



**Additional Information for Audit Services
September 20, 2017**

1. Does the Trailway file a Form 990?
Answer: No, the Trailways Commission does not file a Form 990, and it should not be part of the proposal
2. When does the Commission prefer to have fieldwork started for the audit?
Answer: February or March 2018
3. What was the approximate number of days spent on site by your current auditor?
Answer: All financial materials were given to the current auditor. He spent half a day at our office. If he had questions or needed clarifications, they would be handled by a phone call or email.
4. Does the Commission expect to have an audit presentation at a board meeting?
Answer: No, but they would welcome a presentation if necessary.
5. In the RFP under the section of Proposal Requirements, it states that the mailing address and the physical location are different. Where you would like the proposal mailed?
Answer: If mailing the proposal, it should be sent to the Mailing Address of 4393 Collins Road, Rochester, MI 48306. If hand delivering the proposal, it should be brought to the Paint Creek Cider Mill Building, Second Floor, 4480 Orion Road, Rochester, MI 48306 by 2:00pm on Tuesday, August 9, 2016.
6. Does the Commission maintain the capital asset listing or is the auditor expected to maintain it?
Answer: The auditor is expected to maintain it.
7. Is your 2017 Budget available for review?
Answer: If you would like to see our 2017 detailed budget, you can access it here:
<http://paintcreektrail.org/wordpress/wp-content/uploads/2014/02/2017-Paint-Creek-Trailways-Commission-Budget.pdf>
Most categories are currently within budget, except legal services.
8. Do you have any current grant projects?
Answer: Yes. In December of 2016, we were recommended for a \$300,000 Michigan Natural Resources Trust Fund (MNRTF) grant for our Paint Creek Trail Bridge 33.7 Renovation. This is a \$750,000 project. Through the Road Commission for Oakland County, we will be using an additional \$300,000 Transportation Alternatives Program match. Lastly, the Oakland Township Parks and Recreation Commission will be providing a cash match of \$150,000. The Trailways Commission is the owner of the bridge, but Oakland Township maintains it for us. The only funds the Trailways Commission will receive is the MNRTF Grant money, and the Oakland Township Parks cash match. The Road Commission will pay MDOT directly for the first \$300,000, then bill us for the rest. We will be handling all reimbursement requests to the MNRTF.

We just hired a design engineer for the project, so some money will be spent in 2017, and the rest will be in 2018. MDOT plans to bid the project in April or May of 2018.