



4393 Collins Road
Rochester, MI 48306
(248) 651-9260
(248) 601-0106 (FAX)
www.paintcreektrail.org

REGULAR MEETING of the PAINT CREEK TRAILWAYS COMMISSION

Paint Creek Cider Mill Building, 4480 Orion Road
Oakland Township, Oakland County, Michigan 48306

CALL TO ORDER: The Tuesday October 20, 2015 meeting was called to order by Chairperson Becker at 7:00 p.m.

Voting Members Present: Rock Blanchard, Frank Ferriolo, Stephanie Morita, Neal Porter (*enter 7:05 p.m.*), Kim Russell (*enter 7:20 p.m.*), Alice Young, Andy Zale

Voting Alternates Present: David Becker (*voting until 7:20 p.m.*)

Non-Voting Alternates Present: Lynn Loeb, Donni Steele

Village of Lake Orion Non-Voting Member Present: Brad Mathisen

Voting Members Absent: Linda Gamage

Alternates Absent: Mike Bailey, Dale Hetrick, Martha Olijnyk, Steve Sage, Richard Schultz, Lisa Sokol

Village of Lake Orion Non-Voting Alternate Absent: Doug Hobbs

Others Present: Chris Gray, Administrative Assistant, Sandi DiSipio, Recording Secretary

PLEDGE OF ALLEGIANCE: All rose and recited the Pledge.

APPROVAL OF AGENDA:

MOTION by Ferriolo, seconded by Young, ***Moved***, to approve the October 20, 2015 agenda as presented.

Ayes: All Nays: None

MOTION CARRIED.

PUBLIC COMMENT: None

CONSENT AGENDA:

- a. Minutes – September 15, 2015 Regular Meeting, approve and file
- b. Treasurers Report – September 2015, receive and file

The September 15, 2015 Minutes were removed from the consent agenda for comment.

Chairman Becker moved the Consent Agenda be approved as amended.

Ayes: All Nays: None

MOTION CARRIED.

Discussion on September 15, 2015 Minutes: Mr. Ferriolo noted on page 3 of the minutes under Discussion – Naming Policy, a statement was made by Chairman Becker, who was not present at the meeting. Chairman Becker concurred he was not present at the meeting but made his comments known to the Trail Manager, and asked that she make the comments on his behalf.

MOTION by Blanchard, seconded by Zale, ***Moved***, to approve the minutes of the September 15, 2015 meeting as presented.

Ayes: All Nays: None

MOTION CARRIED.

APPROVAL OF INVOICES: Ms. Gray presented the invoices in the amount of \$2,025.93. In addition to the recorder's monthly fee, this amount includes restroom cleaning at Clarkston/Kern, restitution reimbursement to Oakland Township Parks & Rec for vandalism clean-up costs, Oakland County Mounted Patrol costs for 66 hours between 7/25-8/9/2015, reimbursement to the Friends Group for vandalism reward, dog waste bags and attorney service fees for the incident on the trail. The estimated unrestricted fund balance is \$73,000. Discussion ensued on why the Friends Group is involved in the vandalism reward and why the Commission was responsible for reimbursement to the Friends. The Friends Group issued three \$50.00 reward payments to the individuals who contacted the Sheriff's Department reporting the vandalism. Does the Commission have an agreement with the Friends Group to pay them? Information will be submitted next month on why the Friends Group was involved and how this invoice was handled. **MOTION** by Morita, supported by Blanchard, *Moved*, to approve the invoices presented for payment minus the check for \$150.00 to the Friends Group, for a total of \$1,875.93 and orders be drawn for payment.

Ayes: All Nays: None

MOTION CARRIED.

TEMPORARY PERMIT APPROVAL: CCC 5K Fun Run/Walk – November 7, 2015: Mr. David Klann, Vice President of Commercial Contracting Corporation, explained his event to raise funds for Angels of Hope, a non-profit entity. This is a volunteer organization in Michigan that helps families dealing with cancer. All money collected for this group stays in Michigan. He anticipates 50-60 participants who will start at the Cider Mill, go to Adams Road and back. Volunteers will assist with road crossings. He will also contact the Oakland County Sheriff's Office and EMS. The event will be from 10:00 – 2:00, with hotdogs and chips afterward. This is his first event, and if successful, he'd like to do it again. Ms. Gray indicated all fees and paperwork have been received.

MOTION by Blanchard, seconded by Young, *Moved*, to approve the temporary permit for the CCC 5K Fun Run/Walk event on November 7, 2015.

Ayes: All Nays: None

MOTION CARRIED.

UPDATE: Southeast Rochester Property Report: Chairperson Becker reported the committee met earlier this month and will meet again soon. A recommendation to the Commission should be ready in December or January. Ms. Russell added she met with MaryAnn Whitman regarding natural plantings in the area. There are a lot of native seed beds there, but they are surrounded by Phragmites. Ms. Whitman suggested a controlled burn or something to eradicate this invasive species. If nothing is done this fall, it will have to wait until next season. Ms. Russell asked the Commission to think about what should be done. Mr. Porter stated burning the Phragmites is not recommended – it causes them to spread. A chemical has to be used on them. It was noted Orion Township is treating the species at their expense now and the Commission could possibly contact whoever is doing the work to get a price. Mr. Porter indicated Orion has a state license for the chemical and allows residents to utilize that license. It was suggested Jeff Stout be contacted for information. Ms. Steele believes the license is only for the Township. The comment was made that the Phragmites issue should be handled as a Rochester or Rochester Hills maintenance issue – and not the Commission's responsibility. It was suggested that staff research what plans the Cities of Rochester Hills and Rochester have in place to eradicate invasive species and suggest they take care of this issue as part of their maintenance of the trail. If it can't be done this year, it should be taken care of next season.

DISCUSSION: Naming Policy: Based on input from the Commission last month, a draft Naming Policy has been developed for review and discussion, should the Commission decide they want a policy. Excerpts from previous minutes regarding this issue are also included in the packet for information. Chairman Becker commented that the Commission can't force future

Commissions to accept any policy that it passes. He pointed out that there are no other side trails other than the Tienken path. He is not in favor of having a policy and commented even if the Commission adopts a policy, it may not be used in the next five years because he doesn't see any other side parcels coming up in the future. Mr. Zale is not in favor of making new policies, however if the Commission is going to name something for someone, it might make sense to have a policy to prevent issues in the future; i.e., the benches. He feels the draft policy is a good start. Mr. Ferriolo feels that the Commission will make the right decision by taking each request on a case by case basis. Ms. Young reminded members that in the case of the Tienken side path, a lot of money has been donated in Mr. Moutrie's name as people knew about the possibility of the path being named for him. Would the money have to be returned if the path is not named for Mr. Moutrie? This is a restricted fund in the Friends budget. Mr. Blanchard feels there needs to be some guidelines for naming as this may come up again. The comment was made that actual portions of the main trail can't be named after someone. The side path is not part of the developed trail. The funds used to purchase the trail prohibit naming any section of the trail after anyone. Staff was asked to research this issue and bring information to the next meeting – whether it covers the main trail or includes the right-of-way property. Ms. Russell feels the draft policy is too vague especially if money is associated with the request. A policy should be in place even if it just states that the Commission is not allowed to name portions of the trail per the by-laws. It was suggested a policy subcommittee be formed. Ms. Morita has no issue with naming the side path after Mr. Moutrie, but is concerned about setting a precedent. She feels a policy needs to be in place to set parameters of what the Commission will consider. Information relative to the funds used to purchase the trail and any restrictions about naming portions of the trail needs to be received before further discussion can occur regarding this issue.

PURCHASE RECOMMENDATION: Computer Tablet: Ms. Gray indicated in April the Commission discussed purchasing a tablet for the office, and research was done. The tablet would be used for creating and editing documents, email management, social media, to take videos and possibly down the road, to take mobile payments. Currently at events, the Friends Group has a credit card processing machine that the Commission must use. Funds of each entity need to be kept separate. Staff researched three models that had good reviews. Ms. Myers recommends purchasing the Samsung Galaxy Tab A and case for a total cost not to exceed \$350.00. There is money in the office equipment budget and office furniture budget to cover these costs.

MOTION by Porter, seconded by Young, ***Moved***, to approve up to \$350.00 to purchase a tablet and case.

Discussion ensued on the three models and it was decided that the higher model Galaxy S2 would be a better fit for what is needed in the office, especially if it is compatible with the system/printer in the office. The mobile payment option (\$50.00) is not included in this cost. Staff should make the final decision on what tablet to purchase.

Mr. Porter revised his motion, and Ms. Young agreed.

MOTION by Porter, seconded by Young, ***Moved***, to approve up to \$575.00 to purchase a tablet and case.

Ayes: All Nays: None

MOTION CARRIED.

MANAGER'S REPORT: In addition to the written report, Ms. Gray reported staff and Chairman Becker met with residents of Kings Cove for an open house. For the most part, they were receptive to the side path. The Friends Group is having their 4th annual wine tasting event Thursday evening.

COMMISSIONER REPORTS: A person was helped on the trail by the bike patroller and made a donation to the trail – a great gesture! The Zombie Run on the Polly Ann Trail will take

place this Saturday starting at the Orion Center. It was suggested the Personnel Committee bring forward a recommendation on what was discussed relative to the job description and duties of the Administrative Assistant. Upon a question about when the Tienken water fountain will be turned off, Ms. Gray reported staff did receive an email requesting a date for turnoff. Staff responded they would like to keep it open as late in the season as possible. Mr. Porter explained in regards to the property that Orion Township owns in Oakland Township – DNR wants to move forward but wants the appraisals be revised. One of the property owners involved in the deal wants out and has hired an attorney to see if they can get out of the transaction. A settlement has been proposed. Mr. Porter asked what the Commission’s thinking is on going back to Orion for televised meetings – the dates need to be reserved. This issue will be placed on a future agenda. Ms. Gray was congratulated on her performance at tonight’s meeting.

ADJOURNMENT:

Upon motion by Young, seconded by Blanchard, the Chairperson adjourned the Regular Meeting at 8:25 p.m.

Ayes: All Nays: None

MOTION CARRIED.

NEXT MEETING: November 17, 2015 at 7:00 p.m. – Paint Creek Cider Mill Building

Respectfully submitted,

KRISTEN MYERS, Trail Manager

ANDY ZALE, Trailways Secretary