

2015 Final Amended Trailways Commission Operations Budget									pg 1
						2014	2015	2015	
REVENUE						Final Budget	Approved	Final Amended	
Member Unit Contribution for Commission and Office Operations and Staff						\$66,196	\$68,180	\$68,180	
	Rochester			17,045					
	Rochester Hills			17,045					
	Oakland Township			17,045					
	Orion Township			17,045					
Member Unit Contribution for Patrol Program, based on community mileage						\$12,600	\$12,600	\$12,600	
	Rochester			991					
	Rochester Hills			2,124					
	Oakland Township			7,647					
	Orion Township			1,838					
Interest						\$260	\$250	\$325	
Trailways Saleable Items						\$121	\$100	\$383	
Miscellaneous/Donations						\$0	\$0	\$800	
Transfer from Legal Services						\$10,936	\$10,429	\$10,429	
Trail Brochure Sponsorship						\$0	\$0	\$0	
Bench Donations						\$0	\$0	\$0	
Temporary Permit Fees						\$60	\$50	\$130	
Transfer from Fund Balance						\$0	\$0	\$0	
Grant - Bike Safety and Bells Program						\$0	\$1,000	\$0	
MMRMA Asset Distribution						\$2,742	\$1,300	\$4,115	
Total Revenue						\$92,915	\$93,909	\$96,962	
EXPENSES									
Office									
	Telephone and On-Line Services					\$504	\$504	\$504	
	Office Furnishings					\$0	\$350	\$86	
	Office Materials & Supplies					\$454	\$800	\$464	
	Office Operating Expenses (Rent, Copier, etc)					\$6,004	\$6,500	\$5,776	
	Postage					\$297	\$500	\$194	
	Office & Trail Equipment					\$1,549	\$500	\$946	
	Bench donations					\$0	\$0	\$0	
	Vault Toilet Cleaning					\$252	\$0	\$929	
	Portable Toilet Rental					\$780	\$0	\$0	
Subtotal						\$9,840	\$9,154	\$8,900	



							2014	2015	Final	pg 2
Staff Travel/Training/Development										
Travel/Mileage							\$545	\$700	\$482	
Education/Memberships							\$120	\$350	\$120	
Per Diems							\$3,885	\$4,725	\$4,410	
Subtotal							\$4,550	\$5,775	\$5,012	
Insurance/Professional Services (other than legal)										
Auditing Fee for FY 2014							\$3,600	\$3,600	\$3,600	
Insurance (MMRMA)							\$3,691	\$4,000	\$3,723	
Recorders Fee							\$2,700	\$2,925	\$2,700	
Subtotal							\$9,991	\$10,525	\$10,023	
Publicity/Raising awareness/Educational Projects										
Trailways Student Project							\$0	\$250	\$0	
Brochures							\$0	\$0	\$0	
Recognition Ceremony							\$0	\$0	\$217	
Trail Promotional Items							\$496	\$750	\$0	
Labor Day Bridge Walk							\$100	\$100	\$100	
Oak Routes Sponsorship							\$0	\$0	\$0	
Trail Etiquette Program							\$0	\$1,000	\$337	
Subtotal							\$596	\$2,100	\$654	
Administrative Personnel										
Wages - Manager							\$38,584	\$39,750	\$39,704	
FICA/MESC - Manager							\$2,952	\$3,041	\$3,037	
Merit Bonus							\$0	\$0	\$0	
Wages - Part-time Seasonal Administrative Asst							\$1,050	\$2,363	\$4,387	
FICA/MESC - Adm. Asst							\$80	\$181	\$336	
Subtotal							\$42,666	\$45,335	\$47,464	
Trail Projects										
Phase 3 Art Project							\$0	\$800	\$0	
Trail Improvement Project - South Rochester							\$0	\$2,500	\$0	
Polly Ann Trail Connection - Route 1							\$0	\$0	\$0	
Property Acquisition Projects							\$0	\$0	\$0	
2014-2018 Master Plan Project(s)							\$3,000	\$5,000	\$0	
Subtotal							\$3,000	\$8,300	\$0	
Patrol Program										
Wages - PCTC Bike Patrol							\$2,682	\$4,000	\$4,142	
FICA/MESC-Bike Patrol							\$205	\$306	\$317	
Contracted Mounted Patrol Services							\$5,806	\$8,044	\$5,950	
Commission Contribution to Bike Patrol Services							\$0	\$0	\$0	
Bike Patrol Equipment & Misc							\$17	\$250	\$220	
Subtotal							\$8,710	\$12,600	\$10,628	

					2014	2015	Final	pg 3
Printing/Logo Expenses								
Trail Saleable Items					\$312	\$0	\$428	
Subtotal					\$312	\$0	\$428	
Miscellaneous/Contingency					\$69	\$120	\$285	
Transfer to fund balance					\$13,181	\$0	\$13,569	
Subtotal					\$13,250	\$120	\$13,854	
Total Expenses					\$92,915	\$93,909	\$96,962	
Revenue minus Expenses					\$0	\$0	\$0	subtotal
2015 Legal Services Project Budget								
					2014	2015	Amended	
REVENUES								
Member Unit Contribution					\$0	\$0	\$0	
License Fees					\$11,936	\$12,929	\$12,929	
License Fees Paid in Advance					\$0	\$0	\$0	
New License Preparation Fees					\$0	\$0	\$0	
Total Revenue					\$11,936	\$12,929	\$12,929	
EXPENSES								
Legal Retainer					\$0	\$0	\$0	
License Preparation Fees					\$0	\$0	\$0	
Transfer to Operating Budget					\$9,436	\$10,429	\$10,429	
Advance License Fees Carried Forward					\$0	\$0	\$0	
Legal Services					\$0	\$0	\$63	
Unallocated					\$2,500	\$2,500	\$2,438	
Total Expenses					\$11,936	\$12,929	\$12,929	
Revenue minus Expenses - Legal					\$0	\$0	\$0	subtotal
2014 Unrestricted Fund Balance					\$ 71,741			
2015 Unrestricted Additions					\$ 13,569			
2015 Unrestricted Subtractions					\$ -			
					\$ 85,310			
2015 Total Restricted Funds for future expenditures					\$ 2,465			
<i>Directional Sign Project (Meijer)</i>					\$ 1,645			
<i>Rochester Art Project - Maintenance fund</i>					\$ 720			
<i>Art Project Brochure (Greenbaum)</i>					\$ 100			
<i>Subtotal</i>					\$ 2,465			
2015 Unrestricted Fund Balance					\$ 85,310			
2015 Restricted Fund Balance					\$ 2,465			
2015 Total Fund Balance (as of 12/31/15)					\$ 87,775			