\$2,000	
				Total Revenue	\$100,457	\$99,533	\$105,018	
EXPENSES								
	Office							
	Telephone and On-Line Services				\$504	\$504	\$504	
	Office Furnishings				\$0	\$0	\$250	
	Office Materials & Supplies				\$578	\$449	\$700	
	Office Operating Expenses				\$1,770	\$1,179	\$2,000	
	Rent				\$5,000	\$5,000	\$5,000	
	Postage				\$399	\$347	\$500	
	Office & Trail Equipment				\$1,268	\$890	\$800	
	Bench donations				\$5,153	\$0	\$1,700	
	Restroom Maintenance				\$728	\$0	\$0	
	Subtotal				\$15,400	\$8,369	\$11,454	

								2017 Final	2018	2019	p4
Staff Travel/Training/Development											
Travel/Mileage								\$593	\$538	\$500	
Education/Memberships								\$0	\$416	\$250	
Per Diems								\$5,810	\$4,655	\$4,900	
Subtotal								\$6,403	\$5,609	\$5,650	
Insurance/Professional Services (other than legal)											
Auditing Fee for FY 2016								\$3,340	\$3,400	\$3,600	
Insurance (MMRMA)								\$3,566	\$3,644	\$3,900	
Recorders Fee								\$2,990	\$3,220	\$2,990	
Subtotal								\$9,896	\$10,264	\$10,490	
Publicity/Raising awareness/Educational Projects											
Trailways Student Project								\$0	\$0	\$500	
Brochures								\$1,555	\$3,181	\$3,000	
Trail Promotional Items								\$735	\$1,075	\$1,100	
Labor Day Bridge Walk								\$700	\$810	\$1,000	
Labor Day Bridge Walk - Donation to Bike Lids for Kids								\$1,441	n/a	n/a	
National Trails Day								\$53	\$250	\$500	
Oak Routes Sponsorship								\$0	\$0	n/a	
Trail Etiquette Program								\$0	\$0	\$0	
Subtotal								\$4,484	\$5,316	\$6,100	
Administrative Personnel											
Wages - Manager								\$35,443	\$37,402	\$32,323	
FICA/MESC - Manager								\$2,711	\$2,861	\$2,473	
Wages - Part-time Assistant Trail Manager								\$9,547	\$10,535	\$9,884	
FICA/MESC - Adm. Asst								\$730	\$806	\$756	
Subtotal								\$48,432	\$51,604	\$45,436	
Trail Projects											
Tienken Pathway/Art Project								\$0	\$0	\$0	
Signage Project								\$0	\$0	\$3,000	
Trail Improvement Project - South Rochester								\$300	\$0	\$0	
Polly Ann Trail Connection - Route 1								\$0	\$0	n/a	
Property Acquisition Projects								\$0	\$0	\$0	
2014-2018 Master Plan Project(s)								\$0	\$0	n/a	
2020-2024 Master Plan Revision								n/a	n/a	\$7,000	
Subtotal								\$300	\$0	\$10,000	
Patrol Program											
Wages - PCTC Bike Patrol								\$3,094	\$4,070	\$4,757	
FICA/MESC-Bike Patrol								\$237	\$311	\$364	
Contracted Mounted Patrol Services								\$6,700	\$6,052	\$9,500	
Commission Contribution to Bike Patrol Services								\$0	\$0	\$0	
Bike Patrol Equipment & Misc								\$0	\$282	\$250	
Subtotal								\$10,031	\$10,715	\$14,871	

Design Engineering										\$31,941		
										\$35,766	\$20,000	
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Revenue minus Expenses - Bridge Renovation Project										\$0		
2019 Special Project Budget -Trail Resurfacing												
										2018	2019	
Source of Funds												
Paint Creek Trailways Commission Fund Balance										\$18,924	\$20,000	
Member Unit Contributions										\$0	\$0	
Friends of the Paint Creek Trail										\$1,550		
										\$20,474	\$20,000	
EXPENSES												
Trail Surface Design Engineering										\$18,649	\$20,000	
Rochester Hills Educational Path Engineering										\$1,329		
Legal Services										\$275	\$0	
										\$20,253	\$20,000	
Revenue minus Expenses - Trail Resurfacing										\$221		
2019 Special Project Budget - Observation Deck												
										2018	2019	
Source of Funds												
Paint Creek Trailways Commission Fund Balance										\$3,671	\$25,000	
Member Unit Contributions										\$0	\$0	
Friends of the Paint Creek Trail										\$1,400		
										\$5,071	\$25,000	
Expenses												
Observation Deck Construction										\$3,671	\$25,000	
SE Rochester Sidepath Engineering										\$1,262		
										\$4,933	\$25,000	
Revenue minus Expenses - Observation Deck										\$138		
2018 Unrestricted Fund Balance												\$ 100,000
2019 Unrestricted Additions												\$ -
2019 Unrestricted Subtractions (Special Projects)												\$ 65,000
												\$ 35,000
2019 Total Restricted Funds for future expenditures												\$ 2,465
<i>Directional Sign Project (Meijer)</i>												\$ 1,645
<i>Rochester Art Project - Maintenance fund</i>												\$ 720
<i>Art Project Brochure (Greenbaum)</i>												\$ 100
<i>SE Rochester Sidepath & Rochester Hills</i>												

		<i>Educational Path Engineering</i>				\$ 359					
					Subtotal	\$ 2,824					
		2019 Unrestricted Fund Balance				\$ 35,000					
		2019 Restricted Fund Balance				\$ 2,465					
		2019 Total Fund Balance (as of 10/16/18)				\$ 37,465					