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**REGULAR MEETING of the PAINT CREEK TRAILWAYS COMMISSION**

Held at the Paint Creek Cider Mill Building, 4480 Orion Road  
Oakland Township, Oakland County, Michigan 48306

**CALL TO ORDER:** The Tuesday January 21, 2014 meeting was called to order by Chairperson Becker at 7:00 p.m.

**Voting Members Present:** Rock Blanchard, Linda Gamage, Stephanie Morita, Alice Young, Andy Zale

**Voting Alternates Present:** Mike Bailey, David Becker

**Non-Voting Alternates Present:** Martha Olijnyk

**Village of Lake Orion Non-Voting Member Present:** Doug Hobbs

**Voting Members Absent:** Neal Porter, Kim Russell, Maureen Thalmann

**Alternates Absent:** Cathy Daldin, Richard Schultz, Danielle Shurkus, Lisa Sokol, Donnie Steele, Michael Webber

**Others Present:** Kristen Myers, Trail Manager, Sandi DiSipio, Recording Secretary

**PLEDGE OF ALLEGIANCE:** All rose and recited the Pledge.

**APPROVAL OF AGENDA:**

**MOTION** by Young, seconded by Gamage, *Moved*, to approve the January 21, 2014 agenda as presented.

Ayes: All      Nays: None

**MOTION CARRIED.**

**PUBLIC COMMENT:** None

**CONSENT AGENDA:**

- a. Minutes – December 17, 2013 Regular Meeting, approve and file
- b. Treasurers Report – December 2013, receive and file
- c. Temporary Permit Request: Cruisin' for the Trails – April 26, 2014

The temporary permit request for Cruisin' for the Trails was removed from the consent agenda for clarification of the event.

**MOTION** by Young, seconded by Zale, *Moved*, that the consent agenda be approved as amended.

Ayes: All      Nays: None

**MOTION CARRIED.**

Ms. Myers explained the Motor City Brew Tour event occurred last year, starting at the brewery at Crooks and M59 and ending at the brewery in Lake Orion. All money raised was donated to the Friends of the Clinton River Trail and Paint Creek Trail, each receiving \$1,500. The route will be changed this year with activities planned at the Cider Mill pending approval from Oakland Township. They are requesting use of the trail for the fundraiser that will benefit Friends of the Paint Creek Trail.

**MOTION** by Blanchard, seconded by Gamage, *Moved*, that the temporary permit for the Motor City Brew Tour event on April 26, 2014 be approved.

Ayes: All      Nays: None

**MOTION CARRIED.**

**APPROVAL OF INVOICES:** Ms. Myers presented the invoices in the amount of \$1,778.83. In addition to the normal monthly expenses, this amount includes the final 2013 payment to Oakland County for 93 hours of mounted/bike patrol. The estimated unrestricted fund balance is \$61,240.

**MOTION** by Gamage, seconded by Young, *Moved*, that the invoices presented for payment are approved in the amount of \$1,778.83 and orders be drawn for payment.

Ayes: All      Nays: None

**MOTION CARRIED.**

**APPROVAL: Temporary Permit Request – Mikie’s Minutes – June 28, 2014:** Ms. Myers introduced Mr. Robert Groves, representing Wells Fargo Advisors, the sponsor. They would like to do a 5k fitness run and a 1 mile walk on the trail to benefit members of the military. Information was included in the packet. If the Commission approves the event, Ms. Myers asked it be contingent upon receiving the insurance paperwork and permit fee. Mr. Groves came forward and summarized the event. They are a local charity raising money for pre-paid calling cards to give to troops overseas. A local family who lost a son is the driving force of the charity. The event is for Wells Fargo employees and their families, which will end with a picnic after the event. The trail will be used from 9:00 until 11:30, and then the approximate 100-150 participants will head to the pavilion until 2:00 p.m. He has submitted a special event application in the City of Rochester and is awaiting approval. It was suggested the permit fee be waived considering the nature of the event.

**MOTION** by Zale, seconded by Blanchard, *Moved*, that the temporary permit for the Mikie’s Minutes event on June 28, 2014 be approved pending receipt of insurance paperwork and waiving the permit fee.

Ayes: All      Nays: None

**MOTION CARRIED.**

**REPORT: Trail Surface Evaluation:** Included in the packet is an evaluation of the trail by the subcommittee. A decision has not yet been made on how to proceed in getting a professional review of the trail. A complete resurfacing is not necessary, but some work is needed in certain areas. The last resurfacing was done in 2004, and it was hoped to last 15 or more years. Ms. Myers has forwarded information on potential people to contact for a trail evaluation. The subcommittee will have a recommendation next month to be approved by the Commission. The evaluation could possibly be completed in the spring with grading maintenance done soon after.

**DISCUSSION : 2014 Commission & Manager Goals:** Ms. Myers updated the list of 2013 goals and objectives in preparation for the 2014 list. Outstanding 2013 goals have been included in the current list. She opened the floor for discussion and possible prioritization. During discussion the following Commission goals were suggested to be added to or moved up higher on the list: the bell/bike safety/trail etiquette program (this could be tied in with the National Trails Day event in Lake Orion), ordinance adoption, the Polly Ann Trail connection should be high in priority, the drinking fountain at Tienken, the surface grading, a native plant brochure/policy and conservation plan (Ms. Myers will talk to Ms. Whitman and Ryan Colliton, the new Oakland Township stewardship employee, for assistance), and communication with adjacent property owners. Ms. Myers indicated she spends a lot of time on event planning and would like reduce the time spent in order to complete other projects. The planning would then fall on the Friends Group or other Commissioners. Discussion occurred on possibly looking to hire an intern or a student from May through September for assistance with events, website updating and facebook

maintenance. Mr. Blanchard offered to check the CMU website for parks and recreation intern leads. Ms. Myers will do initial research on local college websites.

As far as the Manager's goals, and maintenance of the Clarkston/Kern vault toilet should be a high priority (find out how often the Rochester Hills toilet is cleaned), learning Quickbooks, website updates, the trail surfacing project, Rochester's wayfinding signage and the location of Tienken Road drinking fountain using Rochester's waterline are all important. Some of the goals listed are really responsibilities of the Manager's job and need to be removed from the list.

Mr. Zale offered to develop a spreadsheet and send it to the Chair, who in turn, will forward it to the members for review and prioritization. The results will be discussed at the February meeting.

**APPROVAL & ADOPTION: 2014-2018 Paint Creek Trail Recreation Master Plan:** Ms. Myers went over the minor changes to the plan and indicated it is ready for approval. It was suggested to add the sentence "In 2013 the Commission prepared a history of the trail video and it is available for sale" in Chapter #7, Issue #6. Ms. Myers was thanked for all her work on an outstanding document.

Motion by Young, seconded by Blanchard,

WHEREAS, the Paint Creek Trailways Commission owns and operates the Paint Creek Trail to provide trail users a natural, scenic, and educational recreation experience while preserving the ecological integrity of the trail for the enjoyment of present and future generations; and

WHEREAS, the Paint Creek Trailways Commission has undertaken a Five Year Recreation Master Plan which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain Paint Creek Trail recreation facilities during the period between 2014 and 2018; and

WHEREAS, a Public Hearing comment session was held on November 19, 2013 at the Paint Creek Cider Mill Building, 4393 Collins Road, Oakland Township, Michigan to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the draft Recreation Master Plan; and

WHEREAS, the Paint Creek Trailways Commission has developed the plan for the benefit of the entire community and prepared the plan as a document to assist in meeting the Paint Creek Trail recreation needs of the community.

NOW, THEREFORE BE IT RESOLVED the Paint Creek Trailways Commission hereby adopts the 2014-2018 Paint Creek Trail Recreation Master Plan as a guideline for improving Paint Creek Trail recreation for the residents of Rochester, Rochester Hills, Oakland Township, Orion Township, the Village of Lake Orion and Southeast Michigan.

Ayes: Bailey, Becker, Blanchard, Gamage, Morita, Young, Zale

Nays: None

Absent: Porter, Russell, Thalmann

**MOTION CARRIED.**

**MANAGER'S REPORT:** In addition to her written report, Ms. Myers asked if the Commission wants to pay the \$750 to retain the portable restroom located at the Tienken parking lot from May through October due to the lot being closed during the road construction. Discussion occurred relative to a different location and the idea that the construction crew could locate a restroom

there that trail users could also use. Due to the fact the restroom is on the trail brochure, it was decided to leave the restroom in place during construction. If problems occur, relocation can be addressed at that time.

**COMMISSIONER REPORTS:** Welcome to Commissioner Bailey. Ms. Morita is working with the Rochester Hills on signage for and notification of the Tienken Road parking lot closure and asked that Ms. Myers be involved in future meetings.

**ADJOURNMENT:**

Upon motion by Blanchard, seconded by Young, the Chairperson adjourned the Regular Meeting at 8:20 p.m.

Ayes: All      Nays: None

**MOTION CARRIED.**

**NEXT MEETING: February 18, 2014 at 7:00 p.m. – Paint Creek Cider Mill**

Respectfully submitted,

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KRISTEN MYERS, Trail Manager

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ANDY ZALE, Trailways Secretary