

PAINT CREEK TRAILWAYS COMMISSION and
CHARTER TOWNSHIP OF OAKLAND PARKS AND RECREATION COMMISSION
DRAFT

February 13, 2019

The February 13, 2019, special joint meeting of the Paint Creek Trailways Commission (hereinafter "PCTC") and the Charter Township of Oakland Parks and Recreation Commission (hereinafter "PRC") was called to order at 6:00 p.m. in the main conference room of the Township Hall.

ATTENDANCE

PAINT CREEK TRAILWAYS COMMISSION

VOTING MEMBERS PRESENT:

David Becker, Alternate, City of Rochester, Acting Chairperson
Rock Blanchard, City of Rochester Hills
Susan Bowyer, City of Rochester Hills
Frank Ferriolo, Charter Township of Oakland
Donni Steele, Orion Township
Jeff Stout, Orion Township

VOTING MEMBERS ABSENT:

Linda Gamage, City of Rochester
Kim Russell, City of Rochester

NON-VOTING MEMBERS PRESENT:

Robin Buxar, Alternate, Charter Township of Oakland
Martha Olijnyk, Charter Township of Oakland
Hank Van Agen, Charter Township of Oakland
Lynn Loeb, Alternate, City of Rochester Hills

OTHERS PRESENT:

Melissa Ford, Trail Manager
Chris Gray, Assistant Trail Manager

A quorum was present.

CHARTER TOWNSHIP OF OAKLAND PARKS AND RECREATION COMMISSION

PRESENT: Colin Choi, Chairperson
Henry Van Agen, Vice-Chairperson
Craig Blust, Treasurer
Emily Barkham, Secretary
Daniel Bukowski, Commissioner
Cathy Rooney, Commissioner
Daniel Simon, Commissioner

Melinda Milos-Dale, Director

ABSENT: None

A quorum was present.

PLEDGE OF ALLEGIANCE

The Commissioners, staff and those present stated the Pledge of Allegiance to the flag of the United States of America.

PUBLIC COMMENT

There was no one present who wanted to comment on an item not already on this evening's agenda.

REVIEW OF JANUARY 4, 2019, BID RESULTS FOR BRIDGE 33.7 RENOVATION PROJECT

Kevin McDevitt, Project Manager, of Mannik Smith Group, introduced Steve Bouws. Mr. Bouws will be the Construction Manager and Construction Engineer. He is a certified team leader for Michigan Department of Transportation ("MDOT") projects, and will handle the day-to-day engineering matters.

Mr. McDevitt stated that MDOT has a signed contract with the low bidder, C.A. Hull. The contractor is currently in the process of preparing shop drawings for the construction of the bridge. If we want to make any changes, we need to let them know as soon as possible so that our project is not pushed back in the construction schedule this upcoming season.

Commissioner Ferriolo pointed out that, while this bid appears to be lower than the bids we received last year, they are in fact very close. First, he stated that the engineer's estimate of costs for this year is based on the bids received last year, so the estimate is skewed higher. He then explained that this year's request for proposal (1) removed the resurfacing component (an approximately \$35,000 reduction), (2) incorporated the ABS construction method for the bridge foundation (an approximately \$46,000 reduction), and (3) substituted the galvanized steel construction for the more expensive weathering steel (an approximately \$50,000 reduction). He continued that, if these had been included in the bid this year, the total would have been comparable to the totals received last year. Commissioner Ferriolo said he is pleased with how things have turned out (e.g., that we are now aware of the ABS system, and that we have a potential additional funding source, but wanted to clarify that the bids received this year are not vastly different than those received last year.

REVIEW OF SECURED PROJECT FUNDING

Parks and Recreation Director Milos-Dale said that now that we have projected costs for the bridge replacement and an idea of the cost for resurfacing, we are better able to look at funding. We have been awarded both a federal grant and a state grant for this project.

Paint Creek Trail Manager Melissa Ford updated the Commissioners on potential additional funding. She said that there is a charitable foundation that has informally indicated their support of this project. She expects that they will make a formal decision at their upcoming March meeting.

Chairman Becker suggested that, if this additional funding comes through, the Commissions may wish to make some design changes. For example, he suggested that we may wish to change the structure from galvanized to weathering steel. Director Milos-Dale said that time is of the essence as we need to be ordering materials. PCTC Commissioner Steele wondered if the additional funding could be used for other aspects of the project, such as an observation deck, or fixing the spur that is eroding in Orion Township. Several other Commissioners agreed that they would like to proceed with the bridge plans as bid and quoted on. Commissioner Ferriolo noted that we also need to stay with the project specifics that we shared with grantors or potential grantors. Commissioner Van Agen pointed out that we should also keep some funds in reserve for any unforeseen overages. Commissioner Blust added that MDOT has already reviewed and approved the materials, and making a change now might disrupt the process.

Commissioner Simon shared information on challenges with bridges constructed with weathering steel.

Parks and Recreation Commission: Motion to Accept Bid

MOVED BY VAN AGEN, SECONDED BY BLUST, to move forward with the bridge as specified and bid on, which was approved by the Michigan Department of Transportation, and to award the bid to the lowest qualified bidder, C.A. Hull.

Discussion on Motion:

The Commissioners discussed the possibility of changing the bridge material from galvanized to weathering steel. Commissioner Van Agen said the contractor will need to order materials as soon as possible. He reiterated that we do not have the time to make materials changes and to be considering other options contingent upon receiving additional grant monies. Engineer Bouws stated that prefabricators are very busy right now. If we do not move forward now, or if we make substantial changes, it will cost us additional time and money.

Vote on Motion:

MOTION CARRIED UNANIMOUSLY.

Paint Creek Trailways Commission: Motion to Accept Bid

MOVED BY BLANCHARD, SECONDED BY FERRIOLO, to move forward with the bridge as specified and bid on, which was approved by the Michigan Department of Transportation, and to award the bid to the lowest qualified bidder, C.A. Hull, in the amount of \$670,327.89.

MOTION CARRIED UNANIMOUSLY.

CONSTRUCTION ADMINISTRATION CHANGE ORDER FOR BRIDGE 33.7 RENOVATION

Mr. McDevitt stated that Mannik Smith Group is requesting a change order for the construction administration of this project. The MDOT requires that projects are administered in a certain way, and Mannik Smith Group will need to subcontract for the weld inspection at an additional cost. The total cost of the construction administration is \$69,597.

The Commissioners wondered if engineering fees were included in the summary of costs presented to the private funding foundation. The staff did not recall at this time.

PRESENTATION OF BRIDGE 33.7 EXPECTED CONSTRUCTION SCHEDULE

Engineer Bouws said he will order the bridge this evening, and he expects to have shop drawings by the end of next week.

Mr. Bouws stated that trees and vegetation will need to be removed from the construction area during March. The contractor plans to start construction of the foundation on or around May 20th. The tentative date for delivery of the bridge is June 10th. Finally, the plan is to have the Trailway reopened for use by Labor Day. Mr. Bouws stated that some of these dates may be modified once we obtain a firm date for the bridge delivery, as the contractor needs to make sure the Trailway is not closed for more than 90 days, pursuant to the contract.

Commissioner Simon asked how we will be kept updated on progress. Mr. Bouws said he will provide weekly updates to Trail Manager Ford and Parks and Recreation Director Milos-Dale.

CONSTRUCTION ADMINISTRATION CHANGE ORDER FOR BRIDGE 33.7 RENOVATION

Commissioner Blust asked and the engineers agreed that there are no other costs for construction administration that they are aware of.

Approval by Parks and Recreation Commission

MOVED BY BLUST, SECONDED BY BARKHAM, to approve the construction administration costs presented by Mannik Smith Group in the amount of \$69,597 as indicated in their contract no. P3290001.

MOTION CARRIED UNANIMOUSLY.

Approval by Paint Creek Trailways Commission

MOVED BY BOYER, SECONDED BY FERRIOLO, to approve the construction administration costs presented by Mannik Smith Group in the amount of \$69,597 as indicated in their contract no. P3290001.

MOTION CARRIED UNANIMOUSLY.

PROGRESS REPORT ON PAINT CREEK TRAIL AND OAKLAND TOWNSHIP RESURFACING PROJECTS

Mr. McDevitt stated that the design drawings for the resurfacing project are complete. The City of Rochester Hills is working on finalizing the “front end” documentation to be able to put this project out for bid. The City of Rochester Hills will be advertising and administering the bidding of the project. Mr. McDevitt hopes to begin the bidding process at the end of February or the beginning of March.

The plan is that the resurfacing work will be accomplished while the bridge replacement project is underway. The contract specifies that the resurfacing contractor may not close more than one mile of the Trail at any one time. The last section of the Trailway to be resurfaced will be the section containing the new bridge.

PRC Chairman Choi commented that the estimated cost of resurfacing is significantly more than had been projected. In the future, we need to be more careful with cost estimating so that member municipalities can budget appropriately.

ADJOURNMENT BY PARKS AND RECREATION COMMISSION

MOVED BY BUKOWSKI, SECONDED BY BARKHAM, there being no further business before the Parks and Recreation Commission, to adjourn the meeting at 6:53 p.m.

MOTION CARRIED UNANIMOUSLY.

**AUTHORIZATION TO PROCEED WITH BIDDING OF RESURFACING
PROJECTS (PAINT CREEK TRAILWAYS COMMISSION ONLY)**

Mr. McDevitt stated that Mannik Smith Group still needs to finish some of the specifications, and the attorneys are finalizing the front end documents. Once this is complete, the project will be ready to be put out for bids.

He continued that he anticipates that his firm will be handling the construction management and engineering, particularly since they will be on the site for the bridge replacement project. He noted that he does not anticipate any changes to the construction management costs.

Commissioner Steele said she would like to see the “spur” north of Kern Road include in this resurfacing project. Other areas that should be included are the Bear Creek Nature Park paths, the path to the overlook along the Trailway, and an area in downtown Rochester. Mr. McDevitt stated that the plans do not include the “spur.” Trail Manager Ford said that if we want to include this and seek funding for it, we will need to present this change to the potential grantor. Commissioner Blanchard felt that would be best to focus on the Trail at this time.

MOVED BY STEELE, SECONDED BY BOYER, to accept the bid plans as presented and to move forward with the bidding process.

MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT BY PAINT CREEK TRAILWAYS COMMISSION

MOVED BY BOYER, SECONDED BY BLANCHARD, there being no further business before the Paint Creek Trailways Commission, to adjourn the meeting at 7:06 p.m.

MOTION CARRIED.

Respectfully submitted,

Ingrid R. Kliffel
Recording Secretary